

# DELEGATE HANDBOOK



**Diocese of the Midwest  
Orthodox Church in America**

**58<sup>th</sup> Diocesan Assembly  
October 7-8, 2019**

**Meeting at**

**Archangel Michael Church  
and Woodside Center  
Broadview Heights, Ohio**



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DIOCESE OF THE MIDWEST – *Orthodox Church in America*

58<sup>TH</sup> DIOCESAN ASSEMBLY

OCTOBER 7-8, 2019, BROADVIEW HEIGHTS, OHIO

## **SCHEDULE & AGENDA**

The address for Archangel Michael Church & Woodside Center is:  
5025 E Mill Rd, Broadview Heights, OH 44147

### **Monday, October 7**

9:00 AM Bishop's Council Meeting	Woodside Center
1:00 PM Diocesan Council Lunch Meeting	Woodside Center
5:00 PM Assembly Registration opens	Woodside Center
5:30 PM Missions Dinner and Mini-retreat	Woodside Center
6:00 PM Reception and <i>Becoming Truly Human</i> screening [hot hors d'oeuvres]	Woodside Center
10:00 PM Assembly Registration closes	Woodside Center

### **Tuesday, October 8**

#### **7:00 AM Hierarchical Divine Liturgy**

**Archangel Michael Church**

9:00 AM Breakfast	Woodside Center
9:00 AM Assembly Registration opens	Woodside Center
10:00 AM Assembly Registration closes	Woodside Center

#### **10:00 AM Plenary Session I**

**Woodside Center**

Call to Order  
Credentials Report  
Election of Presidium  
Election of Secretariat  
Appointment of Nominating Committee  
Appointment of Resolutions Committee  
Appointment of Tellers

Address of the His Grace, Bishop Paul

Chancellor's Report

Chicago Deanery Report  
Cleveland Deanery Report  
Indianapolis Deanery Report

Kansas City Deanery Report  
Michigan Deanery Report  
Minneapolis Deanery Report

Metropolitan Council Representatives' Report  
Missions Committee Report  
St. Macrina Late Vocations Program Report  
Mother Maria of Paris Charitable Ministry Report

Treasurer's Report  
Auditors' Report

12:30 PM Lunch

Woodside Center

**1:30 PM Plenary Session II**

**Woodside Center**

Credentials Report  
Nominating Committee Report  
Elections

Christ the Savior Church in Chicago / Diocesan Property

2020 Budget Presentation

Resolutions Committee Report & Discussion  
Resolutions Disposition

Unfinished Business  
    How is percentage formula working?  
New Business  
    50<sup>th</sup> Autocephaly Celebration

Election Results

Adjournment & Installation

N.B.: If possible, return flights should be scheduled no earlier than 6:30 PM.

## **57TH ASSEMBLY OF THE DIOCESE OF THE MIDWEST**

**Archangel Michael Social Center, Lansing, Illinois • 9-10 October 2018**

### **I. OPENING**

The Assembly opened with the singing of “O Heavenly King” at 10:40 a.m., after which His Grace, Bishop Paul, called the Assembly to order.

### **II. PLENARY SESSION ONE CREDENTIALS.**

One Bishop, 49 clergy delegates, 38 lay delegates, two observers, three attached deacons, and one guest, for a total of 94 participants.

### **III. INTRODUCTORY REMARKS, APPOINTMENTS.**

Archpriest John Zdinak, Chancellor, moved, on behalf of the Diocesan Council, that the following appointments be made:

- Presidium: Bishop Paul and Father Zdinak.
- Secretariat: Archpriest John Matusiak, Ellyn Gillette, and Philip Sokolov.
- Nominating Committee: Archpriests Dusan Koprivica and Andrew Clements and Carrie Sabourin.
- Resolutions Committee [no resolutions submitted]: Archpriest Theodore Bobosh, Priest Nicholas Finley and Robert Graban.
- Tellers: Deacons, chaired by the senior Deacon. The Deacons also will be responsible for Credentials.

### **IV. ADDRESS OF BISHOP PAUL.**

Bishop Paul delivered his address, in which he focused on three main areas: support of clergy, parishes and missions; family support; and youth events.

In response to enquiries about the Assembly of Canonical Orthodox Bishops of the USA, Bishop Paul expressed concern that the most recent meeting had the lowest attendance in nine years and, with only 25 bishops in attendance, failed to achieve the quorum of 27. In addition, Bishop Paul was discouraged by the fact that of the 14 Assembly committees, 10 are non-functioning. He also noted that one of the major obstacles for the committees is securing sufficient funding for their activities. He added that we need to continue to strive for unity at the episcopal and congregational levels.

In response to a question regarding Canon 28 of the Council of Chalcedon, Bishop Paul responded that this had not been brought up for discussion.

### **V. CHANCELLOR'S REPORT.**

Father Zdinak stated that 2018 marks his 15th year as Chancellor, having been appointed by Archbishop Job. He enjoys working with Bishop Paul because “things get done.”

He announced that Father Koprivica is now Dean of the Michigan Deanery, while Archpriest Alexander Kuchta now serves as Dean of the Chicago Deanery.

With regard to Christ the Savior Church, Chicago, he noted that progress continues to be made with regard to the parish taking over the property from the Diocese.

### **VI. DEANERY REPORTS.**

There were no additions to the reports submitted by the Chicago, Indianapolis, Kansas City and Michigan Deaneries. Father Clements, Dean of the Cleveland Deanery, added that Bishop Paul visited the clergy at Saint Vladimir's FOCA Camp in Green Township, OH, and that Guide One Insurance delivered presentations to Deanery parishes on ways to deal with terrorists on Church premises. He also noted that Priest Jacob Van Sickle had moved out of the Deanaery and is now Acting Rector of the Protection of the Virgin Mary Church, Merrillville, IN.

Archpriest Paul Wesche, Dean of the Minneapolis Deanery, added that Archpriest Vladimir Lecko is suffering from terminal cancer.

### **VII. METROPOLITAN COUNCIL REPRESENTATIVES' REPORT.**

The report stands as submitted. Mr. Graban thanked Father Alexander Kuchta for his participation on the Metropolitan Council as his term expires this year.

### **VIII. MISSION DIRECTOR'S REPORT.**

Archpriest Thomas Mueller reported that Priest Esteban Vazquez is initiating outreach to the Spanish-speaking community through Saint Panteleimon Church, Summit, IL, of which he is Rector. Mission funds are being used to provide full compensation for Father Esteban, who is a native of Puerto Rico. Making the parish more visible to the wider community is a priority, and the regular celebration of Vespers in Spanish will commence in late October. Father Esteban requested support in this ministry from Spanish-speaking Orthodox Christians in the Chicago area.

### **IX. CATECHETICAL AND DIACONAL VOCATIONS DIRECTOR'S REPORT.**

In addition to his written report, Archpriest Elijah Mueller encouraged enrollment in the Saint Macrina Institute program.

### **X. DIOCESAN BYLAWS REVISION PRESENTATION.**

Archpriest Alexander Garklavs opened by identifying and correcting typographical errors in the Bylaws Committee's written report. After a brief discussion on the use of the phrase “at the pleasure of,” he recommended that the use of this phrase be retained. Father Zdinak moved and seconded, on behalf of the Diocesan Council, that the proposed revised Bylaws, as amended to correct the typos, be adopted by the Assembly. The motion carried unanimously.

**XI. REVIEW OF ELECTION PROCESS.**

Father Zdinak reviewed the election process, noting the need to elect two clergy and two laypersons to the Diocesan Council, one clergy representative to the Metropolitan Council, and one Audit Committee member. He explained that the two individuals receiving the most votes will be elected, while the individuals receiving the third highest number of votes would serve as alternates. He added that candidates must be present at this Assembly and that individuals may nominate themselves.

The first plenary session concluded at 12:03 p.m.

**XII. PLENARY SESSION TWO CREDENTIALS.**

One Bishop, one guest Bishop, 49 clergy delegates, 37 lay delegates, two observers, three attached deacons, and one guest, for a total of 94 participants.

**XIII. PRESENTATION BY HIS GRACE, BISHOP NEOPHYTOS OF NYERIA AND MOUNT KENYA.**

His Grace, Bishop Neophytos, thanked the Diocese for its generous donation of motorbikes for the clergy of his Diocese. He explained that they are the primary means of transportation for his 55 priests who serve 64 parishes. He shared a variety of anecdotes describing the life and needs of the Church in Kenya, and asked for ongoing prayers, love and support.

**XIV. PRESENTATION BY THE ORTHODOX CHURCH CAPITAL IMPROVEMENT FUND [OCCIF].**

John Della Monica, OCCIF Board President, and Matushka Kitty Vitko, OCCIF Board Director, presented a video about the Capital Improvement Fund and explained how the program works to the benefit of parish communities. The video and a wealth of information on OCCIF's offerings is available online at [www.occif.org](http://www.occif.org).

**XV. RESOLUTIONS COMMITTEE REPORT.**

On behalf of the committee, Father Zdinak reported that there were no resolutions.

**XVI. OPEN DISCUSSION.**

Bishop Paul requested feedback regarding the length and format of this year's Assembly and invited questions and comments from the floor.

Several questions were addressed to Bishop Neophytos regarding medical needs in his Diocese. He stated that one of his goals is to raise funds to establish a medical clinic, which would cost an estimated \$200,000.00. Some delegates opined that this would be a possible fundraising opportunity for our Diocese. Bishop Paul observed that should he bless this proposal, someone must be willing to oversee the fundraising and to develop creative ways to secure donations without relying on parishes as the primary source of funding. Priest Jonathan Lincoln volunteered to lead a fundraising team, for which there were several interested individuals. Subsequently, Bishop Paul gave his blessing to the effort and requested that a plan be presented at the next meetings of the Bishop's Council and Diocesan Council November 28-29, 2018. He reemphasized that the effort to raise funds should reach an audience beyond our parishes. He asked that the fundraising team define the scope of the medical clinic, and recommended that they engage Archpriest Christopher Rowe of the Orthodox Christian Mission Center as a consulting resource person.

Dennis Garlick suggested that a collection be taken at the Assembly to replenish the \$3,000.00 Bishop Neophytos reported to have expended for the surgery of a priest's wife in his Diocese. By the end of the day, \$1,962.00 had been collected.

Bishop Paul announced that Carrie Sabourin and her committee will submit a proposal at the next Diocesan Council meeting with regard to redesigning the Diocesan website so that it is more "user friendly." Earlier, a summary of the messaging strategy had been delivered to the Diocesan Council.

The second plenary session concluded at 4:46 p.m.

**XVII. PLENARY SESSION THREE CREDENTIALS.**

The third plenary session opened on Wednesday, October 10, at 9:37 a.m. In attendance were one Bishop, 46 clergy delegates, 35 lay delegates, and three attached deacons, for a total of 85 participants.

**XVIII. TREASURER'S REPORT.**

Robert Koncel, Treasurer, reviewed financial highlights for 2017 and January through June 2018, as reflected in his written report. Upon motion by Archpriest Paul Jannakos, second by Father Rowe, the report was accepted as submitted.

**XIX. AUDITORS' REPORT.**

The written report stands as submitted. Upon motion by the Audit Committee, seconded by Robert Graban, the report was accepted as submitted.

**XX. 2019 BUDGET.**

Mr. Koncel offered a detailed review of forecasted expenses by category, noting that the position of a *keleinik* to assist Bishop Paul had been added to the budget. In addition, he noted that the Special Projects Fund in the proposed budget will allow Bishop Paul to implement new programs and ministries.

Simeon Morbey, Stewardship Committee Chair, reviewed the forecasted income, which is based on proportional giving. The proposed percentage – 13% of each parish's adjusted income – replaces the former parish per capita assessment system. The 2019 budgeted income is based on the 2017 year-end data submitted by parishes. Moving forward, the

proportional giving income for each fiscal year will be based on the parishes' annual financials one year behind. The Diocese will continue to invoice parishes on a monthly basis as computed in the 13% proportional giving amount. Parishes unable to meet their payments may appeal to the Finance Committee, the members of which will review all appeals and provided facts to Bishop Paul, who will make all final decisions in this regard. Father Zdinak added that the 2019 balanced budget is based on the best data available and that we really will not know the final income until 31 December 2019 since the extent of any appeals remain unknown at this time. Father Zdinak moved and seconded on behalf of the Diocesan Council to accept the 2019 budget, which passed unanimously.

**XXI. ELECTION RESULTS.**

Archpriest James Dank and Priest Benjamin Tucci were elected as clergy members of the Diocesan Council, with Priest Andrew Bartek serving as alternate.

Mary Ann Bobulsky and Simeon Morbey were elected as lay members of the Diocesan Council, with Will Romancheck serving as alternate.

Archpriest Alexander Garklavs was elected as representative to the Metropolitan Council, with Archpriest Elijah Mueller serving as alternate.

Bishop Paul appointed Sam Jacob to the Audit Committee in light of the fact that there were no nominations for the position.

**XXII. ADJOURNMENT.**

There being no further business, and upon motion by Frank Tkacz, second by Archpriest Andrew Yavornitzky, the Assembly adjourned at 11:33 a.m. with the singing of the Hymn to the Theotokos.

*Respectfully submitted by the Secretariat,*

*Ellyn Gillette*

*Philip Sokolov*

*Edited by Archpriest John Matusiak, Secretary*



# MEETING OF THE DIOCESAN COUNCIL OF THE DIOCESE OF THE MIDWEST

Munster, Indiana • 8 October 2018

## I. OPENING

The meeting of the Diocesan Council, convened at the True BBQ & Whiskey Bar, Munster, IN at 2:00 p.m. on Monday, 8 October 2018, opened with the singing of “O Heavenly King” led by His Grace, Bishop Paul.

## II. ATTENDANCE.

In addition to Bishop Paul, Council members in attendance included Archpriest John Zdinak, Chancellor; Robert Koncel, Treasurer; Archpriests John Adamcio and James Dank; Priests Nicholas Finley and Herman Kincaid; Protodeacon George Potym; and Dennis Garlick, Ellyn Gillette, Robert Graban, Simeon Morbey and Carrie Sabourin. Bishop’s Council members in attendance included Archpriests Andrew Clements, Timothy Sawchak, Dusan Koprivica and Paul Wesche. Also in attendance was Philip Sokolov, Bishop Paul’s Secretary.

## III. SCRIPTURE READINGS.

Mr. Graban read the day’s selection from the Epistles – Philippians 2:12-15 -- while Father Dank read the day’s Gospel reading – Luke 7:36-50. Bishop Paul offered a reflection on the Epistle reading.

## IV. BISHOP’S REPORT.

Bishop Paul reported that between 29 June and the first week in August, he participated in the 19th All-American Council and the Small Parish Forum and visited three regional camps, in addition to his parish visits. He also attended the 50th Anniversary of the Monastery of the Transfiguration, Ellwood City, PA. In September he continued his parish visits and attended the Fall Session of the Metropolitan Council. He spoke most positively about his experiences at the three camps he visited.

With regard to the All-American Council, he opined that all went quite well, and that the presentation by youth participants was a highlight of the week.

Bishop Paul observed that, while we all “want more” from Syosset, doing so puts additional responsibilities on a smaller Chancery staff funded with less money. He also reported that His Beatitude, Metropolitan Tikhon has accepted the resignations of the OCA Chancellor, Secretary and Treasurer. A new team will be in place by the start of the new year.

Bishop Paul shared his excitement with regard to the recently launched Family Website, for which he writes a weekly reflection and invites guest articles. He also spoke of the third livestream, held on the eve of this meeting, which generated a lively discussion on “Teen Realities.” Another virtual youth retreat is slated to be held in mid-November, linking youth at six locations throughout the diocese for a discussion with His Grace.

Father Adamcio, now retired and ineligible to run for reelection, was thanked for his many years of service as a member of the Diocesan Council.

## V. CHANCELLOR’S REPORT.

Father Zdinak discussed a number of matters concerning the Assembly. The registration table is being handled by Saint Mary’s Parish, Merrillville, IN. Appointed to the Assembly Secretariat were Archpriest John Matusiak, Philip Sokolov and Ellyn Gillette. Father Koprivica will chair the Nominating Committee, of which Father Clements, Mr. Garlick and Ms. Sabourin will serve as members. The Resolution Committee, which will be chaired by Archpriest Theodore Bobosh, will include Father Finley and Mr. Graban. Attending deacons will handle credentials and serve as tellers.

Father John offered updates on the following matters.

- A. **Bylaws Revision.** The Bylaws Revision was approved by the Diocesan Council by e-vote prior to the meeting, with all but one yeas vote. The proposed Revision will be presented at the Assembly.
- B. **Budget.** The budget was discussed briefly. Father Zdinak noted that the addition of a *keleinik* appears in the budget, with remuneration of \$15.00 per hour. The *keleinik* will travel with Bishop Paul, work in the office two days each week as the “compliance officer” responsible for tracking information received from parishes, and fulfill related duties.
- C. **Proportional Giving.** By way of background, in 2012 the Diocesan Assembly mandated the study of proportional giving. Bishop Paul appointed Mr. Morbey to head a task force charged with overseeing this study. At this year’s Assembly, delegates will vote on embracing a 13% tithe, which will replace the former per capita assessment. He explained that we have not raised the per capita assessment since 2009. With regard to the new system, parishes would submit their financial numbers using a form similar or identical to the percentage calculation form which the task force has been using to gather data since 2012. The Diocese will send out invoices based on each parish’s most recently reported numbers -- i.e., from two years ago. Bishop Paul will further articulate this matter in his Assembly address.

## VI. TREASURER’S REPORT.

Mr. Koncel opened by explaining that the Special Projects Fund, the balance of which currently stands at \$48,575.89, could be used for property maintenance, youth programs, or any number of other projects that may arise.

In response to a question concerning why the budget has been increased by \$200,000.00, Mr. Koncel noted that, while a breakdown will be presented at the Assembly, the bulk of the increase is reflected in the \$16,500.00 increase in Bishop Paul's salary, the aforementioned \$48,575.89 in the Special Projects Fund, and the \$27,000.00 earmarked for the *keleinik*. He noted that as the Diocesan budget increases, so does the percentage due to the OCA.

Father Zdinak asked if the Finance Committee, in conjunction with Bishop Paul, can be authorized to address hardship appeals from individual parishes. The Diocesan Council noted that this is indeed possible.

Upon motion by Father Kincaid, seconded by Father Adamcio, the 2019 budget was accepted as presented and will be voted on at the Assembly.

**VII. MESSAGING STRATEGY REPORT.**

Ms. Sabourin presented a written report in which she raised the possibility of redesigning the Diocesan website and related issues. After discussion, and upon motion by Mr. Morbey and Mr. Koncel, it was decided to appoint a task force to explore options for said redesign, including social media, and bring its findings to the Diocesan Council. Appointed to organize this effort were Father Kincaid and Ms. Sabourin. Other possible task force members include Archpriest John Schroedel, Priest Joel Wilson, and Stacy Sennott.

**VIII. ADJOURNMENT.**

The next meeting of the Diocesan Council will be held November 28-29, 2018.

There being no further business, the meeting adjourned at 4:04 p.m. with the singing of the Hymn to the Theotokos.

*Respectfully submitted,*

*Mr. Philip Sokolov with Archpriest John Matusiak, Diocesan Secretary*



# MEETING OF THE DIOCESAN COUNCIL OF THE DIOCESE OF THE MIDWEST

Holiday Inn Midway, Chicago, Illinois • 29 November 2018

## I. OPENING

The meeting of the Diocesan Council, convened at the Holiday Inn Midway, Chicago, IL at 10:12 a.m. on Thursday, 29 November 2018, opened with the singing of “O Heavenly King” led by His Grace, Bishop Paul.

## II. ATTENDANCE.

In addition to Bishop Paul, Council members in attendance included Archpriest John Zdinak, Chancellor; Robert Koncel, Treasurer; Archpriests James Dank and Alexander Garklavs; Priests Nicholas Finley, Herman Kincaid, and Benjamin Tucci; Protodeacon George Potym; and Mary Ann Bobulsky, Ellyn Gillette, Robert Graban, Simeon Morbey, and Carrie Sabourin. Bishop’s Council members in attendance included Archpriests Theodore Bobosh, Andrew Clements, Alexander Kuchta, Timothy Sawchak, and Paul Wesche.

Also in attendance was Philip Sokolov, Bishop Paul’s Secretary.

Absent were Archpriest John Matusiak, Secretary, and Dennis Garlick.

## III. SCRIPTURE READINGS.

Mary Ann Bobulsky read the day’s selection from the Epistles – 1 Timothy 6:17-21 – while Ellyn Gillette read the day’s Gospel reading – Luke 20:9-18. Bishop Paul and Fathers Zdinak, Wesche and Tucci offered reflections on the Epistle’s passages, “avoid the godless chatter” and “the life which is life indeed.”

## IV. REVIEW OF MINUTES OF PREVIOUS COUNCIL MEETING AND ASSEMBLY.

Father Zdinak, on behalf of the Diocesan Council, noted two revisions to the minutes as presented, which were then accepted as revised upon motion by Mr. Graban and Father Finley.

## V. BISHOP PAUL’S REPORT.

Bishop Paul reported that the virtual youth retreat held 16 November 2018 was very successful, and the technology employed was greatly improved after the first effort. There were ample groups from Chicago, Minneapolis and Kansas City. Bishop Paul raised the possibility of holding the next retreat during the day on a Saturday, which could increase participation. He shared his hope that a Diocesan Youth Liaison will soon be engaged.

Bishop Paul stated that he is very happy with the Family Website, to which new content is continually being added. It was announced that Mason Baker will serve as Bishop Paul’s *keleinik* [driver and subdeacon]. He will be working two days each week [12 hours] as the “Compliance Clerk” and will accompany Bishop Paul on about 75% of his weekend trips.

## VI. CHANCELLOR’S REPORT.

Father Zdinak reported on his work with Chicago’s Christ the Savior Church in the ongoing property transition process.

## VII. DEANERY REPORTS.

A. **Chicago Deanery.** Father Kuchta reported on the situation of Saint Elizabeth Mission, Chesterton, IN. The faithful look forward to Archpriest William Bass’ return.

B. **Cleveland Deanery.** Father Clements reported on the transition at Saint Gregory of Nyssa Church, Columbus, OH.

Priest Matthew Moriak has completed his CPE training and has acquired a full-time position. Priest Stephen Frase will become the parish’s Rector.

With regard to Saints Peter and Paul Church, Lakewood, OH, the faithful expressed their wish to have Archpriest Yaroslav Stebelsky, who has been serving as a supply priest, to be named Rector. Bishop Paul noted that he wishes to see the parish adopt the uniform Bylaws first.

Father Clements related the untimely deaths of Protodeacon Dennis and Helen Lucak, for whom all remain in mourning.

C. **Indianapolis Deanery.** Father Bobosh reported that during 2019, Bishop Paul will likely ordain deacons for Dayton and Indianapolis. In January 2019, a Deanery teleconference with Bishop Paul will be held to discuss the role of deacons in the parish. It was requested that the proceedings be recorded and made available in the future.

D. **Kansas City Deanery.** Father Sawchak reported on his visit, with Bishop Paul, to Saint Michael Church, Saint Louis, MO, with regard to a possible transition involving Archpriest Christopher Phillips. He added words of deep gratitude for Father Christopher’s efforts in the parish, especially with regard to the physical repairs made to the parish property.

Father Sawchak further reported that Archpriest Andrew Moore of Saint Thomas Church, Springfield, MO, will be relocating to Great Falls, MT on 1 March 2019 due to his wife’s job transfer.

E. **Minneapolis Deanery.** Father Wesche reported that Holy Resurrection Mission, Fargo, ND and Saint Elizabeth Mission, Saint Paul, MN should be ready to transition to parish status in the next few years. A building has been acquired in Fargo where, under the leadership of Priest William Rettig, the community was “bursting at the seams” in its former location. Under the leadership of Archpriest Marc Boulos, Saint

Elizabeth's also has purchased a new church building.

Father Wesche added that Saint Peter the Aleut Church, Minot, ND is striving for greater visibility under the leadership of Archpriest Stacey Richter, as is Saint Nicholas Mission, Pella, IA, where Archpriest Bartholomew Wojcik is Rector. Three Holy Hierarchs Mission, Dundas, MN, has moved into a new building, although a number of faithful members have moved out of the area. He also offered an update on Holy Myrrhbearers Chapel, Saint Cloud, MN. Father Wesche also commended Priest Hermann Klarr for his excellent work at Holy Assumption Church, Lublin, WI.

With regard to FOCUS Minnesota, Father Wesche reported that under the leadership of Matushka Vera Proctor, property has been acquired. FOCUS provides free hot meals and clothing to the neighborhood, maintains a mobile clinic, and is working in partnership with local Native American communities.

**VIII. METROPOLITAN COUNCIL REPRESENTATIVES' REPORT.**

Mr. Graban reported that Archpriest Alexander Rentel has been appointed Chancellor of the Orthodox Church in America, effective 1 January 2019. A search for a new Treasurer was recently opened and announced on the OCA website. Archpriest Eric G. Tosi, Secretary, will remain in his position until after Pascha 2019. He added that His Beatitude, Metropolitan Tikhon wanted the new Chancellor to be part of the selection process for the other two officer positions.

**VIX. TREASURER'S REPORT.**

Mr. Koncel reported that diocesan income and expenses are in line with the budget.

There was some discussion of the possibility of using the "Archbishop Job Memorial Scholarship Fund" to help send prospective students to seminary open houses. Bishop Paul stressed the importance of identifying candidates for theological study. Father Kincaid opined that perhaps the Fund could be used to sponsor local events to foster educational opportunities, such as choir director workshops. Father Tucci was asked to develop a protocol for allocating said funds.

**X. DIOCESAN WEBSITE.**

Carrie Sabourin reported that the idea was to "start from scratch," for which she requested a budget of \$10,000.00 to \$15,000.00. Archpriest John Shroedel offered to host the site and help with technical details. Priest Joel Wilson and Phil Tesar both have proposals that are being considered. The goal is to begin the project after the new year and complete all tasks by the end of June. Mr. Graban suggested consulting with the OCA Chancery and the Dioceses of the South and the West, as well as our current host, Orthodox Web Solutions.

The meeting reconvened at 12:27 p.m. after a break for lunch.

**XI. STEWARDSHIP WORKING GROUP REPORT.**

Mr. Morbey reviewed the Parish Proportional Giving Policy. He clarified that "Restricted Money" refers to donations designated "by the donor." It was agreed that the annual deadline for Parish Financial Worksheets be set for 1 July. Upon motion by Father Tucci, seconded by Mary Ann Bobulsky, the Policy was approved as presented. Upon motion by Father Finley, seconded by Father Dank, the Stewardship Working Group was dissolved. Father Zdinak thanked Mr. Morbey and his coworkers for their excellent work.

**XII. KENYA FUNDRAISER REPORT.**

In a written report, Priest Jonathan Lincoln noted that we cannot raise funds for Kenya if they do not have a definite plan in place to build the medical center, which of necessity should include a targeted sum required to initiate and complete the project. Bishop Paul shared his concern with regard to the sustainability of the clinic, especially with regard to ongoing staffing. Father Zdinak suggested that we address His Grace, Bishop Neofitos' concern with helping to provide general financial support to his clergy. It was the unanimous opinion of those present that the Diocese of the Midwest should not build the medical clinic. Bishop Paul noted that he wishes the fundraising team under Father Lincoln's leadership remain intact in order to address future charitable work and projects.

**XIII. NEW BUSINESS.**

Upon motion by Father Kincaid, seconded by Father Dank, it was decided that in light of the recent report of the OCA Treasurer, the Diocese of the Midwest recommends that the surplus from the 19th All-American Council be used to defray the cost of delegates from Alaska and Mexico and the Youth Program at the 20th All-American Council. The Diocesan Council also expressed its deep gratitude to the Nativity of the Virgin Mary Church, Madison, IL for its exemplary "ground work" for the 19th All-American Council.

**XIV. NEXT MEETING.**

The date for the next meeting of the Diocesan Council was set for 21 May 2019.

**XV. ADJOURNMENT.**

There being no further business, the meeting adjourned upon motion by Mr. Morbey, seconded by Mr. Graban, at 2:11 p.m. with the singing of the Hymn to the Theotokos.

*Respectfully submitted,*

*Mr. Philip Sokolov with Archpriest John Matusiak, Diocesan Secretary*

## 58<sup>th</sup> Diocesan Assembly Elections Information

The following is a list of the current members of the Diocesan Council, Metropolitan Council Representatives and Auditing Committee. The list indicates their current term expiration.

Term of Office for Elected Members is three (3) years.

This year we will elect:

- One (1) Clergy Members Diocesan Council
- Two (2) Lay Members Diocesan Council
- One (1) Lay Member Metropolitan Council
- One (1) Member Audit Committee

### Current Elected Members

#### Diocesan Council Members

Name	Term Expiration	Eligible for Re-election
Archpriest James Dank	2021	NO
Priest Nicholas Finley	2019	NO
Priest Herman Kincaid	2020	YES
Protodeacon George Potym	2020	YES
Priest Benjamin Tucci	2021	YES
Ms. Mary Ann Bobulsky	2021	YES
Mr. Dennis Garlick	2019	NO
Ms. Ellyn Gillette	2019	YES
Mr. Simeon Morbey	2021	NO
Ms. Carrie Sabourin	2020	YES

#### Metropolitan Council Representatives

Name	Term Expiration	
Archpriest Alexander Garklavs	2021	YES
Mr. Robert Graban	2019	YES

#### Auditing Committee

Name	Term Expiration	
Mr. Samuel Jacob	2021	YES
Mr. Frank Tkacz	2019	YES
Ms. Judi Wienclaw	2020	YES





DIOCESE OF THE MIDWEST – *Orthodox Church in America*

58TH DIOCESAN ASSEMBLY

OCTOBER 7-8, 2019, BROADVIEW HEIGHTS, OHIO

## **RESOLUTION FORM**

TITLE of RESOLUTION:

ORIGIN of RESOLUTION:

RESOLUTION TEXT (a printed copy of the resolution may be attached to this form).

BE IT RESOLVED THAT:

Instructions for Submitting Resolution:

- Prior to Session One  
email to [chancery@domoca.org](mailto:chancery@domoca.org)
- Tuesday of the Assembly  
hand hardcopy to elected Resolutions Committee member



# Diocese of the Midwest

## *Diocesan Bylaws*

### Preamble

The Diocese of the Midwest is a body of parishes, mission parishes, chapels and other institutions within a geographic territory defined by the Holy Synod of Bishops of The Orthodox Church in America. As an integral part of The Orthodox Church in America the Diocese is subject to the canonical rulings, directives and decisions of the Holy Synod of Bishops and the Statute of The Orthodox Church in America. The Diocese is also subject to the laws of the United States of America and the State of Illinois as they pertain to not-for-profit religious corporations, and to the laws of those states in which it operates.

Orthodox canonical tradition stipulates that diocesan life and welfare is contingent upon an appointed Bishop. The Diocese of the Midwest is under the authority of a Diocesan Bishop (or Archbishop), who is nominated by the Diocese and elected as such by the Holy Synod of Bishops of The Orthodox Church in America. His title is “Bishop (or Archbishop) of Chicago and the Midwest.” Working together with his clergy and laity, the Bishop regularly calls and oversees gatherings of the Diocesan Assembly and periodic meetings of the Diocesan Council. He also consults and obtains assistance from Diocesan Officers, the Bishop’s Council of Diocesan Deans, the Presbyter’s Council as well as professional and legal specialists as needed.

### Article I – Definitions

These words, as used in these Diocesan Bylaws, shall have the following meanings:

- a. “Bishop” means the Diocesan Hierarchy, that is the Bishop or Archbishop of the Diocese of the Midwest. His title is “of Chicago and the Midwest.” In the event of his absence, or a vacancy in the office, the authority of the Bishop will be conducted by a *Locum Tenens* and a Diocesan Administrator, appointed by the Metropolitan and/or the Holy Synod of The Orthodox Church in America.
- b. “Diocese” means the Diocese of the Midwest.
- c. “Assembly” means the Diocesan Assembly.
- d. “Council” means the Diocesan Council.

e. "Parish" means both the parish as local Eucharistic community of The Orthodox Church in America and as the corporate body organized and existing under the laws of a particular state.

f. "Rector" means the Parish Priest who is the Priest in charge and presides over all liturgical and administrative duties in a Parish.

g. "Statute" means the Statute of The Orthodox Church in America, adopted at the Second All-American Council of The Orthodox Church in America held in October, 1971 and revised by the Eighteenth All-American Council held in July, 2015, effective November 1, 2015, as amended by subsequent All-American Councils.

h. "Bylaws" means these Diocesan Bylaws.

## Article II – The Diocese

The Diocese is comprised of the Deaneries, Parishes, Monasteries and other Institutions within the geography territory as delineated by the Holy Synod of Bishops at the Spring, 1978 meeting. The geographic territory of the Diocese currently encompasses the said separate bodies within the States of Illinois, Indiana, Ohio, Michigan, Missouri, Iowa, Wisconsin, Minnesota, Kansas, North Dakota and South Dakota.

The administration of the Diocese is conducted by the Bishop together with the Diocesan Officers. They fulfill and implement the resolutions of the Diocesan Assembly and Diocesan Council. Assisting the Bishop is the Bishop's Council, consisting of the Chancellor and Diocesan Deans.

The Diocese is a non-profit corporation chartered under the laws of the State of Illinois, incorporated on December 23, 1970 as "The Orthodox Church in America, Diocese of Chicago and Minneapolis." On May 25, 1979 the name was changed to "The Orthodox Church in America Diocese of the Midwest." The corporate officers of the Diocese are: the Bishop, the Diocesan Chancellor, the Diocesan Secretary and the Diocesan Treasurer. Their respective duties and responsibilities are defined in Article IV.

At present, the Diocesan Office is at 927 N. LaSalle Blvd., Chicago, IL 60610. Relocation of the Office is subject to decisions of the Bishop and the Council.

## Article III – The Bishop

1. The basis, functions and scope of responsibilities of the Bishop are defined in Article VIII of the Statute. In addition, and in specific regard to the Diocese, the Bishop shall:



- a. be keeper of the Diocesan seal;
  - b. appoint a Chancellor, a Secretary, and a Treasurer with the consensus of the Council, who shall perform such duties as assigned to them by the Bishop, the Assembly, and the Council. Additional positions may be designated by the Bishop and Council to ensure the efficient administration of the Diocese;
  - c. preside at the Assembly and at Council meetings. The Bishop may appoint a Vice Chair(s) at Assemblies and Council meetings; and
  - d. fulfill other responsibilities and exercise his authority in accordance with the Statute.
2. In the event that the office of Bishop is declared vacant by the Holy Synod of Bishops as described in Statute, Article VIII, Section 5:
- a. A new Bishop is nominated and elected in accordance with the process described in Article VIII, Sections 6 and 7 of the Statute. Qualifications for candidates for the episcopate are enumerated in these sections of the Statute.
  - b. When the office of the Bishop is vacant, the Chancellor shall safeguard the particular patrimony of the Diocese until a new Bishop is elected.

#### Article IV – Diocesan Officers

- 1. The corporate officers of the Diocese are:
  - a. Bishop as President;
  - b. Chancellor as Vice President;
  - c. Diocesan Secretary as Secretary; and
  - d. Diocesan Treasurer as Treasurer.
- 2. The Bishop (see Article III above).
- 3. The Chancellor shall:
  - a. act as a liaison between the Bishop, Council, deans, clergy, parishes, departments and committees;
  - b. implement as necessary the decisions of the Bishop, Assembly, and Council; and
  - c. coordinate, under the direction of the Bishop, the operation of the Chancery office and the administration of the Diocese.

4. The Secretary shall:
  - a. keep an accurate record of all Council meetings and all Assemblies;
  - b. notify all parishes of all such meetings; and
  - c. perform such other duties as may be assigned by the Bishop, Chancellor, the Assembly and the Council.
5. The Treasurer shall:
  - a. oversee the receipt, safekeeping, and proper disbursement of all money and other property of the Diocese entrusted into his/her care, according to the direction of the Assembly or Council;
  - d. provide a financial statement at the Assembly and at such other times as may be requested by the Council. The annual financial statement shall be audited and certified by Diocesan auditors;
  - e. keep a complete account of the finances of the Diocese on books which shall be and remain the property of the Diocese;
  - f. perform other duties as may be assigned by the Bishop, Chancellor, and/or are decisions of the Assembly and/or Council, and
  - g. be assisted and advised by the Diocesan Finance Committee, appointed by the Bishop and the Council.
6. Diocesan Officers shall:
  - a. work under the direct supervision of the Bishop and report to the Bishop, Assembly and the Council of which they are *ex officio* members;
  - h. implement the decisions of the Bishop, Assembly and Council under the supervision of the Bishop;
  - i. ensure the proper maintenance of both the active and archival records of the Diocese and assist parishes and institutions of the Diocese in the proper maintenance of their own active and archival records;
  - j. execute contracts, not included in the Diocesan Operating budget, and authorized by the Council with the signature of one of the following: The Bishop, Chancellor, Treasurer, or Secretary;
  - k. establish any financial accounts with no less than two signatures of the following: The Bishop, Chancellor, Treasurer, or Secretary.

Provided that proper financial safeguards, with checks and balances in place, payment of funds may be made with one signature.

7. Compensation of the Bishop and Diocesan Officers:

- a. Salary and benefits, for the Bishop that are commensurate with his position and responsibilities, a suitable retirement plan, and a residence or a housing allowance, shall be developed by the Chancellor and Diocesan Finance Committee, with input from the Bishop and approved by the Council.
- b. Annual adjustments to salary and benefits for the Bishop shall be made by the Diocesan Finance Committee with input from the Bishop and presented to the Council as components of the annual budget and approved by the Assembly.
- c. The Chancellor shall receive salary and benefits commensurate with his position and responsibilities as determined by the Bishop and Diocesan Finance Committee, and approved by the Council and Assembly as components of the annual budget.
- d. Salaries and/or stipends for officers, deans, and all other Diocesan employees shall be determined by the Finance Committee with input from the Bishop and Chancellor, and submitted to the Council as components of the annual budget for approval by the Assembly.

Article V – The Diocesan Assembly

A. General Provisions

1. The Assembly is the annual corporate meeting of the Diocese. It is the highest legislative and administrative authority within the Diocese, and assists the Bishop in its governance. The Assembly brings together the various elements of the Diocese to bear witness to her identity, unity, and mission.
2. The Assembly shall be conducted as provided in Article IX of the Statute.
3. The composition of the Assembly shall be as provided in Article IX of the Statute, except that the delegates from each Parish shall consist of its assigned Parish clergy, *ex officio*, and an equal number of duly elected lay delegates.
4. Parishes without a Rector can, with the blessing of the Bishop, be represented by the appointed Administrator or Priest in

charge. Additionally, such Parishes can be represented by a duly elected lay delegate.

5. Parishes who have not remitted all of their financial obligations determined by the All-American Council and by previous Assemblies are not entitled to be represented at the Assembly. In cases where special circumstances precluded the fulfillment of financial obligations, upon careful review of the situation, exemption to participate in the Assembly can be made by the Bishop.
6. Each Parish shall assume the expenses incurred by its delegates in attending the Assembly.

B. Date and Location of the Assembly

1. The Assembly shall meet annually on dates established by the Bishop and/or the Council and announced at the previous Assembly.
2. The Assembly will take place at the location determined by the previous Assembly, or if necessary by the Council.
3. The dates or location of the Assembly may be changed, if necessary, by the Bishop and/or the Council.
4. The Bishop, in consultation with the Council, may convoke special assemblies as necessary to address Diocesan issues appropriate for assembly consideration that arise between Assemblies.
5. As provided in Article VIII, Section 7 of the Statute, a *Locum Tenens* appointed by the Metropolitan in the event of a vacancy in the office of Bishop shall convoke and preside over a special assembly for the sole purpose of nominating a candidate as Diocesan Bishop. The special assembly shall conduct the nomination as provided in the Statute and Article III, Section 2 of these Bylaws.

C. Voting

1. All resolutions and other decisions of the Assembly shall be approved by majority vote, except as otherwise provided for in these Bylaws.
2. No resolution or other action of the Assembly or of a special assembly shall be effective until it has been approved by the

Bishop, or by the *Locum Tenens* in the case of a special assembly called for the sole purpose of nominating a candidate as Bishop. Approval or disapproval shall be announced before the adjournment of the Assembly or special assembly.

D. Agenda and Quorum

1. The agenda for the Assembly shall be as fixed by the Council and approved by the Bishop, and shall have been provided to all delegates at least three weeks in advance of the Assembly. The agenda may be changed by vote of the Assembly.
2. The agenda shall include at least the following:
  - a. determination of a quorum;
  - b. election of Assembly officers;
  - c. approval of the Nominating Committee;
  - d. adoption of rules of procedure for the conduct of business;
  - e. reports;
  - f. Auditing Committee report;
  - g. approval of the annual budget;
  - h. determination of the annual Diocesan stewardship;
  - i. election of Council Representatives;
  - j. election of Diocesan Representatives to the Metropolitan Council (if necessary);
  - k. election of the Auditing Committee;
  - l. location of the next Assembly; and
  - m. Episcopal approval or disapproval of resolutions or other actions of the Assembly.
3. A majority of the accredited and registered members of the Assembly shall constitute a quorum.

E. Officers of the Assembly

1. The Bishop, or an auxiliary Bishop or priest specifically appointed by the Bishop, shall be the presiding officer of the Assembly.
2. The Assembly may elect two vice-chairpersons, one priest or deacon and one layperson, who shall perform such functions as may be assigned to them by the presiding officer.
3. The Secretariat shall consist of the Secretary of the Diocese, and two members elected by the Assembly. The Secretariat shall prepare and sign the minutes of the Assembly, and submit them to the presiding officer for his written acceptance as to form and accuracy within 30 days after the final adjournment of the Assembly.

F. Election of Diocesan Council Representatives

1. The Assembly shall elect clergy and lay representatives to staggered three-year terms on the Council as necessary to fill the five clergy and five lay positions on the Council.
2. The second-place clergy and lay candidate shall respectively serve as alternates who would fulfill the remainder of a vacant term of a clergy or lay representative to the Council.

G. Election of Diocesan Representatives to the Metropolitan Council

1. The Assembly shall elect one clergy and one lay representative to staggered three-year terms on the Metropolitan Council.
2. The second-place clergy and lay candidate shall respectively serve as alternates who would fulfill the remainder of a vacant term of a clergy or lay representative to the Metropolitan Council.

H. Auditing Committee

1. The Auditing Committee shall consist of three members with relevant professional experience elected for staggered three-year terms.
2. Each year the Assembly shall elect one member to the Audit Committee.

3. The senior member (the person in the final year of their term) shall be the chairperson of the committee.
4. The Auditing Committee shall review the financial operations of the Diocese and make a written report to the Assembly; this report shall be mailed to the parishes at least 30 days prior to the Assembly.

I. Nominating Process

1. A Nominating Committee of three members shall be selected by the Council and approved by the Assembly.
2. The Nominating Committee shall:
  - a. assemble a list of candidates nominated by the members of the Assembly prior to each election to be conducted by the Assembly; and
  - b. maximize the number of candidates running for the open positions.
3. The members of the Nominating Committee shall not endorse or recommend any candidate for any election, and are disqualified from being a candidate for any election.
4. Candidates for each election may also be nominated from the floor.
5. Only accredited delegates who are present at the Assembly may be nominated as candidates for any election.

Article VI – The Diocesan Council

A. General Provisions.

1. The Council is the permanent executive body of the Diocesan administration. The composition, proceedings, and competencies of the Council are as provided by the Statute.
2. The voting members of the Council shall consist of the following:
  - a. the Bishop, or *Locum Tenens*, *ex officio*;
  - b. Auxiliary Bishop(s);

- c. the Officers, *ex officio*;
  - d. the Diocesan Representatives to the Metropolitan Council, *ex officio*; and
  - e. the Council Representatives.
- 3. The Diocesan Deans shall be non-voting members of the Council.
- 4. Committee members and others invited or permitted to make reports to or attend meetings of the Council are not members of the Council and shall have no vote.
- 5. The Diocesan Officers shall serve as the officers of the Council.
- B. Council Representatives.
  - 1. There shall be five clergy and five lay Council representatives elected by the Assembly to staggered three-year terms.
  - 2. No one shall serve as a Council representative for more than six consecutive years.
  - 3. A Council representative who has served for six consecutive years shall not be eligible to serve again for one year.
- C. Removal from the Council.
  - 1. All Council members must continue to fulfill the qualifications for membership on the Council, as mandated by the Assembly, during their entire tenure of office. Council members whose membership status in a Diocesan parish changes due to Sacramental participation, etc. are subject to removal.
  - 2. Council members whose parish membership changes because of a move outside the boundaries of their parish and the Diocese must resign their position.
  - 3. Three (3) absences from Council meetings between Assemblies may be considered a resignation from the Council.
  - 4. All actions regarding removal are subject to the final decision of the Bishop.
- D. The Council shall select the Assembly's three-member Nominating Committee, subject to approval by the Assembly.



- E. The Council shall fix the agenda for the Assembly, which shall include at least the items enumerated in Article V, Section D above, and submit it to the Bishop for approval prior to the Assembly.

## Article VII – Diocesan Deaneries

### A. Definition

Deaneries in the Diocese are specified administrative districts, within the boundaries of the Diocese, and normally encompass parishes in a defined geographical area, established by the Bishop in consultation with the Chancellor, Bishop's Council and with the consensus of the Council.

### B. The Dean

1. The Dean is a priest who heads a deanery. He assists the Bishop in the administration of the Deanery. The Dean is normally appointed by the Bishop in consultation of the Deanery clergy for a term of service to be determined.

2. Bishop's Council: All Deans are *ex officio* members of the Bishop's Council which meets periodically (usually in conjunction with Diocesan Council meetings) or as deemed necessary by the Bishop. The purpose of the Bishop's Council is to offer support and assistance to the Bishop in the administration of the Diocese. Members of the Bishop's Council also attend and participate in Diocesan Council meetings, but without the privilege of voting.

### C. Secretary and Treasurer

1. If deemed necessary, a Deanery Secretary and Treasurer may be appointed by the Bishop, or elected by the Deanery clergy and approved by the Bishop.

2. The Deanery Secretary takes minutes of Deanery meetings, and distributes them to Deanery clergy, and working in consultation with the Dean, announces meetings, special Deanery services, and events to Deanery clergy.

3. The Deanery Treasurer is the steward of all funds received from Deanery parishes and events in support of Deanery activities and expenses. He works in consultation with the Dean. He reports on the Deanery treasury at regularly scheduled deanery meetings or by other accepted means.

#### D. Competence of the Dean

Within the competence of the Dean are:

1. overseeing Deanery matters and the activities of its clergy;
2. assisting the Bishop by giving direction and fraternal counsel to Deanery clergy in areas of pastoral concern in a private and circumspect manner, whenever their personal conduct or manner of discharging their duties indicates the need for such counsel or action;
3. receiving and investigating complaints against clergy and laity, and against decisions of parish bodies, and submitting reports and recommendations to the Bishop;
4. participating in parish meetings at the direction of the Bishop;
5. participating in parish meetings at the request of the Parish Priest or Parish Council with the permission of the Bishop;
6. providing for services during temporary absences of parish clergy with the consent of the Bishop;
7. assisting the Bishop in the planning and organization of new parishes within the Deanery;
8. establishing an agenda and convening periodic meetings of Deanery clergy and submitting the minutes of such meetings to the Bishop;
9. submitting an annual report on the Deanery to the Bishop and the Diocesan Assembly; and
10. fulfilling other duties assigned and entrusted to him by the Bishop.

### Article VIII – Parishes

#### A. The Parish

1. The parishes of the Diocese are subject to the authority, mandates and recommendations of the Bishop, and to the decisions of the Bishop, Assembly, Council and any recognized Diocesan Authority.

2. The Parish is under the immediate supervision of the Rector, who is appointed by the Bishop and is subject to his authority.
3. The life of the Parish is regulated by the established liturgical and canonical traditions of the Orthodox Church, following the directives of the Holy Synod and the Bishop. Those traditions guide the times and sequences of all pastoral and sacramental needs (baptisms, marriages, funerals etc.), as well as the Parish's social functions. Exceptions to the established traditions or changes that may occur for pastoral reasons are to receive the blessings and approval of the Bishop.
4. The Parish is encouraged to play an active role in charitable outreach and community programs in its local city and region.
5. Parishes should be financially self-sustaining by their parishioners. Fund-raising programs are acceptable if they do not violate canons or promote activities that are morally questionable or harmful.
6. On-going business programs in Parishes should not include activities that are morally questionable or harmful. Financial reports from such programs are to be sent to the Diocese together with the Parish's reports. Such programs must have the Bishop's blessing before being initiated.
7. When the Parish is considering buying or selling property, major renovations or improvements, building projects other than maintenance issues, large scale iconographic projects, changes in the style and size of the iconostasis, changes or modifications in the sanctuary or other large projects, it must obtain the blessing of the Bishop.

#### B. The Rector

1. The Rector serves at the pleasure of the Bishop, who assigns, disciplines, rewards and transfers the Rector.
2. The duties, responsibilities and compensation of the Rector are defined in the Statute (Article XII, Sec. 3) as well as in the Uniform Diocesan Parish Bylaws (Article III, Sec. 1 – 3).
3. As the presiding liturgical celebrant of the Parish, the Rector supervises and manages all facets of liturgical life. While he may designate others to assist in these aspects, he is responsible for the general oversight of liturgical life including, but not limited to, the

order and sequence of liturgical services, liturgical celebrants, choir, scriptural reading, training and management of altar servers, liturgical vestments, liturgical vessels, and sacristy supplies.

4. As administrator of the Parish, the Rector takes part in the administrative, financial and organizational life of the parish. He may designate others to assist him but his involvement is critical in administration of the Parish including, but not limited to, the Parish Meeting, the Parish Council, Parish Education, Finance Committee, outreach and evangelization programs.

5. The Rector is *ex officio* member of all parish organizations and committees.

6. The Rector represents the Parish at all official Diocesan events where his presence is required.

7. The Rector represents the Parish at meetings of his Deanery, where his presence is required.

8. When the Parish does not have a Rector, or in other special cases, the Bishop may appoint an Administrator to fulfill such duties as assigned by the Bishop.

#### B. Other Clergy

1. The assignment and function of other clergy to a Parish are defined in the Statute (Article XII, Sec. 4) and in the Uniform Diocesan Parish Bylaws (Article III, Sec. 4).

2. Associate Priests, assigned by the Bishop to a particular parish, are compensated by the Parish in a manner that is agreed upon by the Bishop, the Parish Meeting, the Parish Council, and the Associate Priest. His liturgical and administrative functions are under the supervision of the Rector. His visitations to and involvement in other parishes, community organizations and events are subject to the approval of the Rector.

3. Other priests may be attached to the Parish. These include, but are not limited to, full-time working priests, ill or retired priests, or those temporarily stationed in the area. These priests do not have any administrative authority in the Parish and their liturgical service and functions are subject to the Rector.

4. A Deacon assigned to a Parish serves at the pleasure of the Bishop who blessed him to fulfill specific liturgical and other functions in the

Parish under the supervision and authority of the Rector. He may be compensated in a manner that is agreed upon by the Bishop and the Parish Meeting. Other Deacons can be attached to a Parish, formally or informally, without any compensation and with no expected liturgical or other responsibilities.

#### C. Parish Councils

1. The character and competence of the Parish Council are articulated in the Statute (Article XII, Sec. 8) and in the Uniform Diocesan Parish Bylaws (Article V).
2. The number of Parish Council members, their terms of office, the selection and terms of office of Executive Officers, etc., are set by each Parish, written into their Parish Bylaws which are approved by the Bishop and then become the governing practice of the Parish.
3. Parish Council members are elected at the Parish Meeting.
4. Parish Council executive officers can be elected for their positions at the Parish Meeting or by the Parish Council.
5. Disagreements between the Rector and members of the Parish Council are covered in the Uniform Parish Bylaws (Article V, Sec. 7, h.) Resolution to disagreements and conflicts are addressed in the following Section E.

#### D. Parish Organizations

Parish organizations are accountable to the Parish Council and to the Rector, who is *ex officio* member of all such organizations. The bylaws and activities of such organizations must be consistent with these Bylaws, and with the Diocesan Uniform Parish Bylaws which contain the pertinent guidelines regarding parish organizations.

#### E. Conflicts and Resolutions

1. Disagreements and conflicts have occurred from the very beginning of the Church (e.g., Acts 15). Disagreements and conflicts within a Parish are part of community life. These may involve a disagreement between the Rector and the Parish Council, or between the Rector and a parishioner or a group of parishioners. They can also arise between the Rector with the Parish Council and a parishioner or group of parishioners. When these occur, every effort should be made for resolution within the Parish itself, through prayer, respectful consideration by the opposing parties of each other's

opinions, compromise and mutual forgiveness. Ideal guidelines are Scriptural passages that are found among St. Paul's Epistles: "Let all bitterness and wrath and anger and clamor and slander be put away from you, with all malice, and be kind to one another, tenderhearted, forgiving one another, as God in Christ forgave you" (Eph. 4.32). "Put on, as God's chosen ones, holy and beloved, compassion, kindness, lowliness, meekness, and patience, forbearing one another and, if one has a complaint against another, forgiving each other; as the Lord has forgiven you" (Col. 3.13). If disagreements cannot be resolved within the Parish the following guidelines should be followed.

2. If the disagreements are directed from Council members toward the Rector, their concerns should be conveyed to the Dean. This should be done in the form of a letter, with a copy to the Bishop. The same manner of communication applies in cases where parishioners have disagreements with the Rector and/or the Parish Council.
3. After consultation with the Bishop, the Dean should contact the Rector and obtain his version of the conflict. As a follow up the Rector shall summarize his response in a letter to the Dean, with a copy to the Bishop.
4. After further consultation, the Bishop and the Dean may decide that a conversation between the conflicting parties should take place. Or a special meeting may be called either of the entire Parish or the Parish Council. The Bishop himself may take part in this or he may appoint the Dean or another Diocesan priest to do so. Minutes or notes of these are to be taken and presented to the Dean and the Bishop.
5. The results of such meetings are examined by the Bishop in consultation with the Dean or with other Diocesan priests. The Bishop's decision is written into an official letter that is sent to the Rector and Parish. The Bishop's decision is to be considered final.
6. If the Rector feels that either a Parish Council member(s) or another parishioner(s), are in flagrant violation of Church canons or policies, or that their actions are disruptive to the point of causing disturbance in the Parish, and thus are to be subject to disciplinary action, he must contact and write to the Dean, with a copy of the letter to the Bishop. The imposition of disciplinary actions, such as removal from the Parish Council or temporary exclusion from the sacraments must be decided upon after consultation and with the approval of the Bishop.

7. If, during Confession or in private counseling, the Rector determines that a parishioner should abstain from the Holy Eucharist for a period of time in the spirit of penitential discipline, he does so only with the voluntary acknowledgement of said parishioner. If there is disagreement between the Rector and such a parishioner, the Rector may refuse to pronounce Absolution but must then report the matter to the Bishop.

## Article IX – Diocesan Assets & Properties

### A. Diocesan Property and Assets

The Diocese is the sole owner and/or holds legal title to all Diocesan property, assets, and funds, subject to any and all limitations on its rights of ownership imposed by the Statute.

### B. Transaction of Property and Assets

The Diocese may purchase real property, or sell, mortgage, or otherwise encumber its real property, only upon approval of a two-thirds (2/3) majority vote of the Assembly, or of a special assembly convened for that purpose in accordance with these Bylaws.

### C. Special Bequests

All special bequests, gifts and devises should be used by the Diocese for the purpose for which they were intended, to the extent that it is reasonable and practical. If the purpose of such gifts, devises or bequests are not feasible or practical, as so determined by the Bishop and Council, changes can be made upon consultation with the donor or the estate representative.

### D. Dissolution

Upon the dissolution of a Parish and the delivery of the sacred and untouchable items, such as the Antimension, the Tabernacle, and the Sacred Vessels, as well as the Parish records, to the Diocesan Bishop or his designee, the Bishop shall assume possession of such items and records and make use of them in keeping with his authority under the Statute.

After satisfying all encumbrances on the property of the Parish, the Bishop shall distribute the remaining Parish property, whether real, personal, or mixed, or the proceeds from the sale thereof, to institutions or charities of The Orthodox Church in America, preferably within the Parish's state of incorporation, or within the local Deanery.

## Article X – General Provisions

### A. Amendments

1. These Diocesan Bylaws may be amended by a regular Diocesan Assembly or a special assembly called for that purpose. An amendment may be proposed by the Bishop, Council, Assembly, Deaneries, Parish meetings, Parish Councils, or Diocesan monasteries.
2. A proposed amendment must be submitted to the Bishop, and/or Chancellor 90 days prior to the date set for the convening of the Assembly. The Bishop and Chancellor shall consider proposed amendments and may either approve, and consolidate amendments for presentation at the Assembly, or return proposed amendments to those submitting them.
3. Final drafts of proposed amendments, together with recommendations of the Bishop, Chancellor and/or Council shall be disseminated at least sixty (60) days prior to the date set for the convening of the Assembly.
4. An amendment of the Bylaws requires a two-thirds majority of the delegates of an Assembly.
5. Upon adoption, amendments take effect immediately upon final adjournment of the Assembly unless otherwise indicated in the amendment itself.

### B. Procedures

For matters not covered by these Bylaws the Assembly may enact procedures and regulations to meet the need of a particular situation in the Diocese. Such additional procedures and regulations shall not take effect unless approved by the Bishop.

### C. Scope of rights

Notwithstanding any provisions in these Bylaws or any provisions that might be assumed from the civil law concerning not-for-profit or religious corporations, nothing in these Bylaws or any such civil law provisions shall be deemed to have granted any one deanery, parish, individual parishioner or group of parishioners any rights, as members of the present corporation, that are in conflict with, or at variance with, or superior to those recognized in the Statute or bylaws.



#### D. Adoption

These Diocesan Bylaws were accepted at the 57<sup>th</sup> Annual Diocesan Assembly held on the 9<sup>th</sup> day of October 2018, at which the appropriate quorum was present, the Diocesan Clergy and Lay Delegates having been duly notified, and have become effective on the 9<sup>th</sup> day of October, 2018, by the approval of His Grace, Bishop PAUL. They revoke, supplant and replace any and all Diocesan bylaws, whether corporate or not, previously in use.



## **CHICAGO DEANERY REPORT**

### **Annual Diocesan Assembly - October 2019**

#### **Meeting Structure and content**

Since the last Diocesan Assembly, the Deanery has met three times for full meetings and one short meeting to discuss where the Annual Paschal Family celebration would be held. We continue to follow the same meeting format that has served us so well for many years: Opening prayer followed by a reading and discussion of Scripture lessons for the coming Sunday for homily preparation. Deanery business follows with reports from the Secretary (Minutes of the past meeting) Treasurer and Dean. We have had one ministry related presentation by Fr. John Baker on Prison Ministry, discussed current ecclesiastical situations and events and also started planning for our Deanery celebration of the 50<sup>th</sup> Anniversary of the OCA's Autocephaly which takes place on February 7 and 8 in 2020. Following meetings the host parish provides a luncheon.

#### **Pastoral Changes**

**Fr. John Segvich** was appointed acting rector of Archangel Michael in Burbank, IL effective October 1, 2018

**Fr. William Bass**, returned from a medical leave of absence (requested in August of 2018) from St. Elizabeth the New Martyr in Chesterton, IN on February 3 of this year. He served for about one month and then requested retirement from the parish from Bishop Paul. After discussion with His Grace, Fr. William's request was honored and he retired St. Elizabeth effective, May 26.

**Fr. Steven Hrycyniak** retired from active parish ministry last February in order to take on a full-time chaplaincy at a hospital near Kenosha. On April 1, Fr. Hrycyniak announced to Bishop Paul and me that he and his wife were leaving the Orthodox Church to rejoin the Roman Catholic Church. Since he could not be dissuaded, he was suspended by Bishop Paul and other appropriate ecclesiastical actions have been taken.

**Fr. Constantine** Bodien was appointed acting rector of St. Nicholas effective March 1.

Sub-deacon **Jan Farral** was ordained to the Diaconate by Bishop Paul on May 19 and serves at St. Nicholas Church in Kenosha, WI.

**Fr. Anastasy Richter**, former rector of St. Peter the Aleut church in Minot, ND was appointed acting rector at St. Elizabeth parish effective August 4.

Sadly, after a six month struggle with cancer, our brother, the **Archpriest John Matusiak** fell asleep in the Lord on the Feast of Dormition. He had a long and fruitful career in the OCA, and in particular in the Chicago Deanery, founding and serving as pastor of St. Joseph Parish in Wheaton for 30 years. Funeral services and Divine Liturgy were held at St. Joseph Church, on August 19 and 20, led by Metropolitan Tikhon and Bishop Paul. More than 20 priests from the Deanery and Diocese concelebrated. May Fr. John's memory be eternal.

#### **Deanery Lenten Vespers**

This past Great Lent, we held our customary Sunday evening Lenten services, beginning on March 24 and continuing to April 14. On Sunday, April 21, we gathered at Holy Trinity Cathedral for the first

Bridegroom Matins service. The theme for the homilies focused on prophecies of Christ in the Old Testament. Preachers included Fr. John Segvich, Deacon Mark Roosien, Fr. Jacob Van Sickle, Fr. Elijah Mueller and Bishop Paul at the Cathedral. The homilies were well-prepared and excellent. Other host parishes were The Protection of the Virgin Mary in Merrillville, IN Archangel Michael in Burbank, Holy Resurrection in Palatine, St. Nicholas in Kenosha, WI and Holy Trinity Cathedral.

#### **Paschal Family gathering**

Annually the Deanery gathers for a Paschal family get-together so that we can share food and fellowship. This year we met on Sunday, May 19 at the home of Fr. Herman Kincaid and his wife Jessica in Lemont. Bishop Paul was present for this with a number of clergy families in attendance.

#### **Deanery summer and winter camp program**

Once again the Deanery had both a winter youth camp and a summer camp in 2019. Both utilized the YMCA Edwards Camp outside East Troy, WI. This is an excellent camp in terms of facilities, variety of activities, a beautiful natural lake for swimming and boating, and a very mellow, cooperative staff. We had youth from seven parishes, one mission, and two chapels. The camp was coordinated by Fr Tom Mueller and Protodeacon George Potym of SS Cyril & Methodius in Milwaukee, assisted as counselors by Pat Labun, Helen Metanchuk, and Kendra Standish (junior counselor) from St Joseph in Wheaton. Attendance at our 3-day winter camp in February was up, while the 4-day summer camp in July was down a bit, due to family summer vacation issues. We had great activities, engaging education sessions, and daily services and prayer. We thank His Grace Bishop Paul for spending three days with us in the summer. (We thank Fr. Tom Mueller for this report on summer and winter Deanery Camps)

Respectfully submitted,

Archpriest Alexander Kuchta, Dean

**Parish Name**

Archangel Michael Church - Burbank, IL

**Date Submitted**

09/19/2019

**Submitted By**

Rev. John Segvich

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

Archangel Michael Orthodox Church

**Community Photo**

- [2019-parish-report-photo-archangel-michael-church-burbank-il-archangel-michael-parish-photo.jpg](#)

**Attached Clergy**

Title	First Name	Last Name
Rev.	John	Segvich

**Committees / Societies**

Parish Council
"O" Club

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

Hosted Chicago Deanery Vespers on Sunday, March 31, 2019
Celebrated Great Feasts with our sister southwest suburban Quad Parishes
Celebrated annual parish feast day banquet on Sunday, November 11, 2018

**Outreach and Charitable Activities Since the Last Report**

Support Burbank-area food pantry via quarterly monetary donations
Participate in Burbank-based Garden Center ministry to intellectually challenged clients with St Luke Parish

**Major Challenges Faced Since the Last Report**

- Limited evangelical and charitable outreach potential due to demographics and geography
- Shrinkage due to death, demographics, and distance
- Major property expenses anticipated in the next few years
- Parish infrastructure oversized for current community

### Upcoming Special Events / Anniversaries Between Now & August 2020

Date	Event / Anniversary
11/03/2019	Annual Parish Feast Day Banquet

### Community Numbers

#### Supporting Membership Count

24

#### Average Sunday Divine Liturgy Attendance

17

#### Average Sunday Divine Liturgy Communicants

15

#### Average Saturday Vigil/Vespers Attendance

0

#### Number of Catechumens

0

#### Number of Baptisms with Chrismation

0

#### Number of Chrismations (without Baptism)

0

#### Number of Marriages

0

#### Number of Funerals

1

#### Number of Children's School Participants

0

#### Number of Adult Education Participants

8

**Parish Name**

SS. Peter and Paul Church - Burr Ridge, IL

**Date Submitted**

09/15/2019

**Submitted By**

Rev. Herman Kincaid

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

St. Peter & St. Paul Orthodox Church

**Attached Clergy**

Title	First Name	Last Name
Rev.	Herman	Kincaid
Rev. Dn.	John	Kornafel
Rev. Dn.	Mark	Sauskojus
Rev. Dn.	David	Kenny

**Committees / Societies**

FOCA Chapter 96, Choir, Church School (Pre-K through High School)
Sunshine Committee, Outreach & Evangelism, Charity, Property, Capital Improvements
Community, Education, Women's Fellowship Group, Children's Choir, Greeters
Maintenance, Altar Servers, Church Beautification Crew, Handmaidens
Prosphora Bakers, Men's Fellowship Group

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

14th Annual Fr. Stephen Karaffa Golf Tournament (September)
Mission Trip to New Mexico's Navajo Nation (July)
Igniting the Flame Workshop with Bill Marianes (March)

**Outreach and Charitable Activities Since the Last Report**

Our parish has monthly charity collections and supports others by budget line item.
---

**Major Challenges Faced Since the Last Report**

2019 DOM Assembly

Increasing weekly attendance. Developing and staffing parish ministries. Outreach to the surrounding community.

#### **Upcoming Special Events / Anniversaries Between Now & August 2020**

<b>Date</b>	<b>Event / Anniversary</b>
04/20/2020	88th Anniversary

#### **Community Numbers**

##### **Supporting Membership Count**

130

##### **Average Sunday Divine Liturgy Attendance**

75

##### **Average Sunday Divine Liturgy Communicants**

70

##### **Average Saturday Vigil/Vespers Attendance**

10

##### **Number of Catechumens**

1

##### **Number of Baptisms with Chrismation**

5

##### **Number of Chrismations (without Baptism)**

1

##### **Number of Marriages**

2

##### **Number of Funerals**

5

##### **Number of Children's School Participants**

40

##### **Number of Adult Education Participants**


10



# DOM PARISH ANNUAL REPORT

As of September 1, 2019

email completed form to [chancery@domoca.org](mailto:chancery@domoca.org) by September 15

Parish Name and Address	Photo
Christ the Savior 927 N. La Salle Dr Chicago, IL 60610	
<b>Clergy</b>	
Archpriest John Baker, Rector	
<b>Committees/Societies</b>	
Parish Council Choir	
<b>Since September 2017</b>	
Highlights of Top Three Activities	
<ol style="list-style-type: none"> <li>1. Over 40 children from 3 different parishes participate again in our summer VCS program.</li> <li>2. We continue to foster an active life in Christ through participation in the liturgical life of the Church, participation in the sacraments and Christian fellowship.</li> <li>3. We have been active in preparing for the potential transition of the property from the diocese to the parish.</li> </ol>	
Outreach and Charitable Activities	
<ol style="list-style-type: none"> <li>1. Looking forward to the 9th Annual Little Village Thanksgiving meal. We also increased our outreach this past August by providing backpacks and school supplies for 200 children in the Little Village Neighborhood and we plan to sponsor a number of families for Christmas as we have in past years.</li> <li>2. Our parish hosted the neighborhood block party in August.</li> <li>3. A percentage of our operating budge continues to support our parish tithe to those in need.</li> <li>4. Streaming of the Sunday Divine Liturgy and Feast Day services live continues to draw listeners on Ancient Faith Radio.</li> </ol>	
Major Challenges Faced	
<ol style="list-style-type: none"> <li>1. As I have stated for several years past, I believe that parish growth continues to be hindered by insufficient space for fellowship. We also have outgrown the allotted space we have for our growing church school program with 40 children participating this year with a total of 62 children in our parish.</li> <li>2. Volunteering with alacrity by the majority of the parish is lacking.</li> </ol>	
<b>Upcoming Special Events/Anniversaries - September 2018 to August 2019</b>	

Father John's 15th anniversary of ordination to the priesthood as well as 15 years of ministry at Christ the Savior parish.

	<b>As of September 1, 2017</b>	<b>As of September 1, 2018</b>	<b>As of September 1, 2019</b>
<b>Supporting Membership Count</b>	55	61	81
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Average Sunday Divine Liturgy Attendance</b>	85	100	90
<b>Average Sunday Divine Liturgy Communicants</b>	60	80	80
<b>Average Saturday Vigil/Vespers Attendance</b>	25	35	40
<b>Number of Catechumens</b>	4	6	1
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Baptisms</b>	9	10	10
<b>Funerals</b>	0	2	1
<b>Marriages</b>	1	2	3
<b>Receptions into Orthodoxy</b>	2	3	1
<b>Church School/Number Enrolled</b>		43	40
<b>Adult Education/Number Participating</b>		9	

**Parish Name**

Holy Trinity Cathedral - Chicago, IL

**Date Submitted**

08/30/2019

**Submitted By**

Rev. Alexander Koranda

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No, I need to fill out the form online here

**Community Name**

Holy Trinity Orthodox Cathedral

**Community Photo**

- [2019-parish-report-photo-holy-trinity-cathedral-chicago-il-piotrus\\_chrzest\\_0109.jpg](#)

**Attached Clergy**

Title	First Name	Last Name
Rev.	+PAUL	
Rev.	Alexander	Koranda
Rev. Dn.	Thomas	Keith

**Committees / Societies**

St. Martha & St. Mary Sisterhood
Building & Restoration
"O" Club

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

Visit of the miraculous icon of St. Anna
Homeless outreach going from monthly to weekly service

**Outreach and Charitable Activities Since the Last Report**

Cathedral's Kitchen (weekly meal to the poor), St. Tabitha Circle, Food Pantry, AA groups (3), Lecture/ Retreats, Pilgrimages, Open House Chicago, Saturday Tours, Project Mexico Mission Team, Young Adult (monthly meetings), Bible Study (3)
---

**Major Challenges Faced Since the Last Report**

Majority of parishioners live 40 minutes away (without traffic)

2019 DOM Assembly

Ongoing restoration expenses

### Upcoming Special Events / Anniversaries Between Now & August 2020

Date	Event / Anniversary
10/31/2019	25th Anniversary of the Canonization of St. John of Chicago
02/08/2020	50th Anniversary of OCA Celebration

### Community Numbers

#### Supporting Membership Count

100

#### Average Sunday Divine Liturgy Attendance

95

#### Average Sunday Divine Liturgy Communicants

60

#### Average Saturday Vigil/Vespers Attendance

15

#### Number of Catechumens

6

#### Number of Baptisms with Chrismation

3

#### Number of Chrismations (without Baptism)

1

#### Number of Marriages

2

#### Number of Funerals

4


#### Number of Children's School Participants

17

#### Number of Adult Education Participants

6

**DOM PARISH ANNUAL REPORT**  
for the 2019 Diocesan Assembly  
email completed form to [chancery@domoca.org](mailto:chancery@domoca.org)

Parish Name and Address	Photo
<b>St. Makarios the Great Orthodox Mission</b> <b>5216 S. Blackstone, Chicago 60615</b>	
<b>Clergy</b>	
Fr. Elijah Mueller Deacon Mark Roosien (temporarily on loan to Diocese of New England)	
<b>Committees/Societies</b>	
Sunday School OCF and Student Chaplaincy at University of Chicago	
<b>Since October 2012</b>	
Highlights of Top Three Activities	
3 successful defenses of dissertations, doctoral degrees (2 in theology) awarded to student members. Successful ongoing Bible Study at parishioners' home, regular individual catechesis. Choir practices with fellowship, Choir recording. Parish Festal celebration, liturgical and social.	
Outreach and Charitable Activities	
Work with local interfaith community organization to raise funds for free clinic. Meal delivery with night ministry. Providing meals to new parents. Angel Tree, presents for children of incarcerated parents.	
Major Challenges Faced	
Still need own property for services. Need to raise more money over-all.	
<b>Upcoming Special Events/Anniversaries - October 2019 to September 2020</b>	
Representing Orthodoxy at the Orientation Events at the University of Chicago 12 <sup>th</sup> Annual New School Year student welcome cookout at faculty member's house Christmas and Paschal Parties Speaker on the Orthodox Church in Alaska	

	As of September 1, 2017	As of September 1, 2018	As of September 1, 2019
Supporting Membership Count	13	19	20
	September 2016 thru August 2017	September 2017 thru August 2018	January 1 thru September 1, 2019

<b>Average Sunday Divine Liturgy Attendance</b>	~34	~34	~32
<b>Average Sunday Divine Liturgy Communicants</b>	~28	~30	~28
<b>Average Saturday Vigil/Vespers Attendance</b>	<b>8</b>	<b>9</b>	<b>7</b>
<b>Number of Catechumens</b>	4-6	4	5
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>January 1 thru September 1, 2013</b>
<b>Baptisms</b>	1	3	5
<b>Funerals</b>	0	0	0
<b>Marriages</b>	0	2	1
<b>Receptions into Orthodoxy</b>	2	3	2 adult baptisms
<b>Church School/Number Enrolled</b>	7	6	6
<b>Adult Education/Number Participating</b>	26	34	20

# PARISH ANNUAL REPORT

As of September 1, 2019

Parish Name and Address	Photo
<b>St Matthew Orthodox Church</b> <b>607 Ravenswood Drive</b> <b>Green Bay, WI 54302</b> <b>920-455-0744</b>	
<b>Clergy</b>	
V.Rev Eugene Wozniak <a href="mailto:father.wozniak@gmail.com">father.wozniak@gmail.com</a> 910-467-7467	
<b>Committees/Societies</b>	
Mission Team Facilities Team	
<b>Since September 2019</b>	
<b>Highlight of Top Activity</b>	
Move iconostasis and paint	
<b>Outreach and Charitable Activities</b>	
OCMC general support and special support our missionary stewards House of Hope collections for local families in need Quarterly Benevolence Drive IOCC collections quarterly and for special needs Food Pantry Collection for local food pantry 40 DAYS FOR LIFE prayers/walk Adopt-a-Family annual collection of food and household goods Warm the Children	
<b>Major Challenges Faced</b>	
New Roof before winter! Finance Driving distance for parishioners especially in bad weather	
<b>Upcoming Special Events/Anniversaries - September 2019 to August 2020</b>	
St Matthew day Annual Open House/Gyro Sale/Bake Sale Sister Bay Cleanup and service	

	<b>As of September 1, 2017</b>	<b>As of September 1, 2018</b>	<b>As of September 1, 2019</b>
<b>Supporting Membership Count</b>	40	45	42
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2017 thru August 2018</b>
<b>Average Sunday Divine Liturgy Attendance</b>	50	50	60
<b>Average Sunday Divine Liturgy Communicants</b>	<b>40</b>	<b>50</b>	<b>48</b>
<b>Average Saturday Vigil/Vespers Attendance</b>	<b>20</b>	<b>15</b>	<b>15</b>
<b>Number of Catechumens</b>	2	2	2
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Baptisms</b>	4	0	4
<b>Funerals</b>	1	1	0
<b>Marriages</b>	0	0	1
<b>Receptions into Orthodoxy</b>	6	2	1
<b>Church School</b>	12	12	9?
<b>Adult Education/Number Participating</b>	10	10	9



**Parish Name**

St. Nicholas Church - Joliet, IL

**Date Submitted**

09/14/2019

**Submitted By**

V. Rev. Mykola Bodnarchuk

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No, I need to fill out the form online here

**Community Name**

St. Nicholas Orthodox Church

**Community Photo**

- [2019-parish-report-photo-st-nicholas-church-joliet-il-img\\_1251.jpg](#)

**Attached Clergy**

Title	First Name	Last Name
V. Rev.	Mykola	Bodnarchuk
V. Rev.	John	Kuchta
Rev. Dn.	David	Hanneman

**Committees / Societies**

Parish Council
Choir
Sunday School
Ladies Aid

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

Annual Picnic
Christmas and Easter bake sales
St. Nicholas children presentation

**Outreach and Charitable Activities Since the Last Report**

Annual Christmas gift giving to Morning Star Mission
Quarterly Pantry Donations for the Homeless

Memorial donation for Fr. John Matusiak

### Major Challenges Faced Since the Last Report

Church building updates and upgrades  
Increasing membership count of our parish.

### Upcoming Special Events / Anniversaries Between Now & August 2020

Date	Event / Anniversary
09/22/2019	112 anniversary
12/08/2019	St. Nicholas patron celebration
09/15/2019	Annual Christmas gift giving to needy children through the Morning Star Mission
12/21/2019	Christmas Bake Sales
04/05/2020	Easter Bake Sales

### Community Numbers

#### Supporting Membership Count

36

#### Average Sunday Divine Liturgy Attendance

36

#### Average Sunday Divine Liturgy Communicants

20

#### Average Saturday Vigil/Vespers Attendance

5

#### Number of Catechumens

0

#### Number of Baptisms with Chrismation

11

#### Number of Chrismations (without Baptism)

0

#### Number of Marriages

0

#### Number of Funerals

2

#### Number of Children's School Participants

8

## Number of Adult Education Participants

5

**Parish Name**

St. Nicholas Church - Kenosha, WI

**Date Submitted**

08/31/2019

**Submitted By**

Rev. Constantine Bodien

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

St Nicholas Orthodox Church

**Attached Clergy**

Title	First Name	Last Name
Rev.	Constantine	Bodien

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

start of my ministry in March 2019, ordination of Jan Farrall as deacon and upcoming beer tasting

**Outreach and Charitable Activities Since the Last Report**

none

**Major Challenges Faced Since the Last Report**

transition between Fr Stephen Hrycyniak and myself and another challenge is amount of funding available

**Upcoming Special Events / Anniversaries Between Now & August 2020**

Date	Event / Anniversary
10/19/2019	Beer tasting and dinner

**Community Numbers****Supporting Membership Count**

100

**Average Sunday Divine Liturgy Attendance**

50

**Average Sunday Divine Liturgy Communicants**

40

**Average Saturday Vigil/Vespers Attendance**

10

**Number of Catechumens**

2

**Number of Baptisms with Chrismation**

2

**Number of Chrismations (without Baptism)**

0

**Number of Marriages**

0

**Number of Funerals**

0

**Number of Children's School Participants**


3

**Number of Adult Education Participants**

5

# DOM PARISH ANNUAL REPORT

## As of September 1, 2019

Parish Name and Address		Photo	
Protection of the Virgin Mary Orthodox Church 8600 Grand Blvd. Merrillville, IN 46410			
Clergy			
Rev. Jacob N. Van Sickle – Rector Unattached but serving on a regular basis: Dn. Nicholas Denysenko			
Committees/Societies			
Parish Council Hall Committee Women’s Sodality O-Club PTC (Church School) Iconography Committee Greeters ministry			
Since September 2018			
Highlights of Top Three Activities			
107th Anniversary (Oct 1) Archpastoral visit w/installation of new rector (Feb 9-10) Mortgage Burning (July 27)			
Outreach and Charitable Activities			
Feed the Flock (provide a free meal 3x/year) Fam Jam (cooperative outreach day to the community with two neighboring churches) Assist the Valpo OCF Food pantry collection O-Club supports seminarians at SVS & STS, Northwest Indiana Meals-on-wheels, and the FOCA United Fund Gas and grocery gift card hand-outs to those in need who call			
Major Challenges Faced			
Establishing ministries for our young people			
Upcoming Special Events/Anniversaries - September 2018 to August 2019			
Parish Feast Day (Pokrov) and 108th anniversary on Oct 1 Fashion Show on March 22			
	As of September 1, 2017	As of September 1, 2018	As of September 1, 2019

<b>Supporting Membership Count</b>	63	64	91
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Average Sunday Divine Liturgy Attendance</b>	45	60	70
<b>Average Sunday Divine Liturgy Communicants</b>	30	40	55
<b>Average Saturday Vigil/Vespers Attendance</b>	8	6	9
<b>Number of Catechumens</b>	0	0	4
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Baptisms</b>	5	2	1
<b>Funerals</b>	3	5	4
<b>Marriages</b>	1	0	0
<b>Receptions into Orthodoxy</b>	0	0	2
<b>Church School/Number Enrolled</b>	6	0	14
<b>Adult Education/Number Participating</b>	7	6	27

# DOM PARISH ANNUAL REPORT

As of September 1, 2019

email completed form to [chancery@domoca.org](mailto:chancery@domoca.org) by September 15

Parish Name and Address	Photo
<b>SS Cyril and Methodius 2505 S 30<sup>th</sup> St Milwaukee, WI 53215-2829</b>	<b>Check website <a href="http://orthodoxmilwaukee.org">orthodoxmilwaukee.org</a></b>
<b>Clergy</b>	
Archpriest Thomas Mueller. Rector Priest John Jones Protodeacon George Potym	
<b>Committees/Societies</b>	



Parish is a committee of the whole for any particular need.

We are active members of the local Orthodox Clergy Syndesmos, of which Fr Tom Mueller is president. We participate in Sunday of Orthodoxy Vespers (this past year unfortunately at two separate churches at different times), an annual youth picnic, and an IOCC fundraiser.

#### Since September 2018

##### Highlights of Top Three Activities

Lenten, Holy Week and Pascha cycles – Pre-Sanctified Liturgies were very well-attended and moving. For the third year we have done the Washing of Feet Service within Holy Thursday Matins on Wednesday evening. This has become a very beloved service and it is also profoundly meaningful for priest and flock.

Youth Mission Trip to SS Peter and Paul in Detroit – see comments under “outreach” below.

Our annual Liturgy and Picnic in the Park, which we have been doing for 34 years at the lush and peaceful Hawthorn Glen Nature Center, a facility of Milwaukee Public Schools. Our attendance at this event this year equaled that of Pascha. It’s a very mellow, late summer parish celebration of our faith and our community.

##### Outreach and Charitable Activities

Neighborhood outreach: hosting local community organization; cohosting free Block Party with that organization; neighborhood playground on church property

Monthly hot meal prepared and served at women’s homeless shelter – youth & adults assist.

Participation in faith-based social justice network, Milwaukee Innercity Congregations Allied for Hope (MICA). Working on lead abatement crisis here.

Youth Mission Trip to SS Peter and Paul in Detroit in August – 9 youth and 4 fathers. Mission education component with Fr Paul Albert, attending services at SS Peter and Paul Cathedral, working in community garden, serving the weekly Sunday free meal. Very assist exciting and educational for the kids and adults. We’re the first assisting parish group from outside Michigan.

Campus ministry at Marquette University by Fr John Jones, on faculty there.

Proposed renewal of campus ministry at University of Wisconsin - Milwaukee (UWM), major research university with 27000 students. We may try to combine this with some outreach to the 25% of our parishioners who live in a 3-mile radius of this east-side campus, where we also have faculty and students.

Holy Theophany Chapel at Walworth, WI (Lake Geneva), served by Fr John Jones and Protodcn George Potym: Sunday services in their own well-appointed chapel; annual nameday celebration and brunch after blessing of Geneva Lake. This began as an outreach project conceived and

coordinated by Fr Tom Mueller and continues as such with Fr John as priest-in-charge. This is a small but growing and active community.

#### Major Challenges Faced

The Ethiopian Church started a mission in Milwaukee, with a visiting priest on Sundays. This limits a field of potential membership growth for us. We have had up to 35% of our membership Ethiopian. They haven't been 'guests' but fully invested in the parish as council members, Sunday School, etc. I personally regret the introduction of another jurisdiction based on ethnicity into Milwaukee. However I am thankful that our longtime solid Ethiopian members and their children are staying with us, because (I think) they value what they have found here and appreciate the bonds of friendship they and their children have forged within the parish and with other deanery youth campers.

#### Upcoming Special Events/Anniversaries - September 2019 to August 2020

	As of September 1, 2017	As of September 1, 2018	As of September 1, 2019
<b>Supporting Membership Count</b>	96	102	103
	September 2016 thru August 2017	September 2017 thru August 2018	September 2018 thru August 2019
<b>Average Sunday Divine Liturgy Attendance</b>	75-80	75-80	75-80
<b>Average Sunday Divine Liturgy Communicants</b>	65-75	65-75	65-75
<b>Average Saturday Vigil/Vespers Attendance</b>	15	12	16
<b>Number of Catechumens</b>	4	18	2
	September 2016 thru August 2017	September 2017 thru August 2018	September 2018 thru August 2019

<b>Baptisms</b>	3	4	6
<b>Funerals</b>	0	1	2
<b>Marriages</b>	2	1	0
<b>Receptions into Orthodoxy</b>	5	6	17
<b>Church School/Number Enrolled</b>	24	29	29
<b>Adult Education/Number Participating</b>	10	19	Pending

Note: the above statistics include numbers from Holy Theophany and St Herman Chapels.  
(3 chrismations and one baptism from these two communities in 2019.)

Previous years' reports can be found at the bottom of [domoca.org/downloads](http://domoca.org/downloads)

**Parish Name**

Holy Apostles Church - Normal, IL

**Date Submitted**

09/17/2019

**Submitted By**

Rev. David Gresham

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

Holy Apostles Orthodox Church

**Community Photo**

- [2019-parish-report-photo-holy-apostles-church-normal-il-holyapostlesblo-no.jpg](#)

**Attached Clergy**

Title	First Name	Last Name
Rev.	David	Gresham

**Committees / Societies**

Myrrh-bearers (service group)
Building Committee

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

Baptized and/or chrismated 9 people into the Faith and our parish.
Purchased a new building with 3.5 acres of land and moved in. First liturgy was on our feast day: Synaxis of the Holy Apostles on June 30.
Completed revamped and updated parish website: <a href="http://www.holyapostlesbn.org">www.holyapostlesbn.org</a>

**Outreach and Charitable Activities Since the Last Report**

Service: Served meals at Safe Harbour Homeless Shelter in July and packed meal boxes at Midwest Food Bank in March and October.
Children visited McLean County Nursing Home (December and May).
Charity drives during fasts: food drive for St. Vincent DePaul food pantry (Nativity & Great Lent) & The Mary and Martha House (Dormition).

**Major Challenges Faced Since the Last Report**

Trying to sell our old church building and property.

#### **Upcoming Special Events / Anniversaries Between Now & August 2020**

<b>Date</b>	<b>Event / Anniversary</b>
06/30/2020	1 year anniversary in our new building!

#### **Community Numbers**

##### **Supporting Membership Count**

31

##### **Average Sunday Divine Liturgy Attendance**

48

##### **Average Sunday Divine Liturgy Communicants**

38

##### **Average Saturday Vigil/Vespers Attendance**

14

##### **Number of Catechumens**

9

##### **Number of Baptisms with Chrismation**

4

##### **Number of Chrismations (without Baptism)**

5

##### **Number of Marriages**

0

##### **Number of Funerals**

0

##### **Number of Children's School Participants**

20

##### **Number of Adult Education Participants**

8

**Parish Name**

Holy Resurrection Church - Palatine, IL

**Date Submitted**

09/05/2019

**Submitted By**

V. Rev. Alexander Kuchta

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

Holy Resurrection

**Attached Clergy**

Title	First Name	Last Name
V. Rev.	Alexander	Kuchta

**Committees / Societies**

Parish Council
Women's Ministry
Stewardship Ministry

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

Feed My Starving Children
Toys for Cook County Department of Children and Family Services for Christmas
Collection of Food for Palatine Township Food Pantry

**Outreach and Charitable Activities Since the Last Report**

Monthly Parish Charity Collection for a variety of causes/needs
---

**Major Challenges Faced Since the Last Report**

Families moving because of economic reasons  
Attrition due to death

**Upcoming Special Events / Anniversaries Between Now & August 2020**

Date	Event / Anniversary
10/17/2020	Parish 50th Anniversary

## Community Numbers

### Supporting Membership Count

90

### Average Sunday Divine Liturgy Attendance

75

### Average Sunday Divine Liturgy Communicants

68

### Average Saturday Vigil/Vespers Attendance

12

### Number of Catechumens

1

### Number of Baptisms with Chrismation

2

### Number of Chrismations (without Baptism)

2

### Number of Marriages

1

### Number of Funerals

2

### Number of Children's School Participants

8


### Number of Adult Education Participants

12

## DOM PARISH ANNUAL REPORT

As of September 1, 2019

email completed form to [chancery@domoca.org](mailto:chancery@domoca.org) by September 15

Parish Name and Address	Photo
St Panteleimon Orthodox Church 7549 West 61st Place Summit Argo, IL 60501-1617	
<b>Clergy</b>	
Priest Esteban Vázquez, Rector Protodeacon Robert Northrup, Assigned	
<b>Committees/Societies</b>	
Parish Council Parish Sisterhood Church School	
<b>Since September 2018</b>	
Highlights of Top Three Activities	
<ol style="list-style-type: none"><li>1. Spanish-language services have been scheduled on a monthly basis since November 2018 as part of the effort to become more visible to our neighbors as a place of prayer open to all.</li><li>2. Bishop Paul's pastoral visit (January 12-13), which included the installation of Fr Esteban as rector, and the Synodal award of the kamilavka to Protodeacon Robert for 20 years of outstanding diaconal service.</li><li>3. Our patronal feast weekend (July 26-28), featuring the participation of the Chicago Deanery Male Choir at the Festal Divine Liturgy on Saturday, and our 26th Annual Lamb Roast on Sunday.</li></ol>	



<b>Outreach and Charitable Activities</b>
<ol style="list-style-type: none"> <li>1. Hispanic community outreach in the local neighborhood</li> <li>2. Giving Tree ministry to generate gift cards for those in need</li> </ol>
<b>Major Challenges Faced</b>
<ol style="list-style-type: none"> <li>1. A dwindling and aging membership, compounded by long commute distances for most, increasingly pose a challenge to the planning of liturgical, educational, administrative, maintenance, and fundraising activities.</li> <li>2. Our parish's lack of visibility in our neighborhood calls for a strong ministry of presence, but for the reasons outlined above, our people resources for this are limited.</li> <li>3. Continued, intentional, and effective ministry collaboration with our sister parishes in our immediate geographical area is critical to the viability and flourishing of our communities.</li> </ol>
<b>Upcoming Special Events/Anniversaries - September 2019 to August 2020</b>
Celebration of the 80th anniversary of the consecration of our church building in 1940 as the first Orthodox Church in Southwest Chicago and its suburbs.

	<b>As of September 1, 2017</b>	<b>As of September 1, 2018</b>	<b>As of September 1, 2019</b>
<b>Supporting Membership Count</b>	26	24	24
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Average Sunday Divine Liturgy Attendance</b>	—	20	20
<b>Average Sunday Divine Liturgy Communicants</b>	—	16	16
<b>Average Saturday Vigil/Vespers Attendance</b>	—	5	5
<b>Number of Catechumens</b>	—	0	1

	September 2016 thru August 2017	September 2017 thru August 2018	September 2018 thru August 2019
<b>Baptisms</b>	1	2	0
<b>Funerals</b>	2	0	0
<b>Marriages</b>	0	0	0
<b>Receptions into Orthodoxy</b>	0	0	0
<b>Church School/Number Enrolled</b>	—	6	5
<b>Adult Education/Number Participating</b>	—	—	—

**Parish Name**

St. Joseph Church - Wheaton, IL

**Date Submitted**

09/05/2019

**Submitted By**

V. Rev. Joseph Kopka

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

St Joseph Orthodox Church

**Community Photo**

- [2019-parish-report-photo-st-joseph-church-wheaton-il-stjoepascha.jpg](#)

**Attached Clergy**

Title	First Name	Last Name
V. Rev.	Joseph	Kopka
Rev.	Jonathan	Lincoln
Rev. Dn.	John	Coleman
Rev. Dn.	Lawrence	Dugoni
Rev. Dn.	Jerzy	Pietrowski

**Committees / Societies**

No formal structures of this sort other than the Parish Council and the Sunday School staff. All ministries are organized and developed in a fluid manner based on the nature and duration of the outreach effort.

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

1. Addition of Fr Jonathan Lincoln as our new Associate Priest in Sep 2018
2. Death & Funeral of our founding long time Rector Archpriest John Matusiak
3. Due to FEMA rezoning, St Joseph's is no longer in a federal FEMA flood plain. This has enabled us to eliminate mandated FEMA flood insurance with a savings of \$13,000 annually in deductible cost.

**Outreach and Charitable Activities Since the Last Report**

- Monthly food distribution at the Peoples Resource Center
- Quarterly household & personal hygiene products for Bridge Communities

Quarterly volunteer efforts at Feed My Starving Children

### Major Challenges Faced Since the Last Report

Coordinating funeral arrangements for Fr John Matusiak

### Upcoming Special Events / Anniversaries Between Now & August 2020

Date	Event / Anniversary
10/17/2019	Young Families Dinner & Social
11/08/2019	St Joe's Adults Night Out
11/16/2019	Diocesan Youth Retreat
09/08/2019	Back To School Picnic

### Community Numbers

#### Supporting Membership Count

329

#### Average Sunday Divine Liturgy Attendance

330

#### Average Sunday Divine Liturgy Communicants

260

#### Average Saturday Vigil/Vespers Attendance

20

#### Number of Catechumens

6

#### Number of Baptisms with Chrismation

12

#### Number of Chrismations (without Baptism)

3

#### Number of Marriages

2

#### Number of Funerals

7

#### Number of Children's School Participants

131

#### Number of Adult Education Participants

2019 DOM Assembly

# DOM PARISH ANNUAL REPORT

As of September 1, 2018

email completed form to [chancery@domoca.org](mailto:chancery@domoca.org) by September 15

Parish Name and Address	Photo
<b>St. Herman of Alaska Chapel</b> <b>135 S. 6th Ave</b> <b>West Bend, WI 53095</b>	
<b>Clergy</b>	
<b>Archpriest Gregory Madlom</b>	
<b>Committees/Societies</b>	
<b>Parish Council</b> <b>Sunday School: Matushka Elizabeth (Glenda) Madlom</b>	
<b>Since September 2018</b>	
<b>Highlights of Top Three Activities</b>	
<b>St. Herman of Alaska serves a Moljeben for victims of abortion, parents and abortionists during the 40 Days for Life. Services are held on Saturday mornings for six weeks. There are two 40 Days for Life – in Spring and Fall</b>	
<b>Adult study group continues.</b>	
<b>A family has started attending and preparation for Chrismation are planned.</b>	
<b>Outreach and Charitable Activities</b>	
Our youth have made 12 Emergency School Kids for the IOCC. Plants are in place to receive and distribute foods and clothing for the needy in West Bend.	
<b>Major Challenges Faced</b>	
The Church as a number of families that are gone for an extended period over the summer months. Makes attends often low.	

The Church family is rather scattered and finding the time for social gathers.

**Upcoming Special Events/Anniversaries - September 2018 to August 2019**

Baptism of Mia Joy in October 2018.

	<b>As of September 1, 2016</b>	<b>As of September 1, 2017</b>	<b>As of September 1, 2018</b>
<b>Supporting Membership Count</b>	13	13	13
	<b>September 2015 thru August 2016</b>	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>
<b>Average Sunday Divine Liturgy Attendance</b>	17	18	18
<b>Average Sunday Divine Liturgy Communicants</b>	17	18	18
<b>Average Saturday Vigil/Vespers Attendance</b>	0	0	0
<b>Number of Catechumens</b>	0	2	
	<b>September 2015 thru August 2016</b>	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>
<b>Baptisms</b>	1	0	1
<b>Funerals</b>	0	0	0
<b>Marriages</b>	0	0	0
<b>Receptions into Orthodoxy</b>	0	2	0
<b>Church School/Number Enrolled</b>	0	0	0
<b>Adult Education/Number Participating</b>	6	6	6

**2019 Cleveland Deanery Report to  
the 58th Diocesan Assembly of the Diocese of Chicago and the Midwest**

- Two Deanery Meetings were held since the last Assembly (After several attempts, cancelled Winter meeting due to weather).
- Served Deanery Akathist to the Life Creating Cross on the Third Sunday of Lent at Holy Trinity in Parma followed by a Lenten Dinner.
- Had over 140 campers attend the three sessions at St Vladimir's Camp this past summer. Bishop Paul visited for two days during the week of July 14.
- Prepared tentative schedule for our 50<sup>th</sup> Anniversary Celebration of our Autocephaly June 12 & 13.
- SS Peter & Paul, Lakewood, adopted newly revised Diocesan Bylaws.
- Fr Stephen Frase assigned as Rector to St Gregory's, Columbus on February 4. Fr Matthew Moriak is now a full time Hospital Chaplain and remains at St Gregory's.
- Fr Yaroslav Stebelsky was assigned to SS Peter & Paul, Lakewood on May 6.

Respectfully submitted,

Fr Andrew Clements  
Dean

**Parish Name**

Archangel Michael Church - Broadview Heights, OH

**Date Submitted**

09/11/2019

**Submitted By**

V. Rev. John Memorich

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

Archangel Michael Orthodox Church

**Community Photo**

- [2019-parish-report-photo-archangel-michael-church-broadview-heights-oh-img\\_2841.JPG](#)

**Attached Clergy**

Title	First Name	Last Name
Rev. Dn.	Daniel	Kovalak

**Committees / Societies**

Altar Servers, Sub-deacons, Choir Readers, Senior "R" Club, Junior "R" Club, Pre-Teen Club, 55+ Club, Sunday School, Committee Church Health Team, Communications Committee Charities Committee, Investment Committee, Samaritans, Woodside Committee, Church Property Committee, Prosphora Bakers, Parish Council

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

Amidst the many wonderful and positive things going on at St. Michael's, our parish "highlights" are deeply overshadowed by the brutal murders of our beloved parishioners, Protodeacon Dennis and Mat. Helen Lucak. Their son is currently incarcerated and awaiting trial, which is scheduled to begin sometime this coming November.

On a positive note, we have had a great number of births within the last three years which helps to offset the many funerals in our parish.

Led pilgrimages to Holy Transfiguration Monastery and to Holy Assumption Orthodox Church in Marblehead for their respective feasts.

**Outreach and Charitable Activities Since the Last Report**

We continue to be heavily involved with St. Herman's House of Hospitality - collecting food & clothing and supporting them financially throughout the year. We support a seminarian at St. Tikhons, give to all three seminaries, support Zoe House, support our St. Vladimir's Camp & Retreat Center, participate in the FOCA Christmas Giving Tree, as well as many local charities in northeastern Ohio.

**Major Challenges Faced Since the Last Report**

2019 DOM Assembly



The parish is still distressed by the deaths of our deacon and his wife, but we are working through it. We also are still dealing with the EPA regarding the necessity to remove the slag is under our parking lot; the cost of which could be \$300,000 of more.

#### **Upcoming Special Events / Anniversaries Between Now & August 2020**

<b>Date</b>	<b>Event / Anniversary</b>
09/26/2019	Annual Fr. Prislopsky Dinner Lecture
09/28/2019	Clam Bake for St. Vladimir's Camp
09/29/2019	Church Picnic
10/20/2019	Harvest Brunch
10/27/2019	Chicken Dinner
11/10/2019	St. Michael's Day Banquet
12/15/2019	Sunday School Yolka

#### **Community Numbers**

##### **Supporting Membership Count**

474

##### **Average Sunday Divine Liturgy Attendance**

250

##### **Average Sunday Divine Liturgy Communicants**

230

##### **Average Saturday Vigil/Vespers Attendance**

10

##### **Number of Catechumens**

3

##### **Number of Baptisms with Chrismation**

12

##### **Number of Chrismations (without Baptism)**

1

##### **Number of Marriages**

2

##### **Number of Funerals**

25

##### **Number of Children's School Participants**

60

## Number of Adult Education Participants

40

**Parish Name**

Christ the Saviour Church - Byesville, OH

**Date Submitted**

09/15/2019

**Submitted By**

Rev. Benjamin Johnson

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

Christ the Saviour Orthodox Church

**Community Photo**

- [2019-parish-report-photo-christ-the-saviour-church-byesville-oh-christthesaviourocabyesvilleoh.jpg](#)

**Attached Clergy**

Title	First Name	Last Name
Rev.	Benjamin	Johnson
Rev.	Daniel	Rentel

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

Christ the Saviour became entirely self-sustaining from members' donations - apart from rental income from our parish house - for the first time in years during the 2018-2019 church year. This is both from new members and increased pledges.

We had our first opportunity to reach out to the local Greek community, as Fr. Michael (Ziebarth) invited prominent Greek families to attend the funeral of one of his members at CTS, asked Fr. Benjamin to take part in the service, and encouraged attendees to consider attending CTS regularly. We look at this as the first step toward forging deeper relationships.

The church held its second full year of adult education. (Last year's cycle was the first full year of adult Christian education in decades.) And we continued to add Lenten services, celebrating Bridegroom Matins for the first time in years.

**Outreach and Charitable Activities Since the Last Report**

The parish supports the local school backpack program, which provides meals for underprivileged children during the school year, and prepared/delivered meals during the summer.

We financially support a local program to assist with the needs of underprivileged mothers.

We supported a program that provides therapy to local residents with severe physical and mental challenges.

**Major Challenges Faced Since the Last Report**

1. Our church is not listed on the SCOBA directory of Orthodox churches. One new member had been driving more than an hour out of the way for months, never knowing we were only a few miles away. (Thankfully, he discovered us through alternate means.) We look forward to the site adding our information.
2. Lack of formal ministries to the community.
3. The developer of our parish website faced a health issue, setting back its rollout considerably.

#### Upcoming Special Events / Anniversaries Between Now & August 2020

Date	Event / Anniversary
09/27/2019	N/A

#### Community Numbers

##### Supporting Membership Count

19

##### Average Sunday Divine Liturgy Attendance

25

##### Average Sunday Divine Liturgy Communicants

22

##### Average Saturday Vigil/Vespers Attendance

10

##### Number of Catechumens

3

##### Number of Baptisms with Chrismation

1

##### Number of Chrismations (without Baptism)

1

##### Number of Marriages

1

##### Number of Funerals

1

##### Number of Children's School Participants

8


##### Number of Adult Education Participants

14

# DOM PARISH ANNUAL REPORT

As of September 1, 2019

email completed form to [chancery@domoca.org](mailto:chancery@domoca.org) by September 15

Parish Name and Address	Photo
<b>St. John the Baptist Orthodox Church</b> 301 Struthers Liberty Rd. Campbell, OH 44405-1949 <a href="http://www.stjohnthebaptist-campbell.org">www.stjohnthebaptist-campbell.org</a>	
<b>Clergy</b> Archpriest Andrew D. Nelko Deacon David Gemmel 3 Ordained Subdeacons - 5 Tonsured Readers	
<b>Committees/Societies</b> Ministries: <ul style="list-style-type: none"> <li>- Stewardship Committee – Promotes ‘stewardship’ activities in the parish.</li> <li>- Pastoral participation in Deanery and Pan Orthodox Clergy Associations.</li> <li>- Parish Sisterhood – Annual “Soup for Caring” ministry donates proceeds to charity.</li> <li>- “Ladies Altar Society” – Provides for the “ecclesiastical” needs of the parish.</li> <li>- FOCA (Fellowship of Orthodox Christian in America) – Yearly “Easterfest” and “Cookie Walk” events financially support youth &amp; charitable endeavors.</li> <li>- Prospora Bakers – Support the liturgical requirements of the parish.</li> <li>- Support St. Vladimir’s Camp through active participation of volunteers.</li> <li>- Support of St. Basil Workers (Local Lay Ministry) – Hospital, nursing homes, and shut-in visitations.</li> <li>- Lay Women’s Ministry – Educational-Charitable-Visitation activities.</li> <li>- Healing Akathist Service to St. Nectarios – Frequency TBD during the year.</li> <li>- Unneeded Gift Program – In lieu of sending gifts, flowers, or cards to individuals celebrating their birthdays, anniversaries, etc., this program provides the opportunity to make an offering to the church in their honor.</li> <li>- Donation of Wine/Incense, Altar Candles, Amvon Candles, Tetrapod Candles, flowers on a monthly basis – Individuals in whose name donations are made are remembered during the Proskomedia and in intercessory prayer.</li> </ul> Education: <ul style="list-style-type: none"> <li>- Church School – Meets immediately prior to Divine Liturgy every Sunday (Sep-May).</li> <li>- Teen/Adult Education – Meets weekly as part of the Parish Religious Education Program.</li> </ul>	
<b>Since September 2018</b> Highlights of Top Three Activities Parish Accomplishments / Events: <ul style="list-style-type: none"> <li>- Implemented Parish Tree Trimming/Landscaping Project</li> <li>- Annual Parish Pre-Advent Dinner/Social (November 2018)</li> </ul> Participated in: <ul style="list-style-type: none"> <li>- 57<sup>th</sup> DOM Assembly (Lansing, IL - October 2019)</li> </ul>	

Outreach and Charitable Activities			
Outreach to community: <ul style="list-style-type: none"> <li>- Support the “Rescue Mission” – An organization that responds to the “physical, emotional and spiritual needs of disadvantaged men, women and children”.</li> <li>- Membership in the Eastern Orthodox Clergy Association of Mahoning Valley (charitable outreach).</li> <li>- Participate in the Annual “Feed our Valley” project to help the homeless during the holiday season.</li> <li>- Parish involvement with the “St. Nicholas Seminarian Program” which provides a seminarian family with gifts and financial support.</li> <li>- Kolachi sales twice a year.</li> <li>- ‘Warm the Children’ Campaign (Orphan children in Russia)</li> <li>- Annual involvement in the Campbell Memorial High School Baccalaureate Program.</li> <li>- Participate in the Annual Campbell Middle School Supply Drive.</li> </ul>			
Major Challenges Faced			
<ul style="list-style-type: none"> <li>- Aging infrastructure (building)</li> <li>- Dwindling population base (local community)</li> <li>- Dwindling supporting membership (parish)</li> </ul>			
Upcoming Special Events/Anniversaries - September 2019 to August 2020			
<ul style="list-style-type: none"> <li>- City of Campbell (Ohio) ‘First responder Blessing’ (September 2019)</li> <li>- Archpastoral Visit (BP Paul) &amp; Ordination (Diaconate) Subdeacon James Hryb (October 2019)</li> <li>- Annual Parish Fall Dinner/Social (October 2019)</li> <li>- Blessing of ‘Flower Garden’ (Mill Creek Park) on Feast of the Dormition (August 2020)</li> </ul>			
	As of September 1, 2017	As of September 1, 2018	As of September 1, 2019
<b>Supporting Membership Count</b>	<b>92</b>	<b>92</b>	<b>98</b>
	September 2016 thru August 2017	September 2017 thru August 2018	September 2018 thru August 2019
<b>Average Sunday Divine Liturgy Attendance</b>	<b>91</b>	<b>83</b>	<b>76</b>
<b>Average Sunday Divine Liturgy Communicants</b>	<b>68</b>	<b>62</b>	<b>57</b>
<b>Average Saturday Vigil/Vespers Attendance</b>	<b>13</b>	<b>12</b>	<b>10</b>
<b>Number of Catechumens</b>	<b>0</b>	<b>0</b>	<b>0</b>

	September 2016 thru August 2017	September 2017 thru August 2018	September 2018 thru August 2019
<b>Baptisms</b>	<b>1</b>	<b>1</b>	<b>1</b>
<b>Funerals</b>	<b>8</b>	<b>2</b>	<b>6</b>
<b>Marriages</b>	<b>0</b>	<b>2</b>	<b>1</b>
<b>Receptions into Orthodoxy</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Church School/Number Enrolled</b>	<b>33</b>	<b>29</b>	<b>24</b>
<b>Adult Education/Number Participating</b>	<b>7</b>	<b>9</b>	<b>8</b>

Average Sunday Communicants =  
Average Sunday Attendance minus 25%

**Parish Name**

Holy Assumption Church - Canton, OH

**Date Submitted**

10/01/2019

**Submitted By**

Rev. John Kennerk

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

Holy Assumption Orthodox Church

**Community Photo**

- [2019-parish-report-photo-holy-assumption-church-canton-oh-holy-assumption-exterior.pdf](#)

**Attached Clergy**

Title	First Name	Last Name
Rev.	John	Kennerk

**Committees / Societies**

Parish Council
St. Ann's Women's Guild
Catechesis of the Good Shepherd
Benevolence Committee

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

Our parish hosted another training session for the Catechesis of the Good Shepherd, a Montessori-based children's education program.
We hosted our annual Children's Festival, which has been an edifying way to engage our neighborhood.
We have continued with property updates, specifically electrical work, lighting, and painting.

**Outreach and Charitable Activities Since the Last Report**

We hosted our annual Children's Festival, which has been an edifying way to engage our neighborhood.
We provide coats for children in the local district through our "Coats for Kids" program.
We host our services online and through broadcast radio (inbn.net) for our community. This is a great benefit to parishioners who are homebound and to residents in the broadcast area and online.



### Major Challenges Faced Since the Last Report

Parish council has been challenged by the task of prioritizing repairs, updates, and improvements to the property and building. We have been working from their suggestions and tried to be good stewards of our parish property.

### Upcoming Special Events / Anniversaries Between Now & August 2020

Date	Event / Anniversary
07/12/2020	Annual Parish Picnic
02/23/2020	Chili Cook-off
	Catechesis of the Good Shepherd Training
	Children's Festival

### Community Numbers

#### Supporting Membership Count

71

#### Average Sunday Divine Liturgy Attendance

80

#### Average Sunday Divine Liturgy Communicants

75

#### Average Saturday Vigil/Vespers Attendance

25

#### Number of Catechumens

3

#### Number of Baptisms with Chrismation

2

#### Number of Chrismations (without Baptism)

3

#### Number of Marriages

2

#### Number of Funerals

1

#### Number of Children's School Participants

13

#### Number of Adult Education Participants

5

**Date Submitted**

09/20/2019

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

St. Theodosius Cathedral - Cleveland, OH

**Attached Clergy**

Title	First Name	Last Name
V. Rev.	John	Zdinak
Rev. Dn.	Protodeacon Daniel	Boerio

**Committees / Societies**

Parish Council
Altar Society
Faith Enrichment Adult Education Group
Cathedral Chapter F.O.C.A.
Copper Stone Catering and Event Center Committee
St. Theodosius Cemetery Committee
Finance Committee

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

Church School is growing in number as the children of the parish grow in age.
Annual Meeting Elections provide new members of the younger generation. All them willing and ready to assume new responsibilities

**Outreach and Charitable Activities Since the Last Report**

We have increased our participation and support of the St. Herman Focus North America.
--

**Major Challenges Faced Since the Last Report**

2015-2019

This still the greatest challenge for us, as a parish; the maintaining and operating of our Catering Facility, Copper Stone Catering and Event Center, located in Brooklyn, OH. Currently we are near signing of a new offer for the property and, by God's grace, will no longer appear after this year as the Greatest Challenge.


**Upcoming Special Events / Anniversaries Between Now & August 2020**

Date	Event / Anniversary
12/01/2109	Visit of Bishop Paul
<b>Community Numbers</b>	
<b>Supporting Membership Count</b> 161	
<b>Average Sunday Divine Liturgy Attendance</b> 120	
<b>Average Sunday Divine Liturgy Communicants</b> 120	
<b>Average Saturday Vigil/Vespers Attendance</b> 30	
<b>Number of Catechumens</b> 0	
<b>Number of Baptisms with Chrismation</b> 11	
<b>Number of Chrismations (without Baptism)</b> 5	
<b>Number of Marriages</b> 4	
<b>Number of Funerals</b> 5	
<b>Number of Children's School Participants</b> 10	
<b>Number of Adult Education Participants</b> 25	

# DOM PARISH ANNUAL REPORT

As of September 1, 2019

email completed form to [chancery@domoca.org](mailto:chancery@domoca.org) by September 15

Parish Name and Address	Photo
<b>St. Gregory of Nyssa</b> <b>2219 Summit Street, Columbus, OH. 43210</b>	
<b>Clergy</b>	
Fr. Stephen Frase (Rector), Fr. Daniel Rentel (retired, Pastor Emeritus), Fr. Matthew Moriak (attached, serving as director of youth ministries), Fr. James Sizemore (attached), Fr. Benjamin Johnson (attached), Fr. Dn. Paul Mitchell (attached) and Fr. Dn. Joseph Shaluha (attached)	
<b>Committees/Societies</b>	
St. Elizabeth Group (outreach to sick and shut-ins), Parish Sisterhood, "O" Club (Jr. & Sr.), Prayer Group, Charities, Outreach, Book Club, Library Committee, Bookstore, Scholarship Committee	
<b>Since September 2018</b>	
<b>Highlights of Top Three Activities</b>	
<ul style="list-style-type: none"> <li>• Parish Sisterhood planned and arranged for OCA Chancellor, Fr. Alexander Rentel to give a lecture and preach during Great Lent.</li> <li>• Peter and Sharon Georges, facilitators of the St. Nicholas Uganda Children's Fund visited the parish in June to share their work and raise funds.</li> <li>• Professor of Church History at St. Tikhon's Seminary, Dr. David Ford, visited the parish in July and offered a talk on St. John Chrysostom's Letters to St. Olympia related to the topic of despondency.</li> </ul>	
<b>Outreach and Charitable Activities</b>	
<ul style="list-style-type: none"> <li>• Parish outreach program currently serves four (4) meals a week to those need.</li> <li>• Supporting a seminarian who was a member of St. Gregory's.</li> <li>• Providing scholarships to college students who are members of OCF, attend St. Gregory's while in school, and/or are members of the parish.</li> </ul>	
<b>Major Challenges Faced</b>	
<ul style="list-style-type: none"> <li>• Lack of adequate parking.</li> <li>• Transitioning to new leadership of the parish outreach program.</li> <li>• Solve challenges regarding handicap accessibility. The parish's nave and the first floor of the parish education building are handicap accessible, but the social hall and upstairs religious education rooms are not. This became more obvious after the parish's nave suffered water damage on Holy Tuesday. While waiting for repairs to be completed, worship services were held in social hall until the end of August.</li> </ul>	

**Upcoming Special Events/Anniversaries - September 2019 to August 2020**

A series of talks and lectures along with additional liturgical celebrations are currently being planned for Advent to increase the opportunities for prayer and learning.

OCMC missionary to Guatemala, Fr. Juvenaly Repass, will be visiting the parish in November to update the faithful on his work and current developments related to the Orthodox communities in Guatemala.

	<b>As of September 1, 2017</b>	<b>As of September 1, 2018</b>	<b>As of September 1, 2019</b>
<b>Supporting Membership Count</b>	102	102	102
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Average Sunday Divine Liturgy Attendance</b>	125	110	110
<b>Average Sunday Divine Liturgy Communicants</b>	115	100	100
<b>Average Saturday Vigil/Vespers Attendance</b>	<b>20-25</b>	<b>15-20</b>	<b>15-20</b>
<b>Number of Catechumens</b>	2 (plus inquirers)	3 (plus inquirers)	5
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Baptisms</b>	8	3	1
<b>Funerals</b>	0	1	1
<b>Marriages</b>	1	0	0
<b>Receptions into Orthodoxy</b>	5	0	2
<b>Church School/Number Enrolled</b>	40	30	15
<b>Adult Education/Number Participating</b>	30	30	30

# DOM PARISH ANNUAL REPORT

As of September 1, 2019

email completed form to [chancery@domoca.org](mailto:chancery@domoca.org) by September 15


Parish Name and Address	Photo
St. Nicholas The Wonderworker OCA Paris 191/203 King Ave Columbus, OH 43201	snwoca.org
<b>Clergy</b>	
V. Rev. Miroljub Ruzic	
<b>Committees/Societies</b>	
With the help of God, the Most Holy Ever-Virgin Theotokos, our Patron Saint St. Nicholas the Wonderworker and all of the Martyrs and Saints, we are steadfastly committed to preserving and safeguarding the Purity of our Holy Orthodox Faith in the midst of the growing universal apostasy. <i>"Behold, I am coming quickly. Keep on holding fast that which thou hast, in order that no one should take thy crown." (Rev. 3:11)</i>	
<b>Since September 2018</b>	
Highlights of Top Three Activities	
<p>The third official visit by His Grace, Bishop Paul</p> <p>Fr. Miroljub was awarded the Synodal Award to wear the Jeweled Cross</p> <p>Full Liturgical cycle of the unabridged Services</p> <p>Building a spiritual community in Orthophronima</p> <p>A thorough traditional study of the Holy Scripture and the Holy Fathers</p>	
Outreach and Charitable Activities	
<p>Food for the poor</p> <p>Distribute complete Thanksgiving Dinners to the poor</p> <p>Charity distribution within the parish</p>	
Major Challenges Faced	
<p>Financial challenges</p> <p>Our 104-year-old church building is in constant need of maintenance and repairs</p> <p>Pending repairs and other expenses</p>	
<b>Upcoming Special Events/Anniversaries - September 2019 to August 2020</b>	
Diocesan Hierarch's visit	

	<b>As of September 1, 2017</b>	<b>As of September 1, 2018</b>	<b>As of September 1, 2019</b>
<b>Supporting Membership Count</b>	13 <i>Dues paying members</i>	13 <i>Dues paying members</i>	13 <i>Dues paying members</i>
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Average Sunday Divine Liturgy Attendance</b>	50	60	60
<b>Average Sunday Divine Liturgy Communicants</b>	30-40	35-45	35-45
<b>Average Saturday Vigil/Vespers Attendance</b>	15-25	15-25	15-25
<b>Number of Catechumens</b>	1	2	2
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Baptisms</b>	8	8	7
<b>Funerals</b>	3	3	2
<b>Marriages</b>	2	3	2
<b>Receptions into Orthodoxy</b>	1	1	1
<b>Church School/Number Enrolled</b>	16	16	17
<b>Adult Education/Number Participating</b>	20-25	20-25	20-25

# DOM PARISH ANNUAL REPORT

As of January 1, 2019

email completed form to [chancery@domoca.org](mailto:chancery@domoca.org) by September 15

Parish Name and Address	Photo
<b>Ss. Peter and Paul Orthodox Church</b> <b>2238 E 32<sup>nd</sup> Street</b> <b>Lorain, OH 44055</b> <b><a href="http://www.OrthodoxLorain.org">www.OrthodoxLorain.org</a></b>	
<b>Clergy</b>	
Rev. Joseph McCartney, Rector V. Rev. Basil Stoyka ( <i>Retired, Attached</i> ) Protodeacon Edward Kolenda Subdeacon Theophan Baymiller Subdeacon Benjamin Wharton Reader Alex Morris	
<b>Committees/Societies</b>	
Fundraising Committee, Men's Club, PTO, Sisterhood	
<b>Since September 2018</b>	
<b>Highlights of Top Three Activities</b>	
<ul style="list-style-type: none"> <li>- Investigation of church embezzlement revealed former financial secretary stole over \$80,000 over a 4 year period. Report was filed with Lorain police and she was arrested. Parish has received all but \$6,000 back which will be paid Jan. 2020.</li> <li>- Annual Russian Food Festival was a success.</li> <li>- Major Renovations have begun at rectory and parish building.</li> </ul>	
<b>Outreach and Charitable Activities</b>	
<ul style="list-style-type: none"> <li>- Over 125 turkeys were delivered to St Herman's House of Hospitality (FOCUS)</li> <li>- Food / Cash Donations made to Haven House, Lorain, OH</li> <li>- Annual Seminary Fundraiser</li> </ul>	
<b>Major Challenges Faced</b>	
<ul style="list-style-type: none"> <li>- Church embezzlement by former financial secretary will continue to have lasting effects on the parish. Namely it will take time to heal the wounds caused by this. Lots of arguments and insults need to be resolved.</li> <li>- \$20,000+ behind in Diocesan Assessments due to embezzlement.</li> <li>- More renovations on parish and rectory needed.</li> <li>- Retention of parishioners due to location, sickness &amp; death.</li> </ul>	



<b>Upcoming Special Events/Anniversaries - September 2018 to August 2019</b>			
<ul style="list-style-type: none"> <li>- Annual Thanksgiving Turkey Drive</li> <li>- Annual Russian Food Festival</li> <li>- Annual visit of St Tikhon's Seminary Mission Choir &amp; Seminary Fundraiser</li> </ul>			

	<b>As of September 1, 2017</b>	<b>As of September 1, 2018</b>	<b>As of September 1, 2019</b>
<b>Supporting Membership Count</b>		70	65
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Average Sunday Divine Liturgy Attendance</b>		65	60
<b>Average Sunday Divine Liturgy Communicants</b>		55	58
<b>Average Saturday Vigil/Vespers Attendance</b>		12	10
<b>Number of Catechumens</b>		5	0
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Baptisms</b>		2	1
<b>Funerals</b>		1	2
<b>Marriages</b>		1	1
<b>Receptions into Orthodoxy</b>		4	0
<b>Church School/Number Enrolled</b>		15	10
<b>Adult Education/Number Participating</b>		45	45 <i>(Adult Ed is done during Coffee Hour once a month)</i>

**Parish Name**

St. Andrew Church - Maple Heights, OH

**Date Submitted**

09/11/2019

**Submitted By**

V. Rev. Emilian Hutnyan

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

St. Andrew Eastern Orthodox Church

**Community Photo**

- [2019-parish-report-photo-st-andrew-church-maple-heights-oh-006.JPG](#)

**Attached Clergy**

Title	First Name	Last Name
V. Rev.	Emilian	Hutnyan

**Committees / Societies**

FOCA chapter

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

Large attended parish summer picnic (with visiting parish)

Re-establishment of church pre-school program

Celebrated 50th anniversary of founding of parish

**Outreach and Charitable Activities Since the Last Report**

School supply drive for local elementary school

monthly volunteering at city food bank

giving tree gift card donations to local family in need at christmas

**Major Challenges Faced Since the Last Report**

financial support from all members; lack of catechumens and church growth; lack of attendance at bible study and feast days

**Upcoming Special Events / Anniversaries Between Now & August 2020**

2019 DOM Assembly

Date	Event / Anniversary
04/26/2020	Priest 30 yr anniversary of ordination

## Community Numbers

### Supporting Membership Count

60

### Average Sunday Divine Liturgy Attendance

50

### Average Sunday Divine Liturgy Communicants

25

### Average Saturday Vigil/Vespers Attendance

10

### Number of Catechumens

0

### Number of Baptisms with Chrismation

3

### Number of Chrismations (without Baptism)

0

### Number of Marriages

1

### Number of Funerals

2

### Number of Children's School Participants

7

### Number of Adult Education Participants

5

**Parish Name**

Holy Assumption Church - Marblehead, OH

**Date Submitted**

09/10/2019

**Submitted By**

Rev. Andrew Bartek

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

Holy Assumption Orthodox Church

**Community Photo**

- [2019-parish-report-photo-holy-assumption-church-marblehead-oh-church-front.jpg](#)

**Attached Clergy**

Title	First Name	Last Name
Rev.	Andrew	Bartek

**Committees / Societies**

Woman's Group
---------------

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

Halupki Festival Voted 2nd best in Ottawa County, Ohio
Orthodoxy 101 Classes Continue
Parishioners are volunteering on a regular basis to local restaurant that provides free meals to those in need

**Outreach and Charitable Activities Since the Last Report**

The parish is committed to 4% of budget to Charitable giving
--

**Major Challenges Faced Since the Last Report**

To continue to increase membership

To start preparations for our 125th Anniversary in 4 years

**Upcoming Special Events / Anniversaries Between Now & August 2020**

Date	Event / Anniversary
08/16/2020	64th Annual Halupki Festival

## Community Numbers

### Supporting Membership Count

31

### Average Sunday Divine Liturgy Attendance

27

### Average Sunday Divine Liturgy Communicants

18

### Average Saturday Vigil/Vespers Attendance

9

### Number of Catechumens

5

### Number of Baptisms with Chrismation

1

### Number of Chrismations (without Baptism)

0

### Number of Marriages

0

### Number of Funerals

1

### Number of Children's School Participants

0

### Number of Adult Education Participants

12

**DOM PARISH ANNUAL REPORT**  
 As of Sept 1, 2019  
 email completed form to [chancery@domoca.org](mailto:chancery@domoca.org)

Parish Name and Address	Photo
<b>St Nicholas Orthodox Church</b> <b>9650 Johnnycake Ridge Rd</b> <b>Mentor, OH 44060</b>	
<b>Clergy</b>	
Very Reverend Fr Andrew Clements Dcn Brian Crivella Sbdcn Leonard Heim Sbdcn Daniel Rausch	
<b>Committees/Societies</b>	
Parish Council Coffee Hour Book Study Group Kitchen Crew (raises money for special projects) Cleaning Crew Grounds Crew St Juliana's Society (Provides meals to parishioners in need)	
<b>Since September 2018</b>	
<b>Highlights of Top Three Activities</b>	
5 Converts for Christmas, 2 for Pentecost Next Icon phase nearing completion by Autumn Completed new Storage Facility	
<b>Outreach and Charitable Activities</b>	
St Nicholas Uganda Children's Fund Sponsors Lunches at Local Soup Kitchen Supports St Herman's House (Men's shelter, food provider) Supported Project Hope of Lake County Provided 100 Turkey Dinners to those in need	
<b>Major Challenges Faced</b>	
Getting people to serve on Parish Council & Church School	
<b>Upcoming Special Events/Anniversaries - September 2019 to August 2020</b>	

	<b>Reported for Calendar Year 2017</b>	<b>Reported for Calendar Year 2018</b>	<b>As of September 1, 2019</b>
<b>Supporting Membership Count</b>			127
	<b>Reported for Calendar Year 2017</b>	<b>Reported for Calendar Year 2018</b>	<b>September 2018 thru Aug 2019</b>
<b>Average Sunday Divine Liturgy Attendance</b>			150
<b>Average Sunday Divine Liturgy Communicants</b>			140
<b>Average Saturday Vigil/Vespers Attendance</b>			35
<b>Number of Catechumens</b>			7
	<b>Reported for Calendar Year 2017</b>	<b>Reported for Calendar Year 2018</b>	<b>September 2018 thru Aug 2019</b>
<b>Baptisms</b>			6
<b>Funerals</b>			1
<b>Marriages</b>			3
<b>Receptions into Orthodoxy</b>			7
<b>Church School/Number Enrolled</b>			53
<b>Adult Education/Number Participating</b>			30

**Parish Name**

St. Innocent the Apostle to America Church - Olmsted Falls, OH

**Date Submitted**

08/31/2019

**Submitted By**

Rev. Alessandro Margheritino

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

St. Innocent Orthodox Church

**Community Photo**

- [2019-parish-report-photo-st-innocent-the-apostle-to-america-church-olmsted-falls-oh-st-innocent-parish.jpg](#)

**Attached Clergy**

Title	First Name	Last Name
Rev.	Alessandro	Margheritino

**Committees / Societies**

Council of Ministries, St. Juliana Outreach Ministry, Education Committee, Community Meal, Events Committee, Sunshine Committee, Library Committee, Facility & Grounds, Women's fellowship, Scholarship Committee, Expansion Committee, Finance Committee

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

Episcopal Visit in April 2019
Retreat with Dr. Nicole Roccas
Retreat with Fr. Nicholas and Dr. Roxanne Louh

**Outreach and Charitable Activities Since the Last Report**

Monthly free community meal served at the parish (avg. 40 persons), Monthly Produce Distribution in partnership with the Cleveland Food Bank, now serving an average of 150 families a month, monthly Charity Donations to a variety of Christian organizations, OCA seminaries 1% supporter, OCMC missionaries' and SAMP program's supporter, St. Innocent Scholarship, Various local activities

**Major Challenges Faced Since the Last Report**

Reinforcing a sense of stewardship, building stronger lay leadership, involving more parishioners in the education programs, engaging the youth



**Upcoming Special Events / Anniversaries Between Now & August 2020**

Date	Event / Anniversary
10/06/2019	Parish Feast Day
10/19/2019	Retreat with Dr. Peter Bouteneff
02/03/2020	Pilgrimage to the Holy Land

**Community Numbers****Supporting Membership Count**

90

**Average Sunday Divine Liturgy Attendance**

100

**Average Sunday Divine Liturgy Communicants**

92

**Average Saturday Vigil/Vespers Attendance**

35

**Number of Catechumens**

0

**Number of Baptisms with Chrismation**

0

**Number of Chrismations (without Baptism)**

2

**Number of Marriages**

0

**Number of Funerals**

1

**Number of Children's School Participants**

12


**Number of Adult Education Participants**

20

# DOM PARISH ANNUAL REPORT

As of September 1, 2019

email completed form to [chancery@domoca.org](mailto:chancery@domoca.org) by September 15

Parish Name and Address	Photo
Holy Trinity Orthodox Church 6822 Broadview Rd Parma, OH 44134	
<b>Clergy</b>	
V. Rev. Alexander Garklavs Protodeacon Anthony Kall V. Rev. Yves Babich, Retired-Attached	
<b>Committees/Societies</b>	
Parish Council, Church Choir, Church School, Greeters Group, Liturgical Readers, Altar Servers, Outreach Cooking Ministry, Women's Reading Group, La Coupole Bookstore, St. Anne Seniors	
<b>Since September 2018</b>	
<b>Highlights of Top Three Activities</b>	
Completion of major extensive repair projects on church domes Presentation of "Spiritual Hospital" by Church School students to coincide with Deanery Mission service Coordinating St. Herman's House of Hospitality Fund Raiser Luncheon in November, 2018	
<b>Outreach and Charitable Activities</b>	
Monthly participation of preparation and serving of meals at St. Herman's House Support for the St. Mary of Egypt Food Bank and Distribution Center Volunteer participation and support for ZOE for Life! Ministry Assistance to St. Panteleimon Orthodox Christian Outreach Hosting and participating in the Eastern Orthodox Woman's Guild of Northeast Ohio Participation and representation on Cleveland Chapter of IOCC	
<b>Major Challenges Faced</b>	
Financial drain on on-going maintenance projects Challenges in fostering parish administrative personnel	
<b>Upcoming Special Events/Anniversaries – September 2019 to August 2020</b>	
Annual Parish Meeting – October 28, 2019 Konevits Quartet of Liturgical Music – September 13, 2018 Annual Fund-raiser Luncheon for St. Herman's House – November 3, 2019	

	As of September 1, 2017	As of September 1, 2018	As of September 1, 2019
<b>Supporting Membership Count</b>	140	140	140

	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Average Sunday Divine Liturgy Attendance</b>	125	120	120
<b>Average Sunday Divine Liturgy Communicants</b>	70	70	70
<b>Average Saturday Vigil/Vespers Attendance</b>	<b>20</b>	<b>15</b>	<b>15</b>
<b>Number of Catechumens</b>	1	1	1
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Baptisms</b>	5	6	7
<b>Funerals</b>	6	10	6
<b>Marriages</b>	1	3	2
<b>Receptions into Orthodoxy</b>	1	2	1
<b>Church School/Number Enrolled</b>	30	25	24
<b>Adult Education/Number Participating</b>	9	8	10



## Report of the Indianapolis Deanery

The Indianapolis Deanery is in transition. Fr. Ted Bobosh retired as Dean as of September 1. Fr. Joel Weir has been appointed as the new Dean.

The Deanery had one joint event in January, a WebEx video conference with Bishop Paul discussing the Diaconate in the Church today. Questions discussed included: What is the unique role of the deacon in the parish? What does a parish lose or miss if there is no deacon serving in the parish?

Bishop Paul noted the deacon does have some unique roles in the parish: No other parishioner but a deacon can help distribute Communion on Sunday or take Communion to the sick during the week. The Deacon has the unique role of leading the liturgical service when the hierarchy is present. It is the deacon's role to make sure all goes smoothly for the hierarchical liturgy. Deacons might also be involved in the pastoral outreach of the parish – taking Communion to the sick, visiting the sick and anointing the sick (though not with formal Unction). Deacons may give sermons and help with parish administration. They can coordinate charity activities and parish outreach, as well as they may be involved in parish education and catechesis. Deacons are not to serve as elected members of the Parish Council. They have no vote on Parish Council because they might then actually vote against the priest and this shouldn't happen as their ministry is to assist the priest in the parish. The Liturgy was written assuming a deacon would be serving and it improves the experience of the parishioners to have a deacon. Deacons can assist by choir directing or helping in the choir when needed. Deacons can help organize parish ministries and charitable work. In the Liturgy, the deacon is helping lead the community in prayer.

There were three deacons ordained recently in the Deanery: Johnathon Sauer in Cincinnati, Darrell Rentsch in Indianapolis and David Abshear in Dayton.

Fr. Ted Bobosh retired after being the parish priest for 33 years at St Paul Church in Dayton. Fr. Gregory Ealy is to be ordained as a priest and assigned to St Paul as the new parish rector before the end of the year.

St Stephen's Church in Lima remains without a permanent rector. The parish is currently served by Fr. Joshua Coolman from Indianapolis.

Fr. Ted Bobosh, Dean

Indianapolis Deanery

30 August 2019

**Parish Name**

Christ the Savior / Holy Spirit Church - Cincinnati, OH

**Date Submitted**

09/26/2019

**Submitted By**

V. Rev. Steven Kostoff

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

Christ the Savior/Holy Spirit Orthodox Church

**Attached Clergy**

Title	First Name	Last Name
V. Rev.	Steven	Kostoff
Rev. Dn.	Paul	Gansle
Rev. Dn.	Johnathon	Sauer

**Committees / Societies**

St. Katherine Sisterhood
Financial Stewardship Committee

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

Lenten Retreat with Kh. Krista West
-------------------------------------

**Outreach and Charitable Activities Since the Last Report**

St. Miguel de Lago - Guatemala
Lydia House in Norwood
City Gospel Mission in Cincinnati

**Major Challenges Faced Since the Last Report**

Still working on a complete kitchen remodeling project.

**Upcoming Special Events / Anniversaries Between Now & August 2020**

Date	Event / Anniversary
10/05/2019	Retreat on the Shroud of Turin
2019 DOM Assembly	

**Community Numbers****Supporting Membership Count**

134

**Average Sunday Divine Liturgy Attendance**

125

**Average Sunday Divine Liturgy Communicants**

115

**Average Saturday Vigil/Vespers Attendance**

20

**Number of Catechumens**

5

**Number of Baptisms with Chrismation**

10

**Number of Chrismations (without Baptism)**

6

**Number of Marriages**

1

**Number of Funerals**

2

**Number of Children's School Participants**

60

**Number of Adult Education Participants**

25

**Parish Name**

St. Stephen Church - Crawfordsville, IN

**Date Submitted**

09/03/2019

**Submitted By**

Rev. Joel Weir

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

St. Stephen the First Martyr Church

**Attached Clergy**

Title	First Name	Last Name
Rev.	Joel	Weir
Rev. Dn.	Michael	Wilson

**Committees / Societies**

Church School
Parish Life Committee
Building Committee

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

In August our Parish received a Clergy Renewal Grant from the Lilly Endowment. We are excited to be able to have guest speakers and a kids retreat while Fr. Joel goes on a renewal retreat to Scotland, Ireland, England and several monasteries in the US next summer.

Over the spring and summer our Parish did the necessary work for our new "Annex" space (purchased in late 2018) to be used for Church School and Special Events.

In October we were blessed to have an Archpastoral visit from His Grace Bishop PAUL.

**Outreach and Charitable Activities Since the Last Report**

Benevolence Fund/Outreach continues to address needs that arise in our local community, including helping to pay for rent/utilities/food. Our parish raised \$1100 for a refugee family. Regular donations are made to local food bank and transitional housing. In August, a team from St. Stephens participated in an IOCC homebuild in Houston. We continue to have an outreach ministry to the neighborhood nursing home.

**Major Challenges Faced Since the Last Report**

Navigating the best way to move forward/timetable with using our new Annex space. We have moved Liturgy to a later 2019 DOM Assembly



time in order for Church School to be able to meet during the last half hour of Matins, which cuts down on the overall crossing the street/logistic issues of two buildings. We continue to deal with the challenge of needing more space for worship and fellowship hour. A plan is in place to do slight changes to our building in order to ease this a bit while we pay things down enough to move to our next phase of expanding the Annex for Fellowship Hour and making our existing building a larger temple.

#### Upcoming Special Events / Anniversaries Between Now & August 2020

Date	Event / Anniversary
06/21/2020	Clergy Renewal Grant/Fr. Joel's leave begins
09/17/2019	Anniversary of Consecration of St. Stephens (2011)
09/15/2019	Anniversary of St. Stephens Reception into OCA (2002)

#### Community Numbers

##### Supporting Membership Count

44

##### Average Sunday Divine Liturgy Attendance

70

##### Average Sunday Divine Liturgy Communicants

60

##### Average Saturday Vigil/Vespers Attendance

15

##### Number of Catechumens

2

##### Number of Baptisms with Chrismation

4

##### Number of Chrismations (without Baptism)

0

##### Number of Marriages

1

##### Number of Funerals

0

##### Number of Children's School Participants

25

##### Number of Adult Education Participants

10

# DOM PARISH ANNUAL REPORT

As of September 1, 2019

email completed form to [chancery@domoca.org](mailto:chancery@domoca.org) by September 15

Parish Name and Address	Photo
<b>St Paul Orthodox Church</b> <b>4451 Wagner Rd</b> <b>Dayton, OH 45440</b>	
<b>Clergy</b>	
Deacon David Abshear	
<b>Committees/Societies</b>	
Social Committee, Risk Committee, Greeters, Capitol Improvement	
<b>Since September 2018</b>	
<b>Highlights of Top Three Activities</b>	
<ol style="list-style-type: none"> <li>1) Volunteers from the parish helped families clean up their properties destroyed by the May tornadoes which ripped through Dayton.</li> <li>2) The establishment and growth of social groups for women, men, and mothers which meet on a regular basis.</li> <li>3) Twenty two baptisms including 9 adults. Six women currently pregnant.</li> <li>4) A wonderful retirement party for Fr Ted Bobosh, leaving the parish after 33 years of service to the parish.</li> </ol>	
<b>Outreach and Charitable Activities</b>	
<p>Besides collecting money for numerous charities throughout the year, the parish gives \$1900/month to various charities. Parish families help parish families in need with meals and financially. Parish helps make lunches at St. Vincent de Paul charity center.</p>	
<b>Major Challenges Faced</b>	
The transition to a new priest.	
<b>Upcoming Special Events/Anniversaries - September 2019 to August 2020</b>	
<p>October 26 – Fr. Silviu Bunta who just completed a fresh translation of the Divine Liturgy will talk about what he learned through doing the translation.</p> <p>November 1 - Arrival of Dn Gregory Ealy as the new priest of our parish.</p>	


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	<b>As of September 1, 2017</b>	<b>As of September 1, 2018</b>	<b>As of September 1, 2019</b>
<b>Supporting Membership Count</b>	130	111	140
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Average Sunday Divine Liturgy Attendance</b>	110	105	110
<b>Average Sunday Divine Liturgy Communicants</b>	90	90	90
<b>Average Saturday Vigil/Vespers Attendance</b>	<b>10</b>	<b>10</b>	<b>12</b>
<b>Number of Catechumens</b>	4	7	4
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Baptisms</b>	4	10	22
<b>Funerals</b>	1	2	1
<b>Marriages</b>	1	4	2
<b>Receptions into Orthodoxy</b>	7	10	5
<b>Church School/Number Enrolled</b>	55	50	60
<b>Adult Education/Number Participating</b>	20	25	25

# DOM PARISH ANNUAL REPORT

As of September 1, 2019

email completed form to [chancery@domoca.org](mailto:chancery@domoca.org) by September 15

Parish Name and Address		Photo
St. John the Forerunner Orthodox Church 1421 S. Blaine Ave. – Church 1621 W. Howard St. – Mailing Address Indianapolis, IN 46221		
Clergy		
Priest Zachariah Trent – Rector Archpriest David Maroney – Attached Archpriest Joseph Gibson – Retired – Attached Priest Joshua Coolman - Attached		
Deacon Peter Rentsch Subdeacon Luke Seraphim Beecham		
Committees/Societies		
Book Corner Ministry Benevolence Ministry Hospitality Ministry Adult Education Ministry Finance Ministry Library Ministry		
Childrens Education Ministry Worship and Liturgical Ministry Buildings and Grounds Ministry Parish Life Ministry St. John's Camp Ministry		
Since September 2016		
Highlights of Top Three Activities		
<p>The annual fall retreat was held. The speaker was Dr. Philip Mamalakis. Dr. Mamalakis is a professor at Holy Cross and a practicing marriage and family therapist.</p> <p>A discussion group was held in July and August concerning the C.S. Lewis book <u>The Screwtape Letters</u>. The study was well received.</p> <p>Deacon Peter Rentsch was ordained to the Diaconate after completing the Diaconal Vocation program.</p>		
Outreach and Charitable Activities		
<p>Weekly collections for the Mary Rigg Community Center food pantry.</p> <p>Raise and Restore; a community outreach ministry operating out of St. John facilities has continued to host a Friday evening dinner open the neighborhood in our annex building. The dinners are currently held on two evenings a month with plans to go to weekly. The volunteers have been largely St. John's parishioners.</p>		
Major Challenges Faced		
<p>We have been facing the challenge of being in the world but not of it.</p>		
Upcoming Special Events/Anniversaries - September 2019 to August 2020		
<p>Another multi-parish retreat is scheduled for October. The speaker will be Dr. Philip Mamalakas. The theme will be on the family.</p>		

	<b>As of September 1, 2017</b>	<b>As of September 1, 2018</b>	<b>As of September 1, 2019</b>
<b>Supporting Membership Count</b>	90	94	98
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Average Sunday Divine Liturgy Attendance</b>	80	80	80
<b>Average Sunday Divine Liturgy Communicants</b>	70	70	70
<b>Average Saturday Vigil/Vespers Attendance</b>	15	15	15
<b>Number of Catechumens</b>	3	5	4
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Baptisms</b>	3	2	2
<b>Funerals</b>	1	0	0
<b>Marriages</b>	3	0	1
<b>Receptions into Orthodoxy</b>	1	2	2
<b>Church School/Number Enrolled</b>	28	28	28
<b>Adult Education/Number Participating</b>	0	23	12

**Parish Name**

St. Thomas the Apostle Church - Kokomo, IN

**Date Submitted**

09/05/2019

**Submitted By**

Rev. Philip Lashbrook

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

St Thomas the Apostle

**Attached Clergy**

Title	First Name	Last Name
Rev.	Philip	Lashbrook
Rev.	DN Raphael	Fadil

**Committees / Societies**

Building Committee
Hospitality Committee
Church School Committee

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

Relay for Life
Harvest Party at Hartman's
Preparing for 25th Anniversary

**Outreach and Charitable Activities Since the Last Report**

Prison Ministry at Miami Correctional Facility
Relay for Life

**Major Challenges Faced Since the Last Report**

No major challenges

**Upcoming Special Events / Anniversaries Between Now & August 2020**

Date	Event / Anniversary
2019 DOM Assembly	

**Community Numbers****Supporting Membership Count**

22

**Average Sunday Divine Liturgy Attendance**

28

**Average Sunday Divine Liturgy Communicants**

25

**Average Saturday Vigil/Vespers Attendance**

9

**Number of Catechumens**

6

**Number of Baptisms with Chrismation**

2

**Number of Chrismations (without Baptism)**

1

**Number of Marriages**

0

**Number of Funerals**

1

**Number of Children's School Participants**

3

**Number of Adult Education Participants**

8

# DOM PARISH ANNUAL REPORT

As of September 1, 2019

email completed form to [chancery@domoca.org](mailto:chancery@domoca.org) by September 15

Parish Name and Address	Photo
<b>St Stephen the First Martyr Orthodox Church</b>  <b>3560 Shawnee Rd Lima Oh 45806</b>	
<b>Clergy</b>	
Subdeacon Joshua Hodges Reader Jonathan Wey Reader Daniel Hodges	
<b>Committees/Societies</b>	
Parish Council Catechism Class Womens Group Men's Group	
<b>Since September 2017</b>	
<b>Highlights of Top Three Activities</b>	
Theophany blessing of the water at one of our reservoirs.  Cookie Walk  Feast Day picnic	
<b>Outreach and Charitable Activities</b>	
Ongoing Alms gathering, for people who walk in, in need.  Advent canned goods drive.  Christmas donations for local women's shelter	
<b>Major Challenges Faced</b>	
Financial need.  Growth.  No full time Priest yet.	
<b>Upcoming Special Events/Anniversaries - September 2018 to August 2019</b>	



Annual Cookie Walk.

	<b>As of September 1, 2017</b>	<b>As of September 1, 2018</b>	<b>As of September 1, 2019</b>
<b>Supporting Membership Count</b>	13	13	13
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Average Sunday Divine Liturgy Attendance</b>	35	36	32
<b>Average Sunday Divine Liturgy Communicants</b>	35	36	32
<b>Average Saturday Vigil/Vespers Attendance</b>	20	16	20
<b>Number of Catechumens</b>	3	3	2
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Baptisms</b>	2	0	2
<b>Funerals</b>	1	0	0
<b>Marriages</b>	1	0	1
<b>Receptions into Orthodoxy</b>	0	0	3
<b>Church School/Number Enrolled</b>	11	11	13
<b>Adult Education/Number Participating</b>	1	1	2



**Kansas City Deanery**  
**Report to the Diocesan Assembly**  
**October 8, 2019**  
**Fr. Timothy Sawchak, Dean**

**Deanery Activities**

- The Deanery clergy and their families gathered at Holy Trinity Church in Overland Park, KS on June 19-20. We served the Akathist to the Holy Spirit on Wednesday evening followed by dinner and then served the Divine Liturgy on Thursday followed by a lunch. Our plan is to have this event every year the week after Pentecost.
- The Deanery has a class of over 15 students beginning the St. Macrina Program in the Fall of 2019 under the direction of Fr. Joshua Lollar locally.

**Clergy and parish changes**

- February 11, 2019: Fr. Andrew Moore was released from his duties at St. Thomas Church in Springfield, MO and transferred to the Diocese of the West of the Orthodox Church in America. Many thanks to Fr. Andrew for his years of service to the church in Springfield, MO!
- April 1, 2019: Fr. Basil Ferguson was released from his duties at St. Raphael Mission in Quincy, IL and was assigned as Acting Rector of St. Thomas Church in Springfield, MO.
- Without current rectors in Quincy, IL or Royalton, IL we are grateful to Fr. John Pawelchak who serves two Sundays a month at each of these parishes.

**Looking Ahead**

- The Deanery clergy and families will gather again in Overland Park, KS on June 10-11, 2020.
- The Kansas City Deanery will be celebrating the 50<sup>th</sup> year of Autocephaly on November 6-7 at Holy Trinity Church in Overland Park, KS. Fr. John Erickson, retired Dean of St. Vladimir's Seminary will give a lecture and the choir from Holy Trinity will sing arrangements by the late Fr. John Platko.

**Parish Name**

Theotokos Unexpected Joy Church - Ash Grove, MO

**Date Submitted**

08/31/2019

**Submitted By**

V. Rev. Moses Berry

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

Theotokos "Unexpected Joy" Orthodox Christian Church

**Community Photo**

- [2019-parish-report-photo-theotokos-unexpected-joy-church-ash-grove-mo-unexpectedjoy.JPG](#)

**Attached Clergy**

Title	First Name	Last Name
V. Rev.	Moses	Berry
Rev. Dn.	Theodore	Niklasson
Rev. Dn.	James	Mullin

**Committees / Societies**

Building Committee, Sunday School Committee, Charity Committee, St. Joseph of Arimathea Burial Society

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

Baptism of 23 souls on Lazarus Saturday, purchase of new iconography, attendance at All American Conference

**Outreach and Charitable Activities Since the Last Report**

support of seminarian, lectures by Fr. Moses, visits from Missouri State and Ozarks Tech religion classes

**Major Challenges Faced Since the Last Report**

Expansion of nave and church hall, expansion of cemetery

**Upcoming Special Events / Anniversaries Between Now & August 2020**

Date	Event / Anniversary
06/28/2020	22nd anniversary of parish

## Community Numbers

### Supporting Membership Count

39

### Average Sunday Divine Liturgy Attendance

65

### Average Sunday Divine Liturgy Communicants

65

### Average Saturday Vigil/Vespers Attendance

25

### Number of Catechumens

4

### Number of Baptisms with Chrismation

26

### Number of Chrismations (without Baptism)

0

### Number of Marriages

0

### Number of Funerals

1

### Number of Children's School Participants

20

### Number of Adult Education Participants

4

## DOM PARISH ANNUAL REPORT

As of September 1, 2019

Email completed form to [dom@dom.org](mailto:dom@dom.org) by September 15

### Parish Name and Address

Photo

St. Nicholas Orthodox Church  
1235 Tawn St.  
Lawrence, KS 66044

### Clergy

Rev. Joshua Tollar

### Committees/Societies

Parish Council  
Burial Society  
Adult Education/Study Group

### Since September 2018

#### Highlights of Top Three Activities

1. Started a building fund
2. Work on Church property (cleaning brush)
3. Restart of OCF at University of Kansas

#### Outreach and Charitable Activities

OCF at University of Kansas  
LINK (Soup Kitchen)

#### Major Challenges Faced

- We had a difficult time keeping the treasurer position filled.
- Talks with the city of Lawrence on future building plans have been challenging.

Upcoming Special Events/Anniversaries - September 2019 to August 2020

Pilgrimage to a nearby monastery 9/13 - 9/14

	As of September 1, 2017	As of September 1, 2018	As of September 1, 2019
Supporting Membership Count	18 families	20 families	25 families
	September 2016 thru August 2017	September 2017 thru August 2018	September 2018 thru August 2019
Average Sunday Divine Liturgy Attendance	35	40	40-45
Average Sunday Divine Liturgy Communicants	25	30	30-35
Average Saturday Vigil/Vespers Attendance	8	8-10	8-10
Number of Catechumens	1	7	1
	September 2016 thru August 2017	September 2017 thru August 2018	September 2018 thru August 2019
Baptisms	2	0	4
Funerals	0	1	
Marriages	2	0	1

**Receptions into Orthodoxy**

1

0

5

**Church School/Number Enrolled**

**Adult Education/Number  
Participating**

6-7

5-6

5-6



**Parish Name**

St. John of Kronstadt Church - Lincoln, NE

**Date Submitted**

09/17/2019

**Submitted By**

V. Rev. James Dank

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

St John of Kronstadt

**Attached Clergy**

Title	First Name	Last Name
V. Rev.	James	Dank
Rev. Dn.	Proto Deacon Edwin	Aasen (retired)

**Committees / Societies**

Saints Martha and Mary Women's Group
Outreach Committee
Father Arseny Society

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

Christmas Play
30th Anniversary Church Picnic
Russian Dinner - Patronal Feast

**Outreach and Charitable Activities Since the Last Report**

Big Red Welcome - Booth at unl welcomeing students at University of Nebraska Lincoln
Giving Tree for friendship home women's shelter
Russian dinner fundraiser and clothing drive for Chaplynka Ukraine Hospital Children's Ward

**Major Challenges Faced Since the Last Report**

Loss of income due to families relocating

**Upcoming Special Events / Anniversaries Between Now & August 2020**

2019 DOM Assembly

Date	Event / Anniversary
10/20/2019	Russian Dinner- Patronal Feast
12/22/2019	Christmas Play
04/05/2020	Lenten Retreat and Speaker

## Community Numbers

### Supporting Membership Count

43

### Average Sunday Divine Liturgy Attendance

60

### Average Sunday Divine Liturgy Communicants

50

### Average Saturday Vigil/Vespers Attendance

10

### Number of Catechumens

4

### Number of Baptisms with Chrismation

2

### Number of Chrismations (without Baptism)

4

### Number of Marriages

0

### Number of Funerals

1

### Number of Children's School Participants

18

### Number of Adult Education Participants

5

**Parish Name**

Nativity of the Virgin Mary Church - Madison, IL

**Date Submitted**

09/02/2019

**Submitted By**

Rev. Nicholas Finley

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

Nativity of the Virgin Mary

**Attached Clergy**

Title	First Name	Last Name
Rev.	Nicholas	Finley
V. Rev.	John	Pawelchak
V. Rev.	John	Zabinko

**Committees / Societies**

Society of the Myrrhbearing Women/Sisterhood
FOCA Chapter

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

Attended Parish Forum and are implementing suggestions to foster outreach to the surrounding community.
Hosted Joe Kormos who helped our Parish Council with insight as to strengths, weaknesses, and opportunities for Parish Development
Christmas Outreach for families in the community in need

**Outreach and Charitable Activities Since the Last Report**

Blessing cars of surrounding community, as well as 2 Fire trucks, and 2 Police cars
---

**Major Challenges Faced Since the Last Report**

3 weeks ago we had a heavy rainstorm come through 7-8 inches of rain in less than 4 hours which caused the sewer lines in the Rectory and the Church building to back up. Our insurance company is currently denying coverage on our claim. And the repairs and remediation are targeted about \$150,000. We are seeking legal representation and pursuing opportunities to try and address these very real concerns. We are currently able to hold Divine Services, but are not able to host coffee hour. Please keep us in your prayers.

**Upcoming Special Events / Anniversaries Between Now & August 2020**

Date	Event / Anniversary
09/08/2019	Parish's 119th Anniversary

**Community Numbers****Supporting Membership Count**

60

**Average Sunday Divine Liturgy Attendance**

51

**Average Sunday Divine Liturgy Communicants**

50

**Average Saturday Vigil/Vespers Attendance**

8

**Number of Catechumens**

2

**Number of Baptisms with Chrismation**

1

**Number of Chrismations (without Baptism)**

1

**Number of Marriages**

0

**Number of Funerals**

1

**Number of Children's School Participants**

15

**Number of Adult Education Participants**

0

**Parish Name**

Holy Trinity Church - Overland Park, KS

**Date Submitted**

08/31/2019

**Submitted By**

V. Rev. Timothy Sawchak

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

Holy Trinity Church

**Community Photo**

- [2019-parish-report-photo-holy-trinity-church-overland-park-ks-email-signature-photo.jpg](#)

**Attached Clergy**

Title	First Name	Last Name
V. Rev.	Timothy	Sawchak
V. Rev.	Christopher	Rowe
V. Rev.	Michael	Medis
V. Rev.	Thomas	George

**Committees / Societies**

Outreach
Eastern Orthodox Youth Camp
IOCC
OCMC
Project Mexico
Youth Group
Memorial Society (still forming)
Stewardship
Greeters
Bookstore

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

2019 DOM Assembly

Group from the parish participated in Project Mexico in July 2019

Performed our second "Symphony of Witnesses" in November 2018 (Exploring the Ancient Christian Church through Image, Word, and Song)

Parish Field Trip to St. George Cathedral in Wichita, KS February 2019

### **Outreach and Charitable Activities Since the Last Report**

Collected 100 School Kits for IOCC in September, 2018

Johnson County Christmas Bureau December 7, 2018

Dollars for Donuts to benefit OCMC March 10, 2019

### **Major Challenges Faced Since the Last Report**

Continued maintenance issues and keeping a balanced budget.

### **Upcoming Special Events / Anniversaries Between Now & August 2020**

<b>Date</b>	<b>Event / Anniversary</b>
11/03/2019	Visit of Bishop Paul

## **Community Numbers**

### **Supporting Membership Count**

155

### **Average Sunday Divine Liturgy Attendance**

165

### **Average Sunday Divine Liturgy Communicants**

120

### **Average Saturday Vigil/Vespers Attendance**

22

### **Number of Catechumens**

3

### **Number of Baptisms with Chrismation**

4

### **Number of Chrismations (without Baptism)**

3

### **Number of Marriages**

1

### **Number of Funerals**

2019 DOM Assembly

0

**Number of Children's School Participants**

80

**Number of Adult Education Participants**

30

**Parish Name**

Annunciation of the Virgin Mary Mission - Saint James, MO

**Date Submitted**

08/30/2019

**Submitted By**

Rev. Joel Wilson

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

Annunciation of the Virgin Mary Orthodox Mission

**Community Photo**

- [Annunciation18-Group1.jpg](#)

**Attached Clergy**

Title	First Name	Last Name
Rev.	Joel	Wilson

**Committees / Societies**

Epistle Readers
Altar Servers
Chanters
Children's Ministry

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

Kids Fest 2019
New Iconostasis by Pascha
New Building Fund

**Outreach and Charitable Activities Since the Last Report**

GRA
Prayers at City Council
Monthly Support of Two Seminarians

**Major Challenges Faced Since the Last Report**

2019 DOM Assembly



Loss of catechumens, families relocating

### Upcoming Special Events / Anniversaries Between Now & August 2020

Date	Event / Anniversary
10/19/2019	Annual Fall Retreat
02/09/2020	Anniversary of Founding
03/25/2020	Patronal Feastday

### Community Numbers

#### Supporting Membership Count

20

#### Average Sunday Divine Liturgy Attendance

40

#### Average Sunday Divine Liturgy Communicants

35

#### Average Saturday Vigil/Vespers Attendance

12

#### Number of Catechumens

0

#### Number of Baptisms with Chrismation

1

#### Number of Chrismations (without Baptism)

1

#### Number of Marriages

0

#### Number of Funerals

1

#### Number of Children's School Participants

15

#### Number of Adult Education Participants

10

**DOM PARISH ANNUAL REPORT**  
for the 2019 Diocesan Assembly  
email completed form to [chancery@domoca.org](mailto:chancery@domoca.org)

Parish Name and Address	Photo
ST. MICHAEL the Archangel 1902 Ave. Ave.	
Clergy	
Fr. Christopher Philtye	
Committees/Societies	
N/A	
Highlights of Top Three Activities	
VESPER Divine Liturgy Coffee Hour CATHARSIS	
Outreach and Charitable Activities	
FRCM - occupies the BREWERY outreach homeless & neighbors Does not bring people to the church	
Major Challenges Faced	
Get the faithful to feed each other spiritually, so as to draw people forth	
Upcoming Special Events/Anniversaries	
NONE other than we are now FREE of the RENTAL property	

	Reported for Calendar Year 2017	Reported for Calendar Year 2018	As of September 1, 2019
Supporting Membership Count			18
	Reported for Calendar Year 2017	Reported for Calendar Year 2018	January 1 thru September 1, 2019
Average Sunday Divine Liturgy Attendance			12
Average Sunday Divine Liturgy Communicants			N/A
Average Saturday Vigil/Vespers Attendance			6
Number of Catechumens			0
	Reported for Calendar Year 2017	Reported for Calendar Year 2018	January 1 thru September 1, 2019
Baptisms			
Funerals			2
Marriages			0
Receptions into Orthodoxy			0
Church School/Number Enrolled			0
Adult Education/Number Participating			0

N.B.: Since this is a new form for the Diocese of the Midwest, it is not necessary to fill out the fields for the previous two calendar years (2017 and 2018).

**Parish Name**

St. Thomas the Apostle Church - Springfield, MO

**Date Submitted**

09/18/2019

**Submitted By**

Rev. Basil Ferguson

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

St Thomas the Apostle Orthodox Church

**Attached Clergy**

Title	First Name	Last Name
Rev.	Basil	Ferguson

**Committees / Societies**

Altar Guild
Announcements & Bulletin
Cemetery & Burial Society
Charity/Missions
Grounds/Property
Housekeeping
Liturgical
Library
Social Hour

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

Dec. 2018 - First Burial Society preparation and burial of member.
Feb/Apr. 2019 - Farewell dinner for Fr. Andrew; welcome dinner for Fr. Basil
Sept. 2019 - 12th Annual Greek Festival

**Outreach and Charitable Activities Since the Last Report**

Assistance to Sam Miller and family during chemo treatment
--

Assistance to seminarians Matt McDonald and family

Food collection for local area charities

### Major Challenges Faced Since the Last Report

Transition due to departure of longtime priest, Fr. Andrew, and reception of new priest, Fr. Basil.

### Upcoming Special Events / Anniversaries Between Now & August 2020

Date	Event / Anniversary
10/06/2019	Patronal Feast

### Community Numbers

#### Supporting Membership Count

66

#### Average Sunday Divine Liturgy Attendance

80

#### Average Sunday Divine Liturgy Communicants

40

#### Average Saturday Vigil/Vespers Attendance

25

#### Number of Catechumens

13

#### Number of Baptisms with Chrismation

4

#### Number of Chrismations (without Baptism)

0

#### Number of Marriages

0

#### Number of Funerals

1

#### Number of Children's School Participants

15

#### Number of Adult Education Participants

5



## Michigan Deanery Report September 13, 2019

The Michigan Deanery currently has no profound issues to address that needs any emergency assistance from the Diocese. Each priest in their parish feels no major problems to address for their parish.

Our Scheduled 50<sup>th</sup> Anniversary Celebration of the OCA Autocephaly will be Bright Friday and Bright Saturday April 24-25, 2020, at Holy Transfiguration Church, hosted by Fr. Michael Butler. Fr. Alexander Garklavs will be the guest speaker. His Grace Bishop Paul will preside at the Hierarchical Divine Liturgy on Bright Saturday. Matushka Vicky Kopistiansky will plan a short concert for the event. We will be meeting at the beginning of the year to plan the menu for Friday evening and Saturday. Informational fliers will also be planned out to advertise this event for the parishes in the deanery.

Orthodox Detroit Outreach (ODO) is in its 8<sup>th</sup> year in the setting at Sts. Peter and Paul Cathedral. Currently 15 Orthodox parishes participate in sending missionaries to help feed the poor and homeless in the Southwest community of Detroit. Recently 9 teens and 6 adults came from Milwaukee, WI, from, Sts. Cyril and Methodius Church for a weekend as missionaries to help ODO. It was a successful endeavor, and they welcome all churches to use this opportunity to come to Detroit and be missionaries.

Sts. Peter and Paul Cathedral paid down their 1 million dollar debt! Congratulations! They are still standing and praising God! The congregation is now coming to a course of action to downsize and make their future manageable and sustainable. Please pray for their next course of action and their continued service for their neighborhood community.

For some parishes, the 13 % stewardship to the diocese has affected their above giving to other charitable needs in the deanery, such as helping with the priest stipend at Sts. Peter and Paul, and ODO donations. Although the parishes are meeting their obligations to the Diocese, their budgets have tightened and donations to other charitable causes have decreased in some cases.

The Michigan Deanery remains dedicated to proclaiming the Good News, in supporting DOOR Radio (Detroit Orthodox Radio) and participating in Pan Orthodox services during Great Lent, and Clergy Brotherhood gatherings supported by the Counsel of Orthodox Christian Churches (COCC).

May God continue to show His Blessings upon our Michigan Deanery!

Archpriest Fr. Dusan Koprivica

# DOM PARISH ANNUAL REPORT

As of September 1, 2019

Parish Name and Address	Photo
<b>Holy Ascension Orthodox Church</b> <b>PO Box 367</b> <b>810 Austin Av.</b> <b>Albion, MI 49224</b>	
Clergy	
Fr Joshua Frigerio, rector. Fr. Deacon John Wesner. Fr Angelo Pepps (attached). Fr. Deacon Justin Jackson.	
Committees/Societies	
none	
Since September 2017	
Highlights of Top Three Activities	
Mid-August annual Orthodox Family Camp a success. Annual Project Mexico mission trip was great.	
Outreach and Charitable Activities	
Fr. Angelo is trying to get a mission off the ground in Kalamazoo, 45 minutes to our west. OCF activities in neighboring colleges. Lots of catechism all the time. Trying to keep our new seminarian and his family alive at St. Tikhons.	
Major Challenges Faced	
Old building upkeep. Running out of space, not enough money to do anything about it. Need handicap access, not enough money to do anything about it. Sin.	
Upcoming Special Events/Anniversaries - September 2019 to August 2020	
n/a	

	As of September 1, 2017	As of September 1, 2018	As of September 1, 2019
Supporting Membership Count	55	55	57



	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Average Sunday Divine Liturgy Attendance</b>	80	85	85
<b>Average Sunday Divine Liturgy Communicants</b>	55	65	65
<b>Average Saturday Vigil/Vespers Attendance</b>	<b>30</b>	<b>30</b>	<b>30</b>
<b>Number of Catechumens</b>	5	7	7
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Baptisms</b>	7	4	5
<b>Funerals</b>	0	1	0
<b>Marriages</b>	0	2	1
<b>Receptions into Orthodoxy</b>	5	2	17
<b>Church School/Number Enrolled</b>	10	15	25
<b>Adult Education/Number Participating</b>	10	10	10

**Parish Name**

Holy Trinity Church - Detroit, MI

**Date Submitted**

09/10/2019

**Submitted By**

V. Rev. Lev Kopistiansky

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

Holy Trinity Orthodox Church

**Attached Clergy**

Title	First Name	Last Name
V. Rev.	Lev	Kopistiansky
Rev. Dn.	James	Rimelspach

**Committees / Societies**

Holy Trinity Brotherhood
Pokrova Sisterhood

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

Annual St. Anna Icon visit
Annual parish picnic
Annual Sisterhood Banquet

**Outreach and Charitable Activities Since the Last Report**

Souper Bowl Charity Sunday
Choir Christmas Charity
Detroit feed the hungry @ SS Peter and Paul...

**Major Challenges Faced Since the Last Report**

Lack of manpower.  
Proportional giving increase to Diocese.  
Water leakage in parish hall.

**Upcoming Special Events / Anniversaries Between Now & August 2020**

Date	Event / Anniversary
11/30/2019	St. Anna Ikon visit
02/02/2020	Souper Bowl charity luncheon
10/06/2019	Sisterhood Banquet
07/26/2020	Parish Picnic

**Community Numbers****Supporting Membership Count**

95

**Average Sunday Divine Liturgy Attendance**

75

**Average Sunday Divine Liturgy Communicants**

65

**Average Saturday Vigil/Vespers Attendance**

10

**Number of Catechumens**

0

**Number of Baptisms with Chrismation**

3

**Number of Chrismations (without Baptism)**

2

**Number of Marriages**

1

**Number of Funerals**

6

**Number of Children's School Participants**

17


**Number of Adult Education Participants**

12

# DOM PARISH ANNUAL REPORT

As of September 1, 2019

email completed form to [chancery@domoca.org](mailto:chancery@domoca.org) by September 15

Parish Name and Address	Photo
<b>Saints Peter &amp; Paul Orthodox Cathedral</b> <b>3810 Gilbert Street</b> <b>Detroit, MI 48210</b>	
<b>Clergy</b>	
V. Rev. Fr. Paul Albert 331 E Jefferson St. Blissfield, MI 49228 419-944-3995	
<b>Committees/Societies</b>	
Church & Community Center Task Forces Neighborhood Outreach Ministries Choir/sacred Music Ministry Greeter Ministry Campus Ministries	
<b>Since September 2018</b>	
<b>Highlights of Top Three Activities</b>	
1) Developing parish Community Center as regional Missionary Center Along with the many Orthodox parish missionary volunteers who participate in our programs, we have been in active dialogue with several local organizations that serve our neighbors in SW Detroit, and might develop partnerships with us. Our prayer is to more fully utilize our Community Center to better serve our neighbors in need.	
2) Orthodox Missions Weekend –August, 2019 Parish hosted /St. Cyril & Methodios Milwaukee, WI missionaries	
3) Partnering with Deanery Missionaries to build a Team approach to addressing the physical needs of the missionary Church and Community Center, and implementing vision to address necessary upgrades in order to strengthen and sustain our missionary presence in SW Detroit	
<b>Outreach and Charitable Activities</b>	
<b>June 29 2019</b> Patronal Feast: Neighborhood Festival . Liturgy, procession through neighborhood and festive activities throughout the day which brought our parish more visibly back into the neighborhood awareness.	
<b>August 6-9</b> Vacation Church School for neighborhood children	
<b>Major Challenges Faced</b>	
Paid off in July 2019 an 18 year Bond Debt totaling approx. \$1 Million in principle and interest.	
August 2019 –loss of long term lease (Head Start Program renting our church school wing) due to city wide down-sizing and federal grant cuts. This loss of income offset our bond payment.	

<b>Upcoming Special Events/Anniversaries - September 2019 to August 2020</b>			
<b>2020 Festival and Vacation Church School</b>			

	<b>As of September 1, 2017</b>	<b>As of September 1, 2018</b>	<b>As of September 1, 2019</b>
<b>Supporting Membership Count</b>	36	32	34
	<b>September 2015 thru August 2017</b>	<b>September 2016 thru August 2018</b>	<b>September 2017 thru August 2019</b>
<b>Average Sunday Divine Liturgy Attendance</b>	35	30	37
<b>Average Sunday Divine Liturgy Communicants</b>	33	25	28
<b>Average Saturday Vigil/Vespers Attendance</b>	8	6	6
<b>Number of Catechumens</b>	2	2	6
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Baptisms</b>	2	2	3
<b>Funerals</b>	2	1	1
<b>Marriages</b>	1	1	1
<b>Receptions into Orthodoxy</b>	1	1	0
<b>Church School/Number Enrolled</b>	7	2	2
<b>Adult Education/Number Participating</b>	14	12	20

Saints Peter & Paul Orthodox Cathedral  
2019 Report/Summary

We continue to face several challenges, both spiritually and temporally. It continues to be a sobering time for our small missionary community. As these challenges have been met with continuing faith and love-for God and neighbor, we are encouraged by the growing spiritual maturity of our team.

We continue to provide a sacramental presence in the inner city of Detroit, and extend our Eucharistic celebration into the neighborhood. Along with our Weekly Sunday Meal/Ministries, our activities which serve our neighbors at our Community Center have expanded to include a weekly Wednesday Neighborhood Meal/Akathist and Adult Bible Study which gathers about 20 of our members, missionaries and neighbors every week. We are learning the importance of building consistency and regularity into our ministerial activities, as this becomes more the “heartbeat” of the neighborhood. This is again enabling us to add a Saturday neighborhood meal/ministry, beginning this September 2019, once each month.

Missionaries bring the Church to where it is not in its fullness. This year of 2019 we hosted one of our first missionary teams from further out in the diocese. About 15 teens and advisors traveled from Milwaukee, WI (Sts. Cyril & Methodios parish) to work, serve, and worship with us in our missionary activities in the inner city of SW Detroit. The group had a great time serving, even touring the downtown Detroit area.

As a parish, in July 2019 we finally paid off our 18 year burden of bond debt (\$1 M of principle and interest) this July, 2019. With all our given challenges, we consider this nothing short of miraculous, and thank God. We are continuing to discern a path forward with over extended aging campus facilities.

We are grateful for the growing involvement among our Deanery parish faithful (and the greater pan Orthodox community) in the works of mercy we are cultivating in our missionary parish setting. We thank our Bishop Paul, and our Dean Father Dusan Koprivica, who actively promote our missionary opportunities within their parishes.

In the coming year we are continuing to build momentum with our outreach activities of Festival and Vacation Church School in the neighborhood, along with our presently very active partnership ministries with Orthodox Detroit Outreach.

We ask for your prayers and thank you for your active help and support of these efforts. Our hope is that this unique setting, in time, may be seen more and more as a missionary extension of all of our parishes in the Diocese of the Midwest. We invite you to contact Fr. Paul Albert to discuss how you might organize a parish Mission Team to come and serve.

Sincerely in Christ,

V. Rev. Fr. Paul Albert  
Pastor

**Parish Name**

St. Demetrius Church - Jackson, MI

**Date Submitted**

09/01/2019

**Submitted By**

V. Rev. Dusan Koprivica

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

St. Demetrius Orthodox Church

**Attached Clergy**

Title	First Name	Last Name
V. Rev.	Dusan	Koprivica

**Committees / Societies**

Sisterhood, Mission Committee

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

Raising funds for mortgage payments for new classroom building

Prison to Paradise Bus Tours

Pilgrimage to Fr. Serafim's Monastery in Mull Island, Scotland

**Outreach and Charitable Activities Since the Last Report**

Relay for Life 24 cancer walk. Right to Life 40 day vigil (2 hours a week in front of abortion clinic)

Provided 25 families in Jackson, MI with Christmas food baskets. Sent ODO team to feed the poor in Detroit

Donated \$10,000 to Sts. Peter and Paul for priest stipend. Provided \$5000 emergency fund for a priest

**Major Challenges Faced Since the Last Report**

Updating web page. Attendance at Saturday vespers. Finding new people who will volunteer at Church Board positions, namely president and treasurer. Finding new volunteers to help out in activities.

**Upcoming Special Events / Anniversaries Between Now & August 2020**

Date	Event / Anniversary
12/19/2019	Fr. Dusan celebrating 30 years as a priest

## Community Numbers

### Supporting Membership Count

48

### Average Sunday Divine Liturgy Attendance

55

### Average Sunday Divine Liturgy Communicants

50

### Average Saturday Vigil/Vespers Attendance

6

### Number of Catechumens

2

### Number of Baptisms with Chrismation

6

### Number of Chrismations (without Baptism)

1

### Number of Marriages

1

### Number of Funerals

5

### Number of Children's School Participants

29

### Number of Adult Education Participants


12



# DOM PARISH ANNUAL REPORT

As of September 1, 2019

Email completed form to [chancery@domoca.org](mailto:chancery@domoca.org) by September 15

Parish Name and Address	Photo
<p>Holy Transfiguration Orthodox Church 36075 W 7 Mile Rd Livonia, MI 48152</p>	
<p><b>Clergy</b></p>	
<p>V Rev. Archpriest Michael E. Butler Rev. Protodeacon Jacob Frimenko V Rev. David Lis, retired, attached.</p>	
<p><b>Committees/Societies</b></p>	
<p>Parish is organized on a ministry model with Pastoral &amp; Parish Council oversight. In-house ministries include Parish Council, finance committee, youth group, church school, women's group, building &amp; grounds, charitable outreach, choir, greeters, and altar servers. Members are also actively involved with the Council of Orthodox Christian Churches of Detroit, Orthodox Christian Women of Detroit, the pan-Orthodox choir, Orthodox Detroit Outreach, and the Fellowship of St Moses the Black.</p>	
<p><b>Since September 2018</b></p>	
<p><b>Highlights of Top Three Activities</b></p>	
<p>--Major strides taken in adding Iconography to the upper side walls of the temple: the Communion of the Apostles (2 panels), and Pentecost were completed; Ascension is in progress. --We hired a new choir director over the summer who brings exceptional skills to the job. --We hired a consultant to help us in the process of reorganizing the administrative structure of the parish better to reflect the larger size of the parish and its needs.</p>	
<p><b>Outreach and Charitable Activities</b></p>	
<p>Regular financial support for, and lay participation in, the urban mission at SS Peter &amp; Paul, Detroit. Financial support for a missionary priest in Africa through IOCC, an orphan boy at St Innocent Orphanage in Mexico, missionary work in Guatemala, and the Ugandan Children's Fund. Annual Christmas family project through Livonia Goodfellows organization.</p>	
<p><b>Major Challenges Faced</b></p>	

The parish is no longer functioning well as a “pastor-led” small church congregation because of the growth in our membership. We are currently working on reorganizing/restructuring the parish administration and ministries into a sustainable model that involves much more lay participation in ministry. The process is slow and difficult and involves some growing pains.

Establishing new ministry opportunities for the many people who want to serve is an ongoing challenge, as well.

#### **Upcoming Special Events/Anniversaries - September 2019 to August 2020**

Our parish will be hosting the Deanery celebration of the 50th anniversary of the OCA's autocephaly on the weekend of 24-25 April 2020.


	<b>As of September 1, 2017</b>	<b>As of September 1, 2018</b>	<b>As of September 1, 2019</b>
<b>Supporting Membership Count</b>	184	178	172
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Average Sunday Divine Liturgy Attendance</b>	145	155	151
<b>Average Sunday Divine Liturgy Communicants</b>	125	130	130
<b>Average Saturday Vigil/Vespers Attendance</b>	28	27	25
<b>Number of Catechumens</b>	22	23	2
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Baptisms</b>	7	6	4
<b>Funerals</b>	7	6	3
<b>Marriages</b>	1	4	0

<b>Receptions into Orthodoxy</b>	1	9	5
<b>Church School/Number Enrolled</b>	54	50	
<b>Adult Education/Number Participating</b>	45	50	50

## DOM PARISH ANNUAL REPORT

As of September 1, 2019

email completed form to [chancery@domoca.org](mailto:chancery@domoca.org) by September 1

Parish Name and Address	Photo
<p><b>St. Mark Orthodox Church</b>  <b>P.O. Box 71130</b>  <b>400 West Hamlin Road</b>  <b>Rochester Hills, MI 48307</b></p> <p><b>Photo at right:  Youth choir at Nativity Divine Liturgy</b></p>	
<b>Clergy</b>	
Very Rev. Andrew Yavornitzky	
<b>Committees/Societies</b>	
Parish council, Various working ministry groups (church cleaning, prosphora, coffee service, yard work, etc); Men's Fellowship	
<b>Since September 2018</b>	
Highlights of Top Three Activities	
Added another phase of the iconographic adornment of the temple. Negotiating a partial land sale to a local developer Whole parish outing to a local baseball game	
Outreach and Charitable Activities	
Annual Christmas food basket distribution to over 250 families on the Saturday before Christmas; "Love Thy Neighbor" weekly food distribution and in-class tutoring at our neighborhood elementary school; Actively engaging and contributing to the Mission Outreach in SW Detroit and ODO meal service; OCMC – SAMP collection; IOCC Lenten collection; Rochester Neighborhood House Advent collection; Other Ad Hoc charitable collections; Prayer Shawl ministry; hosting visiting groups from schools and other churches	

<b>Major Challenges Faced</b>
Always striving to learn how to be the One, Holy, Catholic and Apostolic Church in our current 21 <sup>st</sup> century suburban environment – then doing something about it. Working through a generational transition among the parishioners.
<b>Upcoming Special Events/Anniversaries – September, 2019 to August 2020</b>
2020 is the 40 <sup>th</sup> anniversary of the founding of St. Mark in Rochester, MI

	<b>As of September 1, 2017</b>	<b>As of September 1, 2018</b>	<b>As of September 1, 2019</b>
<b>Supporting Membership Count</b>	<b>120</b>	<b>120</b>	<b>130</b>
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Average Sunday Divine Liturgy Attendance</b>	<b>125</b>	<b>Summer c. 100 Other c. 130</b>	<b>Summer c.100 Other c. 130+</b>
<b>Average Sunday Divine Liturgy Communicants</b>	<b>c. 85% of attendees</b>	<b>80% - 85%</b>	<b>80% - 85%</b>
<b>Average Saturday Vigil/Vespers Attendance</b>	<b>20</b>	<b>30</b>	<b>30</b>
<b>Number of Catechumens</b>	<b>3</b>	<b>11</b>	<b>8</b>
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Baptisms</b>	<b>2</b>	<b>3</b>	<b>1</b>
<b>Funerals</b>	<b>3</b>	<b>1</b>	<b>3</b>
<b>Marriages</b>	<b>2</b>	<b>3</b>	<b>0</b>
<b>Receptions into Orthodoxy</b>	<b>0</b>	<b>11</b>	<b>0</b>
<b>Church School/Number Enrolled</b>	<b>41</b>	<b>39</b>	<b>31</b>
<b>Adult Education/Number Participating</b>	<b>c.20</b>	<b>c.20</b>	<b>c.20</b>



REPORT OF THE MINNEAPOLIS DEANERY  
To the 58th Diocesan Assembly of the Midwest  
Broadview Heights, OH  
Oct 7-8, 2019

We have three transitions to report from the Minneapolis Deanery. In August, 2019, Fr Stacey Richter was released as rector of St Peter the Aleut in Minot, ND and assigned to St Elizabeth the New Martyr in Chesterton, IN. Assignment of a new rector for St Peter the Aleut has yet to be made. Inquiries concerning possible assignment to St Peter may be made to His Grace or to me, Fr Paul. We will be happy to provide you with information.

Also in August, Fr Nathan Kroll was released as priest-in-charge of Holy Myrrhbearers Chapel in St Cloud and assigned to the altar of Holy Trinity in St Paul. His Grace has appointed Fr Andrew Jaye to serve Holy Myrrhbearers as priest-in-charge, effective Sunday, Oct 27. Fr Andrew currently is attached to the altar of Holy Trinity in St Paul.


Finally, at the Divine Liturgy on Saturday, Oct 19, at St Mary's Cathedral in Minneapolis, His Grace is scheduled to ordain Dn Gregory Ealy to the priesthood. He will be appointed to serve St Paul the Apostle Orthodox Church in Dayton, OH. Dn Gregory has served St Mary's as choir director for the last several years. We congratulate the faithful of Holy Resurrection Orthodox in Fargo, ND, under the pastoral leadership of Fr William Rettig. The mission [was] elevated to full parish status at the archpastoral visit of His Grace, Bishop Paul, on the weekend of Sept 28 & 29, 2019.

Respectfully submitted,  
Archpriest Paul Wesche  
Dean, Minneapolis Deanery

# DOM PARISH ANNUAL REPORT

As of September 1, 2019

email completed form to [chancery@domoca.org](mailto:chancery@domoca.org) by September 15

Parish Name and Address	Photo
<p><b>Three Holy Hierarchs Mission</b></p> <p>Services: 708 Schilling Drive, Dudas, MN 55019</p> <p>Mail: P.O. Box 105, Dundas, MN 55019</p>	
<b>Clergy</b>	
<p>Rev. Christopher R. Maciolek</p>	
<b>Committees/Societies</b>	
<p>- Three Holy Hierarchs Women's Fellowship</p>	



<b>Since September 2018</b>
Highlights of Top Three Activities
<ul style="list-style-type: none"> <li>- Moved into a new location where we rent 24/7.</li> </ul>
Outreach and Charitable Activities
<ul style="list-style-type: none"> <li>- Prison Ministry @ FCI Waseca in Waseca, MN</li> <li>- College Ministry @ St. Olaf College and Carleton College in Northfield, MN</li> </ul>
Major Challenges Faced
<ul style="list-style-type: none"> <li>- Continuing to renovate our new space.</li> <li>- Getting new vestments for priest.</li> </ul>
<b>Upcoming Special Events/Anniversaries - September 2019 to August 2020</b>
<ul style="list-style-type: none"> <li>- Mission community's 8<sup>th</sup> anniversary of founding.</li> <li>- Fr. Christopher's 10<sup>th</sup> anniversary of ordination to the Holy Priesthood.</li> </ul>

	<b>As of September 1, 2017</b>	<b>As of September 1, 2018</b>	<b>As of September 1, 2019</b>
<b>Supporting Membership Count</b>	8	6	6
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Average Sunday Divine Liturgy Attendance</b>	23	24	26
<b>Average Sunday Divine Liturgy Communicants</b>	23	20	24
<b>Average Saturday Vigil/Vespers Attendance</b>	15	15	19
<b>Number of Catechumens</b>	3	1	2
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Baptisms</b>	1	0	0
<b>Funerals</b>	0	0	0
<b>Marriages</b>	0	0	0

<b>Receptions into Orthodoxy</b>	1	2	3
<b>Church School/Number Enrolled</b>	8	8	8
<b>Adult Education/Number Participating</b>	3	2	2

**Parish Name**

Holy Resurrection Mission - Fargo, ND

**Date Submitted**

09/11/2019

**Submitted By**

Rev. William Rettig

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

Holy Resurrection Orthodox Mission

**Community Photo**

- [2019-parish-report-photo-holy-resurrection-mission-fargo-nd-2019-09-08-all-parish-photo.jpg](#)

**Attached Clergy**

Title	First Name	Last Name
Rev.	William	Rettig
V. Rev.	Oliver	Herbel

**Committees / Societies**

Parish Council

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

1. Following a lengthy search for a new building, at special parish meeting in October an overwhelming majority voted to make an offer on a new property in North Fargo, and to sell the current property; additionally, we were able to pay off the current property's mortgage in full this month (just in time to move!).
2. By the efforts of the choir & readers, completed a fuller cycle of services throughout Lent and Holy Week than in years past.
3. For the first time, sent campers (4) and staff (2) to St. Mary's (GOA) Summer Camp in Amery, WI.

**Outreach and Charitable Activities Since the Last Report**

Monthly barbecue/bonfire after Saturday great vespers

Monthly meal service and ongoing donation collection for Dorothy Day House of Hospitality in Moorhead, MN

Fargo AirSho - a local event at which we host a vending booth as a way to gain exposure and initiate relationships with our neighbors.

### Major Challenges Faced Since the Last Report

Struggle to sell our current property: We were within days of closing the sale when our buyer unexpectedly backed out of the purchase agreement, sending us back to square one in terms of selling our building. Showings of the property have been decent, but it is an odd property, having been a house that was remodeled to be a church, but which can only be sold as a house or a church, or for few other restricted uses. In August, we applied to rezone the property to make it more attractive to buyers (or at least those that are looking!).

Ongoing struggles to serve the needs of a young families-based parish; how to equip parents to be praying and attending to the spiritual life of the family at home, all in competition with various activities & demands.

Still at max capacity, esp. in Fall/Winter which were particularly long and harsh this past year.

Still puzzling over how to serve the majority of the state, from Montana to Minnesota! We have a lot of parishioners who travel long distances, but we only see them maybe once or twice a year. What to do in terms of follow-up (after baptizing or marrying, esp.) and ongoing spiritual life of the geographically isolated.

### Upcoming Special Events / Anniversaries Between Now & August 2020

Date	Event / Anniversary
09/29/2019	10 year anniversary of Holy Resurrection, visit of Bp. Paul & celebratory luncheon
12/22/2019	Church school play/pageant

### Community Numbers

#### Supporting Membership Count

28

#### Average Sunday Divine Liturgy Attendance

65

#### Average Sunday Divine Liturgy Communicants

49

#### Average Saturday Vigil/Vespers Attendance

15

#### Number of Catechumens

2

#### Number of Baptisms with Chrismation

6

#### Number of Chrismations (without Baptism)

2

#### Number of Marriages

0

#### Number of Funerals

0

**Number of Children's School Participants**

28

**Number of Adult Education Participants**

8

**Parish Name**

Holy Assumption Church - Lublin, WI

**Date Submitted**

09/14/2019

**Submitted By**

Rev. Hermann Klarr

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

Holy Assumption Orthodox Church

**Attached Clergy**

Title	First Name	Last Name
Rev.	Hermann	Klarr
Rev. Dn.	James	Ellis

**Committees / Societies**

Parish Council
Holy Assumption Ladies Aid
Church School

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

Two infant baptism this year
Annual Church Picnic in conjunction with Holy Assumption's "Eleventy-First" Birthday (111th Anniversary)
Two new young couples attending church

**Outreach and Charitable Activities Since the Last Report**

Monetary donations to IOCC, OCMC, FOCUS, Seminary Fund, and local charities
Monetary and food donations to local charities, including paying for several utilities and rent for a local family in need
In addition to sponsoring local family for Christmas, we provided clothing, school supplies, and gifts to two local families in need

**Major Challenges Faced Since the Last Report**

Continued economic depression in immediate area

Numerous parishioners, including the two new young couples, drive long distance to church

#### **Upcoming Special Events / Anniversaries Between Now & August 2020**

<b>Date</b>	<b>Event / Anniversary</b>
	Archpastoral visit from Bishop Paul coming up

#### **Community Numbers**

##### **Supporting Membership Count**

33

##### **Average Sunday Divine Liturgy Attendance**

39

##### **Average Sunday Divine Liturgy Communicants**

33

##### **Average Saturday Vigil/Vespers Attendance**

9

##### **Number of Catechumens**

0

##### **Number of Baptisms with Chrismation**

2

##### **Number of Chrismations (without Baptism)**

0

##### **Number of Marriages**

0

##### **Number of Funerals**

0

##### **Number of Children's School Participants**

8

##### **Number of Adult Education Participants**

10



# DOM PARISH ANNUAL REPORT

As of September 15, 2019

email completed form to [chancery@domoca.org](mailto:chancery@domoca.org) by September 15

Parish Name and Address	Photo
<b>St Herman's Orthodox Church</b> <b>5355 38<sup>th</sup> Ave So</b> <b>Minneapolis, MN 55417</b>	
<b>Clergy</b>	
Archpriest Paul Wesche	
<b>Committees/Societies</b>	
<b>Since September 2018</b>	
<b>Highlights of Activities</b>	
Annual Parish Pilgrimage to Holy Dormition Monastery Steady stream of visitors every Sunday Expansion of Soleia Reception of 14 into Orthodoxy through baptism and/or chrismation	
<b>Outreach and Charitable Activities</b>	
IOCC, ZOE, FOCUS, Holy Dormition Monastery, SOS	
<b>Major Challenges Faced</b>	
An aging rector making prostrations! Commitment of parents to the spiritual formation of their children.	
<b>Upcoming Special Events/Anniversaries - September 2019 to August 2020</b>	
Mittel European Fund-raising dinner Annual Pilgrimage to Holy Dormition Monastery in Rives Junction	

	As of September 1, 2017	As of September 1, 2018	As of September 1, 2019
<b>Supporting Membership Count</b>	42	47	59
	September 2016 thru August 2017	September 2017 thru August 2018	September 2018 thru August 2019
<b>Average Sunday Divine Liturgy Attendance</b>	63	74	83
<b>Average Sunday Divine Liturgy Communicants</b>	58	60	68
<b>Average Saturday Vigil/Vespers Attendance</b>	18	24	25
<b>Number of Catechumens</b>	1	3	14
	September 2016 thru August 2017	September 2017 thru August 2018	September 2018 thru August 2019

<b>Baptisms</b>	4	1	7
<b>Funerals</b>	0	0	0
<b>Marriages</b>	0	0	0
<b>Receptions into Orthodoxy Through Confession of Faith &amp; Chrismation</b>	0	1	7
<b>Church School/Number Enrolled</b>		21	18+
<b>Adult Education/Number Participating</b>		15+	20+

**Parish Name**

St. Mary's Cathedral - Minneapolis, MN

**Date Submitted**

09/04/2019

**Submitted By**

V. Rev. Andrew Morbey

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

Protection of the Holy Virgin Cathedral (St Mary's)

**Attached Clergy**

Title	First Name	Last Name
V. Rev.	Andrew	Morbey
Rev.	Benjamin	Tucci
Rev.	Richard	Flom
V. Rev.	John	Schroedel
Rev.	William	Neumann
V. Rev.	Myron	Manzuk
V. Rev.	Eugene	Tarris
V. Rev.	Gregory	Krutchek, Sr
V. Rev.	Gregory	Grivna
Rev. Dn.	Gregory	Krutchek, Jr
Rev. Dn.	Michael	Tarris
Rev. Dn.	Jason	Ketz
Rev. Dn.	Mark	Griffin
Rev. Dn.	David	Kostick
Rev. Dn.	Alexei	Dupay

**Committees / Societies**

Parish Board and its various committees; Mother's Club; Mens' Club; Perohe Group; O Club; Youth Group (The Saints); Bible Study; Theology on Thursdays; Library and Archives; Prison Ministry Group; FOCUS Minnesota Group; Festival Committee; Cemetery Maintenance Group; Funeral Catering Group; Book Club; Young Mothers' Club; Balalaika Orchestra; Clergy Association activities; Daily Vacation Bible school; Church School; Altar Servers; tc....

## Previous Year & Upcoming Year

### Highlights of Top Three Activities Since the Last Report

Parish Educational series: Metropolitan Leony Spirituality Series (October) with Fr John Behr; St Alexis (Toth) Lecture (May) with Dr Bogdan Horbal

Renovation of Parish Center parking lot, with festival accessories

Parish Pilgrimage to Georgia (May)

### Outreach and Charitable Activities Since the Last Report

Monthly charitable collections; St Nicholas Help Fund; Lyn Olson Medical Crisis Program; IOCC support; FOCUS Minnesota support; OCMC support; Prison Ministry support; regular Eastside Neighborhood services support; participation in Art-A-Whirl; Cathedral tours (senior groups, local schools, colleges, home schooling associations; Russian Museum of Art groups); Youth Group participation in various outreach ministries

### Major Challenges Faced Since the Last Report

Parish and cemetery maintenance

Replacing retiring volunteers

### Upcoming Special Events / Anniversaries Between Now & August 2020

Date	Event / Anniversary
05/08/2020	50th Anniversary of OCA autocephaly
10/19/2019	Ordination of Deacon Gregory Ealy to the Priesthood
12/08/2019	Ordination of Reader Phillip (Rick) Wagner to the Diaconate
10/20/2019	Metropolitan Leonty Spirituality Series
09/28/2019	Taste of Northeast Parish Festival

## Community Numbers

### Supporting Membership Count

397

### Average Sunday Divine Liturgy Attendance

340

### Average Sunday Divine Liturgy Communicants

275

### Average Saturday Vigil/Vespers Attendance

32

### Number of Catechumens

10

**Number of Baptisms with Chrismation**

15

**Number of Chrismations (without Baptism)**

3

**Number of Marriages**

12

**Number of Funerals**

21

**Number of Children's School Participants**

169

**Number of Adult Education Participants**

60

# DOM PARISH ANNUAL REPORT

As of September 1, 2019

email completed form to [chancery@domoca.org](mailto:chancery@domoca.org) by September 15

Parish Name and Address	Photo
<b>St. Peter the Aleut Orthodox Church</b> <b>109 6<sup>th</sup> St. SE</b> <b>Minot, ND 58701</b>	
<b>Clergy</b>	
Archpriest Anastasy Richter	
<b>Committees/Societies</b>	
Parish Council Choir	
<b>Since September 2017</b>	
<b>Highlights of Top Three Activities</b>	
<p>Fundraising with Gyro booth at State Fair and some other events.</p> <p>We had a Bible Study much of last year, which was very well attended.</p> <p>Church School – Not consistently. One of the problems is many families with children usually don't come to church on a regular basis – it's too much trouble by their explanation!</p> <p>Pascha was very well attended, however. Feedback was that it was the most joyous Pascha in many years.</p>	
<b>Outreach and Charitable Activities</b>	
none	
<b>Major Challenges Faced</b>	
<p>The parish has really fallen into neglect. Unfortunately, this is the norm here. Lack of people to do things, and people simply not coming out are problems. Many who identify as “parishioners” do not come to church on a regular basis. Trying to get it back into a more functioning parish, and also lack of funds are the major issues.</p>	
<b>Upcoming Special Events/Anniversaries - September 2019 to August 2020</b>	
<p>Fr Stacey Richter has accepted another parish assignment and moved away from Minot on Aug. 5, 2019. The parish does not have a priest for the moment.</p>	

	<b>As of September 1, 2017</b>	<b>As of September 1, 2018</b>	<b>As of September 1, 2019</b>
<b>Supporting Membership Count</b>	28	28	30
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Average Sunday Divine Liturgy Attendance</b>	15-20	20-25	20-25
<b>Average Sunday Divine Liturgy Communicants</b>	10-12	12-15	12-15
<b>Average Saturday Vigil/Vespers Attendance</b>	5	5	5
<b>Number of Catechumens</b>	0	0	1
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Baptisms</b>	2	7	3
<b>Funerals</b>	1	1	0
<b>Marriages</b>	0	1	0
<b>Receptions into Orthodoxy</b>	0	0	0
<b>Church School/Number Enrolled</b>	0	8	8
<b>Adult Education/Number Participating</b>	0	7	7

**Parish Name**

St. Nicholas Mission - Pella, IA

**Date Submitted**

09/03/2019

**Submitted By**

V. Rev. Bartholomew Wojcik

**Do you have a hard copy to upload?**

No, I need to fill out the form online here

**Community Name**

St. Nicholas Mission - Pella, IA

**Community Photo**

- [2019-parish-report-photo-st-nicholas-mission-pella-ia-st-nicholas-mission-church.jpg](#)

**Attached Clergy**

Title	First Name	Last Name
V. Rev.	Bartholomew	Wojcik
Rev. Dn.	Spyridon	Roegner

**Committees / Societies**

Parish Council

**Previous Year & Upcoming Year****Highlights of Top Three Activities Since the Last Report**

Pascha: midnight service, full church with visitors followed by pot-luck agape meal, then the Agape Vespers that day followed by an open house party at the president's & choir director's house.

Moved to a new location with a three year lease. Now have handicap accessibility, a nicer space, and ample parking.

Bp. PAUL's visit (about a month after we moved into our new location) along with the Minneapolis Deanery's Dean Emeritus, Apr. Thaddeus Wojcik

**Outreach and Charitable Activities Since the Last Report**

On-going support of the local food pantry.

Two to three times per year visits to local nursing facilities to serve a Molieben on a Sunday afternoon as part of our participation in the Pella Ministerial Association's schedule of churches providing services to nursing homes.

Fr. Bartholomew participates in the local ministerial association's book club (with attendance fluctuating with time available).



### Major Challenges Faced Since the Last Report

Moving! It was difficult, but we got the new place well situated to our needs due to the truly great efforts of some volunteers supplemented with further help by most of the rest of the church.  
Fr. Bartholomew still works a full-time side job.

### Upcoming Special Events / Anniversaries Between Now & August 2020

Date	Event / Anniversary
12/06/2019	St. Nicholas Day

### Community Numbers

#### Supporting Membership Count

18

#### Average Sunday Divine Liturgy Attendance

28

#### Average Sunday Divine Liturgy Communicants

26

#### Average Saturday Vigil/Vespers Attendance

13

#### Number of Catechumens

1

#### Number of Baptisms with Chrismation

0

#### Number of Chrismations (without Baptism)

0

#### Number of Marriages

0

#### Number of Funerals

0

#### Number of Children's School Participants

9


#### Number of Adult Education Participants

18

# DOM PARISH ANNUAL REPORT

As of September 1, 2019

email completed form to [chancery@domoca.org](mailto:chancery@domoca.org) by September 15

Parish Name and Address	Photo
<p>Holy Trinity Orthodox Church 956 Forest Street Saint Paul MN 55106</p>	
<b>Clergy</b>	
<p>Archpriest Jonathan Proctor (assigned) Archpriest Thaddeus Wojcik (retired, attached) Archpriest Nathan Kroll (attached) Priest Andrew Jaye (attached, leaving Oct. 20, 2019 for assignment to Holy Myrrhbeareres Chapel in St. Cloud, MN). Deacon Kelsios Willis (attached) Fr Philip Ramstad (ROCOR) is also in regular attendance.</p>	
<b>Committees/Societies</b>	
<p>Archangel Michael Hall managing board Men's Fellowship, meets monthly Mom's Group, meets weekly Community Garden—planting, tending and harvest</p>	
<b>Since September 2017</b>	
Highlights of Top Three Activities	
<p>Keller Lake Summer Picnic &amp; Bike Ride—Parish Feast Day, Holy Pentecost (annually) Carpenter Nature Center Fall Excursion (annually in October) East Side Harvest Festival—local community event with parish participation, summer</p>	
<b>Outreach and Charitable Activities</b>	
<p>Sunday food shelf in Church Hall—outreach to our surrounding community FOCUS participation—Parish prepares a FOCUS meal quarterly Community Service—Ham and turkey distribution to our neighbors at Thanksgiving and Christmas Hall Use program—sharing our church hall space with members of the neighboring community. Harvest Sunday—three times annually funds are donated to dedicated missions and charities' funds.</p>	
Major Challenges Faced	
<p>Preserving volunteer energy while still moving ahead.</p>	

**Upcoming Special Events/Anniversaries - September 2019 to August 2020**

Farewell meal for Fr. Andrew & Brenda Jaye leaving our parish to serve at the Holy Myrrhbearers Mission in St. Cloud, MN. October, 2019

His Grace Bishop Paul's visit in November 2019 for the ordination of two deacons: Daniel Bassett and Luke Freeman

	<b>As of September 1, 2017</b>	<b>As of September 1, 2018</b>	<b>As of September 1, 2019</b>
<b>Supporting Membership Count</b>	114	113	120
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Average Sunday Divine Liturgy Attendance</b>	100	104	110
<b>Average Sunday Divine Liturgy Communicants</b>	95	90	95
<b>Average Saturday Vigil/Vespers Attendance</b>	25	25	35
<b>Number of Catechumens</b>	2	1	4
	<b>September 2016 thru August 2017</b>	<b>September 2017 thru August 2018</b>	<b>September 2018 thru August 2019</b>
<b>Baptisms</b>	4	6	7
<b>Funerals</b>	1	4	0
<b>Marriages</b>	1	2	1
<b>Receptions into Orthodoxy</b>	5	4	2
<b>Church School/Number Enrolled</b>	25	25	22
<b>Adult Education/Number Participating</b>	20	12 - 20	15 - 20



## Report of Diocesan Metropolitan Council Representatives

The September 2019 Metropolitan Council (MC) meetings took place from September 18-19 at the Immaculate Conception Seminary in Huntington (Long Island) NY. The meeting was chaired by His Beatitude, Metropolitan Tikhon, with the other members of the Standing Synod, His Eminence, Archbishop Michael, His Eminence Archbishop Benjamin and His Eminence, Archbishop Irénée also in attendance.

On Wednesday, Sept. 18, His Beatitude, Metropolitan Tikhon was unable to attend the opening day of the meeting due to his participation in a meeting of the Executive Committee of the Assembly of Bishops. His Beatitude designated Archbishop Benjamin, the senior member of the Standing Synod to preside at this portion of the Metropolitan Council in his absence. His Beatitude, however, confirmed the decisions of the Metropolitan Council that were made in his absence as the first order of business once he joined the meeting.

In his **Chancellor's Report**, Fr. Alexander Rentel began with remembrance of His Eminence, Archbishop Nikon, Archpriest John Matusiak, and Archpriest Steven Belonick. Fr. Alexander has been traveling domestically and also to Russia, Ukraine, Georgia, Finland and Jerusalem, and he wishes to continue to visit dioceses and assemblies. Fr. Alexander met with His Beatitude, Patriarch Theophilos III of Jerusalem, where he conveyed the greetings of Metropolitan Tikhon, and also expressed the gratitude of Metropolitan Tikhon to Patriarch Theophilos III for receiving so many pilgrims from the Orthodox Church of America over the years. Patriarch Theophilos III and Father Alexander also discussed the status of relations between the Patriarchate of Jerusalem and the OCA, and the state of affairs in world Orthodoxy, including possible concelebration by OCA clergy and clergy of the Patriarchate of Jerusalem.

An ad hoc location committee has been formed by His Beatitude, Metropolitan Tikhon to consider the possibilities of relocating the OCA Chancery. Fr. Alexander commented that this will be the major issue in the immediate future. At this time all options are on the table but at present questions regarding maintenance and continuation at Syosset require serious attention.

Fr. Alexander outlined the work of the Sexual Misconduct Policy Advisory Committee (SMPAC) and outlined the work under his purview on the Chancery restructuring. Andrew D. Smith was confirmed by the Holy Synod as Treasurer last May, and the job has been split, with Susan Wisnewski as Accounting Manager. A secretary is needed per statute, but this job has not yet been filled. In other personnel moves, IT manager Ryan Platt and Subdeacon Roman Ostash have resigned. Fr. John Schroedel is the new Technical Manager. Matushka Jessica Fuhrman is now the Web Content Manager; she and Archdeacon Joseph Matusiak have taken on the communications role that Fr. John Matusiak of blessed memory had done so well.

The MC reviews the work of selected departments, and at this meeting, Archimandrite Alexis [Trader] presented his report on the revitalization of the **Department of Pastoral Life**. Archimandrite Alexis reported that the most significant work to date has been the successful HOPE Program, now known as the Thriving in Ministry Program, that opens up the opportunity for peer learning and fellowship among our clergy and now including clergy wives. The department's proposed, revised mandate includes the following departmental goals, inspired by His Beatitude's Four Pillars (1) the healthy spiritual life of our clergy and their families, (2) their sufficient financial support through good stewardship, (3). their relationships with others, and (4) their ability to engage in outreach.

During the **Internal Governance** report, motions approved were: (1) the Ethics Committee and Human Resources Committee be merged and reconstituted as the "Human Resources & Ethics Committee", (2) the Financial Development Committee be dissolved and the Finance and Investment Committee's Charter/Job Description be revised to also include that they "Receive reports from the Stewards of the OCA (SOCA) and present appropriate recommendations for action concerning the Church's fund-raising policies and activities to the Metropolitan Council.", (3) the Charity Committee be dissolved as a standing committee and that in its place a discretionary fund (in the amount budgeted for the previously existing Charity Committee) be established for the use of His Beatitude, Metropolitan Tikhon subject to yearly audit and guidelines to be drafted and reviewed by the MC (4) create a "Technology Committee" of the MC, and (5) create a "Properties Committee" of the MC, which will be empowered to invite subject experts to serve as advising members of the Committee.

Andrew Smith, **Treasurer**, presented a balanced budget totaling \$1.76M, which was approved by the MC. In the motion, for the endowments [*i.e., a donation which uses resulting investment income for a specific purpose*] totaling \$66,000, it was approved that the MC adopt a spending rate of 3% of the prior year-end value of endowments, not to override any purpose

restriction or earnings-type restriction that applies to any given endowed fund. In other words, 3% of the investment would be cashed out annually to provide support for the designated purposes. Also approved was a Memorandum of Understanding (MOU) between the OCA and the Pension Board. Since these are two separate organizations, the MOU includes provisions that the Pension Board has access to OCA facilities and services, and the Chancery will continue to provide payroll services and employee benefit programs as if the Plan staff were employed by the Chancery. It is anticipated that the net financial impact will be \$0 for both organizations.

**On Thursday, Sept. 19, Metropolitan Tikhon**, in his report, first confirmed the decisions made the previous day in his absence. On the restructuring, His Beatitude commented that Fr. Alexander Rentel is a great benefit and has increased productivity, allowing him to concentrate on the broader oversight of the church. The Treasurer's office is working very well as reconfigured, and His Beatitude recognized Melanie Ringa for her strict vigilance over finances and investments over the past years of her tenure. His Beatitude also formally thanked Fr. Eric Tosi for his work as Secretary. The transition continues, and His Beatitude is evaluating the work of the chancellery as a whole. Preparation for the 2021 All American Council is going well, with the meeting of the Preconciliar Commission (PCC) scheduled the week of July 25 in Baltimore, at the site of the council. His Beatitude has read every survey comment from the previous AAC; he plans to make lunch two hours instead of one. His Beatitude talked about his trip to Cappadocia, where he served with His All-Holiness, Ecumenical Patriarch Bartholomew of Constantinople as they concelebrated the Divine Liturgy. His Beatitude recounted his meeting of the AOB Executive Committee from the previous day – there is no intention for the OCA to give up Autocephaly and it plans to remain in communion with all Canonical Orthodox Churches. Finally, there was a discussion about social media and how the OCA is perceived by some; a task force of the Holy Synod will help develop further communications to clergy and laity on transgender and other sexuality issues.

Further discussion of location considerations took place with Metropolitan Tikhon present. The OCA would need \$500k to make the needed upgrades to the Chancellery, including the archives, but does not have the money. Even considering the gift for the archives, we still fall \$20k short of basic needed repairs, which have been put on hold pending resolution. The property has been assessed at \$12M to \$13M fair market value and might sell for 30% more than that. The Romanian Chancellery at Grass Lake was presented as a good example of what our vision might be. The **Archives Department** received a \$49k grant to digitize the vast majority of our media and then start to digitize photos. In a relocation, it was felt the archives did not need to be co-located with the Chancellery.

In his report on **External Affairs**, Fr. Leonid Kishkovsky reaffirmed the OCA's desire to maintain communion with all Canonical Orthodox Churches; the Holy Synod confirmed that we recognize Metropolitan Onufriy and the Ukrainian Orthodox Church (Moscow Patriarchate); recognition of the new Ukrainian church is being withheld. Attention was also brought to the demonstrations and protests in Moscow, where 118 clergy signed a letter appealing to authorities for justice, alleging human rights violations.

In **other areas**, Dimitrios Rentel presented the results of a survey with 1,500 responses taken while he traveled across the country and met with youth, youth workers, parents and clergy. One observation is that if you have friends at church, you will love being there. With regard to the need of a national youth director, Dimitrios felt that having a coordinator who could help answer questions and be a point person would be a good idea. Finally, it was emphasized that we absolutely cannot let the 50<sup>th</sup> anniversary in 2020 pass without celebration, and there is a need to experience it in Alaska in the presence of St. Herman.

Finally, this brings up the urgent need for Stewards of the Orthodox Church (SOCA) fundraising. The balanced budget passed is a bare bones budget, with 87% allocated toward the fixed costs of running the OCA: salaries, property, External Affairs and Archives. The remaining 13% funds departments, missions, seminaries and continuing education. A successful SOCA fundraising drive supported by all dioceses and parishes will be key to supporting this special celebration.

Respectfully submitted,  
Bob Graban  
Fr. Alexander Garklavs  
October 2, 2019

# MISSION COMMITTEE REPORT

September 2019

Submitted by Joseph Kormos

The Diocesan Mission Committee includes Gator Greenwill and Erik Hjelle and Frs. Joel Weir, Joel Wilson, Elijah Mueller and Chris Maciolek and Thomas Mueller. Joe Kormos is facilitator and consultant to the committee.

The committee meets via teleconference every three or four months.

Key focus areas of the committee are:

- Provide support for existing missions
- Identify fruitful effective locations for future mission plants
- Build a sense of mission in existing parishes in the diocese.
- Provide parish development support for existing parishes in the diocese.

## Efforts since October 2018 (Last report)

In addition to three teleconference calls:

### **Mission Communities Dinner Meeting**

A dinner meeting of priests and lay representatives from all missions will again take place on Monday evening of the assembly. This year Fr Joel Wilson will lead the discussion.

### **Farmington MO Exploration**

The exploration of Farmington MO as a potential mission location is continuing. This is an effort to consider how to plant a new community where an existing community once existed without a local core group and without a priest able to commit significant local time to the effort. Most effort is coming from Fr Joel Wilson –two hours away.

An Akathist service was held at the nearby dormant Desloges parish. There was not significant attendance. The modest remnants of that parish are not a likely foundation for a mission.

A four part speaker series, with the goal of attracting attention from local seekers/inquirers, is planned in Farmington public locations (library etc.) for mid-September thru early Oct 2019 using four “regional” priests from OCA and other jurisdictions. Newspaper and social media advertising will be used. Topics include:

- *Carrying God in My Pocket* – Fr. Nicholas Finley
- *The Meaning of Life and the Fountain of Youth* – Fr. Achilles Karanthos
- *My Enemy is Keeping Me from Heaven* – Fr. Isaiah Gillette
- *Becoming Archangels* – Fr. Joel Wilson

### **Aurora IL**

A suggestion was received to explore Aurora IL as a mission location. A demographic study was done and the input of the Chicago Deanery has been requested.

### **Financial Support for Building Projects**

Early efforts have begun to explore if/how financial support can be offered for Mission Building projects by modeling such assistance on Diocese of the South methodology.

### **Survey on Attitudes Toward Missions**

Fr. Joel Weir created and distributed a survey concerning attitudes of existing parishes toward missions. A summary is in process.

## **Tentmaker Priest Qualities**

The role and desirable qualities for tentmaker priests – of particular importance in mission situations - is being developed via input from various bi-vocational priests. *What are effective job professions for bi-vocational situations? How could the Diocese assist bi-vocational priests to be more effective? Would simply acknowledging the reality and value of bi-vocational ministry be a step forward? What skills are needed to a greater degree in bi-vocational priests. How do parishes/missions /parishioners/parish leaders need to adapt in bi-vocational situations.*

## **Small Parish Forum**

Sponsored jointly by our diocese, the Archdiocese of Western Pennsylvania and the OCA Bulgarian diocese, the Sixth Parish Forum was held at St John the Baptist Church in Canonsburg PA. Formerly known as the Small Parish Forum this year's events was opened to parishes of all sizes.

Theme was "Strengthening Our Commitment to the Community: *Growing and Sharing Our Faith; Welcoming Others.*" Keynote speakers included Fr. Maximus Urbanowicz (OCA) and Fr. Paul Abernathy (AOC).

Topics included a discussion of the movie "Becoming Truly Human"; a panel discussion of adult converts; Social media tips for parishes; resources for teaching the faith; "Stimulating a Thirst for Charitable Parish Ministry"; a video on Parish Hospitality; Principles of Orthodox Evangelization.

Attendees included many members of our diocese, other sponsoring Dioceses and other Orthodox jurisdictions. Diocesan attendees receive travel cost stipends.

## **Consulting Assistance**

Parish Development assistance has been provided for particular Diocesan parishes at the direction of His Grace.





## St. Macrina Orthodox Institute

*for Renewal of Diakonia and Catechesis in the Midwest*

Diocese of the Midwest, Orthodox Church in America, 927 N. LaSalle St. Chicago IL 60610

Fr. Elijah Mueller, Ph.D., Director, 312-714-9775 [elijahmueller@sbcglobal.net](mailto:elijahmueller@sbcglobal.net)

### SUCSESSES

- 8 St. Macrina students have been ordained to the diaconate this last year or are scheduled and will be ordained by the end of November this year. We also had many last year.
- The 6<sup>th</sup> St. Macrina Summer Diaconal and Catechist Conference continued a valued tradition of gathering students from throughout the Diocese for learning and practice in catechesis, Sunday school teaching methods and diaconal liturgical practice.
- The program has resulted in many catechetical certificates being awarded.
- Currently the program has approximately 30 students.
- Chicago continues with a robust cohort of students, and
- Kansas City has recently revived a local cohort of many students, supplemented with some students from further away in Missouri.
- We have some students who do not have a local cohort, joining through web connections for some classes.

### PROBLEMS AND OPPORTUNITIES

- Enrolment is down a little because of many graduations. We need to revive the program in three deaneries: Cleveland, Detroit and Indianapolis. Please send Fr. Elijah Mueller the names of any potential students. The St. Paul cohort of 3 students has finished, so we are also looking for any potential students to work with an established group of faculty in the Minneapolis Deanery.

### REQUESTS

- Please encourage people to engage in learning through this program. People trained as catechists can work with youth, develop Sunday School curriculum that works for your own community's needs, and can help in extending the mission of the Church. Deacons can also be involved in all the above and help in ministry to visit the sick and just ease the liturgical burden of the priest.
- Students work in cohort, so this builds ministerial community in the local Church. People learn together and strengthen bonds between parishes. Please encourage a broader local effort in your area!

**Fr. Elijah Mueller, director**



# The Mother Maria of Paris Charitable Ministry of the Diocese of the Midwest

*Report for the 58<sup>th</sup> Assembly of the Diocese of the Midwest, October 2019*

Submitted by Fr. Jonathan Lincoln  
jcalincoln@gmail.com ☼ (330) 933-6466

## BACKGROUND

- ❖ On May 24, 2019, the Diocesan Council of the Diocese of the Midwest approved a proposal to form a charitable arm of the diocese, which is known as the Mother Maria of Paris Charitable Ministry of the Diocese of the Midwest (MMCM). The Diocesan Council also agreed to provide \$5,000 in seed money for MMCM's first project.
- ❖ MMCM's steering committee, comprised of clergy and lay members from throughout the diocese, has been seeking an Orthodox ministry in the Midwest to creatively fundraise for; if the first fundraising project is successful, it will be a model for future projects in other deaneries.
- ❖ Our vision for this ministry is to eventually have subcommittees in each deanery concurrently facilitating fundraising events, youth trips, and/or other service-oriented projects and events.

## A CHALLENGE

- ❖ The first fundraising project which MMCM sought to pursue was for a greenhouse for St. Herman House of Hospitality – FOCUS Cleveland's sobriety ranch, Spruce Farm. This project was recently discontinued, as the Cleveland area parishes are already doing much for St. Herman House.
- ❖ *Presently, MMCM's steering committee is seeking other Orthodox ministries to support through a fundraising event, gifts-in-kind, and/or volunteering.*

## AN OPPORTUNITY

- ❖ Ultimately, this ministry will not only find creative means of fundraising, but also explore new ways by which **we as a diocese** may serve those in great physical and spiritual need, in imitation of this ministry's patroness, St. Maria Skobtsova.
- ❖ Our current ideas are 1) supporting a pro-life Orthodox ministry in Chicago, and 2) planning youth service trips throughout the diocese, perhaps starting with Orthodox Detroit Outreach.
- ❖ Not only fundraising, but *engendering the value of Christian stewardship*, will be an enduring goal of the Mother Maria of Paris Charitable Ministry.

## JOIN US FOR A BRAINSTORMING MEETING!

☿ On **October 7<sup>th</sup>** at approximately **7:30pm**, the steering committee will be gathering at **Crowne Plaza's Aura Bistro and Lounge** to discuss the future direction of this ministry. Anyone who is interested is welcome to come and share ideas about how we as a diocese can come together in service to our Lord and to our neighbors in need.



# The Diocese of the Midwest Family Life Website Report 2019

[www.midwestfamily.org](http://www.midwestfamily.org)

## **What we do:**

The Midwest Family Website seeks to realize the vision of His Grace Bishop Paul, outlined in his encyclical of Jan 24, 2017, for a resource for parents and children confronting the press of our secular culture. It went online in April of 2018, publishing weekly reflections by His Grace. Over the months, we have also published eight contributor articles and hosted eight interactive Livestream discussions with His Grace about various family issues.

## **Who we are:**

The website is run by a committee consisting of His Grace Bishop Paul, Fr. Jacob Van Sickle of Protection of the Virgin Mary in Merrillville, IN, Janet Ames of Holy Transfiguration in Livonia, MI, and Adam Lockridge of Holy Trinity in Overland Park, KS. Stacy Sennott of St. Luke's in Palos Hills is our webmaster, who also consults on content. Fr. John Matusiak was, until his repose, our copy editor. Those duties have since devolved to Fr. Jacob. The committee meets via teleconference every two to three months to discuss topics for upcoming posts and Livestreams, to review received articles for publication, and to identify and implement ideas for future content.

## **Plans for the future:**

We are looking to solicit more articles, reflections, and resources on relevant topics from qualified and able authors throughout the diocese. We are also looking for ways to better get the word out through the parishes to the people of our diocese about this resource and especially when the livestreams occur. Bishop Paul appreciates hearing the concerns of his flock, and he is trying to be as responsive as possible. We welcome the suggestions of our parish pastors about how to make this as effective and accessible a resource as possible

Respectfully submitted,

Rev. Jacob N. Van Sickle

DOM Family Website Manager

Rector - Protection of the Virgin Mary Orthodox Church, Merrillville, IN

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## **Orthodox Church in America Diocese of the Midwest**

### **Youth Communications**

#### **Diocesan Report – October 2019**

This year we have begun the process of streamlining youth communications for the diocese. Erin Moulton has been in contact with parishes, collecting data including contact information and various information about youth activities and involvement in each parish. We have also created a Facebook page for the Diocese of the Midwest Youth, which will continue to share information about diocesan events. We are now beginning an effort to streamline communication and resource sharing using mobile phone and laptop-based apps that will allow youth workers and clergy to communicate easily about upcoming events, ideas for youth programs, and even share curriculum for summer camps and church schools. Our hope and goal is that in the coming year we will build a robust platform for not just sharing events, but truly enriching youth programs across the diocese by means of collaboration with each other and across parishes and camps in our diocese. This November, the diocese will host its third annual Our Life in Christ virtual retreat, with six parishes planning to participate. With prayer each new collaborative event like should build both community and better communication in the diocese. Erin Moulton welcomes ideas and suggestions as we build communication across the diocese to support our youth.





**REPORT OF THE TREASURER**  
**58<sup>th</sup> DIOCESAN ASSEMBLY**  
**Archangel Church, Broadview Heights Ohio**  
**October 7<sup>th</sup> and 8<sup>th</sup>, 2019**

The primary responsibilities of the Treasurer are to oversee the financial affairs of the Diocese; monitor Diocesan investments, together with the Diocesan Council and Finance Committee; oversee the distribution of funds and judiciously invest Diocesan funds; and convene and chair regular and special Finance Committee meetings. In addition, the Treasurer and members of the Finance Committee review the parishes requests for financial relief for the Diocese's Proportional Giving Plan and after review, makes recommendations to His Grace. The members of the Finance Committee currently are: Bishop Paul, Fr. John Zdniak, Fr. Herman Kincaid, Mr. Robert Graban and Mr. Simeon Morbey. The Finance Committee also receives input from our Bookkeeper Phillip Sokolov.

Attached to this report is a summary of:

- Attachment A:        2018 Profit and Loss Budget vs. Actual: January thru December 2018
- Attachment B:        Summary Balance Sheet as of December 31, 2018
- Attachment C:        2019 Profit and Loss Budget vs. Actual: January thru June 30<sup>th</sup>, 2019
- Attachment D:        Summary Balance Sheet as of June 30<sup>th</sup>, 2019
- Attachment E:        Diocesan Parish / Mission Development Fund Status as of August 31<sup>st</sup>, 2019
- Attachment F:        Morgan Stanley Investment Account Status as of August 31<sup>st</sup>, 2019  
Note all former Fidelity Investment Accounts Transferred to Morgan Stanley
- Attachment G1:       2020 Budget and Executive Summary: Move to rectory at Archangel Church, Burbank, Illinois. To be presented to the Diocesan Council for review and approval to the Diocesan Council Meeting prior to presenting to the Diocesan Assembly.
- Attachment G2:       2020 Budget and Executive Summary: Remain at the La Salle Street Property. To be presented to the Diocesan Council for review and approval to the Diocesan Council Meeting prior to presenting to the Diocesan Assembly. This Budget would be presented for approval should the move to the rectory at Archangel Church in Burbank not be approved.

**Attachment A: 2018 Profit and Loss Budget vs. Actual**

For 2018, based on the budget, we had projected an income from assessments of \$873,312.00. The actual income from assessments was \$861,452.53. The total received from assessments was \$11,859.47 less than anticipated. The total actual income from all sources was \$952,659.52 compared to \$900,812 anticipated, a difference of \$51,847.52. The additional income to the Diocese was due to income from the Convocation, CTS Reimbursement for the copier, Other Contributions and Program Income which consisted of the Alaska Mexico Appeal, Late Vocations and Support our Seminarians Appeal.

The total of all normal expenses was \$36,999.53 less than anticipated, \$964,382.16 vs. \$1,001,381.66.

2018 had a deficit budget of \$14,443.80 with total income of \$969,337.13 vs. total expenses being \$983,780.93.

**Summary of Expenses:**

The following is a summary of some of the major categories. The numbers are taken from the 2018 P&L Budget vs. Actual located in Attachment "A":

- Total Salaries and Wages were \$11,034.75 greater than budgeted (\$207,709.51 vs. \$196,674.76)
- 
- Professional Fees were \$2,898.69 less than budgeted (\$14,171.31 vs. \$17,070.00).
- Office expenses were \$484.59 less than budgeted (\$28,865.41 vs. \$29,350).
- Diocesan Travel Expenses were \$2,418.31 more than budgeted (\$44,518.31 vs. \$42,100).
- Total Insurance Expenses were \$3,282.20 less than budgeted, \$24,462.80 vs \$27,710).
- Program expenses were \$32,978.37 more than budgeted (\$135,278.37 vs. \$102,300).
- Repairs and Maintenance Expenses were \$11,072.01 less than budgeted (\$17,584.89 vs. \$28,656.60)
- Total Utility Expenses were \$39.16 less than budgeted (\$19,610.84 vs. \$19,650).

One of the longstanding issues we have had in the Diocese has been a large balance in our accounts receivable which is shown on the balance sheet. At the end of 2015, this amount totaled \$394,903.70. The accounts receivable is comprised primarily of parishes that have owed the Diocese assessments. For a multitude of reasons, these funds have not been able to be paid and for one reason or another are not collectable. At the direction of Bishop Paul, letters were sent out to these parishes requesting an explanation asking why they cannot be paid and requested a payback plan. Based on a review of the individual circumstances of each parish of the



explanations given, a decision was made by Bishop Paul, with concurrence by the Diocesan Council, to either forgive or reduce the amounts owed or to accept a payback plan. This effectively reduced our accounts receivable to \$133,936.74 as shown in the December 2018 Balance Sheet. One of the reasons it is important to reduce this amount is because when we apply for a continuation of our loan, the bank looks at all our financial data, and having this large of an Accounts Receivable does not look good. In addition, by agreeing to new payment plans, additional income is received to cover the operating expenses of the Diocese.

For 2018, the amount of debt forgiven totaled \$2,835.52 and is shown as an expense called "Debts Forgiven" on page 3 of the P&L under Office Expense. This is not a payment from our budget. It is an accounting means of showing the amount of debt forgiven. Therefore, the deficit shown of \$14,443.80 may be reduced by \$2,835.52 and the actual deficit for 2018 was **\$11,608.28.**

### **Attachment B:    Summary Balance Sheet as of December 31, 2018**

The 2018 Balance Sheet is shown in Attachment B, pages 1-3, and provides a summary of all of our assets and liabilities from January 1, 2018 to December 31, 2018. As mentioned above, there was a "Debts Forgiven" line item shown of \$2,835.52 in the P&L.

### **Attachment C:    2019 Profit and Loss Budget vs. Actual: January thru June 30<sup>th</sup>, 2019**

For 2016, a change was made in showing Assessment Income. The income now includes the total for both the OCA Assessments and the Diocesan Assessments received. In addition, beginning in 2019, the Diocese implemented a Proportional Giving methodology for providing funding for the Diocese in lieu of the old Assessment methodology. For the first six months of 2019, we had projected an income of \$536,406 from Proportional Giving from the parishes. The actual amount received was \$557,799. The amount received from Proportional Giving was \$21,393 greater than projected. The total Income received was \$582,284.36 vs. \$556,190.88 budgeted. This resulted in total net income of \$26,093.48 greater than the amount budgeted for the first 6 months of 2019.

This is the first year since 2018 that the Diocese did not have a deficit budget made up from funds from the OCA Reserve Fund to cover Diocesan Expenses (See the remaining funds in the OCA Reserve Fund in Attachment F and further discussion on the Reserve Fund on page 6).

For the first six months of 2019, the total of all expenses is \$2,355.23 greater than budgeted, \$554,327.23 vs. \$551,972.00 projected.

For 2019, the amount of debt forgiven totaled \$10,000 and is shown as an expense called "Debts Forgiven" on page 3 of the P&L under Office Expense. This is not a payment from our budget. It is an accounting means of showing the amount of debt forgiven. After considering the Total Other Income and Total Other Expenses, there is a Net Income shown of \$33,012.54. This amount may be increased by \$10,000 and the actual net income as of June 30<sup>th</sup>, 2019 is **\$43,012.54**

**Summary of Expenses:**

The following is a summary of some of the major categories. The numbers are taken from the 2019 P&L Budget vs. Actual located in Attachment "C":

- Total Salaries and Wages were \$4,963.50 greater than budgeted (\$111,762.72 vs. \$106,763.22).
- Total Health Insurance Costs were \$3,149.08 less than budgeted (\$5,448.38 vs. \$8,597.48).
- Total Professional Fees were \$711.68 less than budgeted (\$7,623.04 vs. \$8,334.92).
- Total Office Expenses were \$11,866.78 greater than budgeted (\$28,416.64 vs. \$16,549.86). This was due to background checks costing more than budgeted and \$10,000 in Debts being Forgiven.
- Travel Expenses were \$20.82 less than budgeted. (\$21,079.04 vs. \$21,099.86)
- Total Insurance Expenses were \$284.60 less than budgeted. (\$12,230 vs. \$11,945.40)
- Total Program Expenses were \$16,886.33 greater than budget (\$79,786.25 vs \$62,899.92) due to the fundraiser portion of Seminarian Scholarships expenses being paid.
- Total Repairs and Maintenance costs were \$4,232.50 less than budgeted (\$6,767.42 vs. \$10,999.92).
- Utility Expenses were \$867.80 greater than budgeted. (\$10,467.74 vs. \$9,599.94)

**Attachment D: Summary Balance Sheet as of June 30<sup>th</sup>, 2019:**

This balance sheet is shown in Attachment D, pages 1-3, and provides a summary of all of our assets and liabilities as of June 30<sup>th</sup>, 2019. Note that the Account Receivables is currently at \$135,484.64. This line item reflects the current amount of money owed to the Diocese by various parishes. For comparison, at the end of 2016, it was \$216,647.89 and at the end of 2015 it was \$394,903.70.



**Attachment F:    Morgan Stanley Accounts: Fund Status as of August 31<sup>st</sup>, 2019**

The Fidelity Operating Reserve Fund was closed out at the beginning of 2016 and held in the Bank of America Checking Account. As a result, this amount was transferred into new Morgan Stanley Investment Accounts in 2017. New separate accounts were created for each of the original Fidelity Funds. The manager of the fund will be the same manager as the Diocesan Parish/ Mission Development Fund. The funds will be invested into more conservative areas to maintain the principle as these are reserve funds, but with the intent to earn a higher return than the money market account. A summary of the monthly totals for the new Morgan Stanley accounts is shown in Attachment F. There is currently a total of \$213,566.02 in all our reserve funds.

There is currently \$38,791.19 in the Maintenance Reserve Fund.

There is currently \$5,488.46 in the Special Visit Reserve Fund.

The Missions Projects Fund was opened in November of 2017. This fund has been growing as a result of fund transfers from the Diocesan Parish.Mission/Development Fund (See Attachment E). As the market has been performing favorably, amounts from the Mission/Development fund have been taken out and transferred into the Mission Projects Fund to protect the gains made as this is a much more conservative investment fund. The funds available are still designated for use for Mission purposes.

OCA Reserve Fund: The fund reached an amount of \$108,125.26 in 2015. In 2015, the Diocesan Assembly approved a deficit budget, with any required funds to cover the deficit to be taken out of this reserve fund. On 7/6/2015, \$35,000 was transferred to the Bank of America Checking Account to cover general operating fund expenditures leaving a balance of \$73,125.26 in the escrow fund. The same type of deficit budget was passed in 2016 and 2017. In March of 2017, \$20,000 was withdrawn to cover general operating fund expenditures and in June of 2018 another \$21,000 was withdrawn. As of the end of August 2019, \$32,184.89 remains in this escrow account. At this time, it is not anticipated that additional funds will be required for the end of this year. See page 11 for more information on the OCA Reserve Fund.

Automobile Reserve Fund: In January of 2018, a new vehicle was purchased for His Grace for a cost of \$17,469.06 with the funds coming from the Automobile Reserve Fund. In December of 2018, \$5,000 was transferred out of our Bank of America Checking Account and deposited into the Auto Reserve Fund per the 2018 Budget line item. There is currently \$8,851.73 in the Automobile Reserve Fund.

There is currently \$12,668.09 in the Bishop Job Memorial Scholarship Fund.

There is currently \$38,701.72 in the Legal Reserve Fund.

There is currently \$12,256.83 in the General Operating Reserve Fund.

## **TWO BUDGETS ARE BEING PRESENTED FOR 2020**

For both budgets, this is the second year that Proportional Giving is utilized for funding the day to day operations of the Diocese. The budgets are based on a 13% of Parish eligible income. With tithing of 13%, the work of the Diocese is fully funded, and balanced budgets are being presented.

### **Attachment G1: Proposed 2020 Budget and Executive Summary with move to rectory at Archangel Michael Church, Burbank, Illinois.**

This budget is based on the Diocesan Assembly voting in favor of a motion to enter an agreement with Christ the Savior Church to take over the property on LaSalle Street and to relocate the Diocesan Offices and home for the Bishop to the rectory of Archangel Michael Church in Burbank, Illinois.

### **Attachment G2: Proposed Budget and Executive Summary should the Diocesan Assembly decide to not move the Diocesan Offices and home for the Bishop to the Burbank property.**

## **ATTACHMENT G1: PROPOSED BUDGET MOVE TO ARCHANGEL MICHAEL RECTORY IN BURBANK, IL**

With the proposed move to Burbank, expenses related to residing at and maintaining the current La Salle Street property will no longer be required as of January 1, 2020. This would result in long term financial savings to the Diocese. As part of the agreement with Christ the Savior Church to take over the day to day operations of the LaSalle Street property, the Diocese would still be responsible for paying off the existing loan on the property. Once the loan is paid off, the Memorandum of Understanding between Christ the Savior Church would take effect and they would be fully responsible for the LaSalle Street Property. Savings due to a reduction of expenses in moving the Diocesan Center to Burbank would be utilized to pay off the loan on an accelerated basis, well within 5 years, but most likely 3 to 3½ years. At the end of 2019, the remaining balance on the loan is \$168,185.54.

Below is a summary of Income and Expenses for this Budget:

### **INCOME:**

Based on a 13% tithe and taking into consideration the relief granted to some parishes, the total income to the Diocese is equal to \$1,099,421.

In addition to the Tithing income, Program income (\$48,000) and Additional income (\$18,250) is included for a total income of \$1,165,671.

**Additional Expenses:** Total is \$99,890.85. This comprises the Bishop's Discretionary Funds (\$1,200), Candles (\$1,500), Liturgical Supplies (\$200), Taxes and Licenses (\$150.00), a Special Projects Fund (\$40,000) and additional funds to paydown the outstanding loan (\$42,718.85).

- The Special Projects Fund is added again as it was in 2019 and may be utilized in multiple ways. It may help to assist in the funding of a Youth Ministry or other projects approved by the Diocesan Council with the blessing of His Grace or other projects determined by His Grace.

Taking all the above into consideration, the total budgeted expenses, \$1,165,671 is equal to the 13% tithe minus relief granted to parishes and a balanced budget is being presented for 2020.





# **2019 DIOCESAN TREASURER'S REPORT**

## **ATTACHMENT “A”**

### **2018 Profit and Loss Budget vs. Actual: January thru December 2018**



**Diocese of the Midwest - OCA**  
**Profit & Loss Budget vs. Actual**  
 January through December 2018

	Jan - Dec 18	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Early Payment Discount	16.46		
Diocesan Assembly Income	17,829.14		
Diocesan Assembly 2017 Income	0.00	0.00	0.00
Assessment Income	861,452.53	873,312.00	-11,859.47
Convocation Income	13,150.00	12,000.00	1,150.00
CTS Reimbursement	1,071.72	0.00	1,071.72
Other Contributions	14,483.76	0.00	14,483.76
<b>Outreach Income</b>			
Alaska-Mexico Appeal	15,483.04	0.00	15,483.04
Late Vocations	14,870.00	7,000.00	7,870.00
<b>Total Outreach Income</b>	<b>30,353.04</b>	<b>7,000.00</b>	<b>23,353.04</b>
<b>Temp Restricted Income</b>			
Candles	1,000.00		
Missions	60.00		
Scholarships			
Support our Seminarians Appeal	12,416.87	6,000.00	6,416.87
Scholarships - Other	826.00	2,000.00	-1,174.00
<b>Total Scholarships</b>	<b>13,242.87</b>	<b>8,000.00</b>	<b>5,242.87</b>
<b>Total Temp Restricted Income</b>	<b>14,302.87</b>	<b>8,000.00</b>	<b>6,302.87</b>
<b>Uncategorized Income</b>	<b>0.00</b>	<b>500.00</b>	<b>-500.00</b>
<b>Total Income</b>	<b>952,659.52</b>	<b>900,812.00</b>	<b>51,847.52</b>
<b>Gross Profit</b>	<b>952,659.52</b>	<b>900,812.00</b>	<b>51,847.52</b>
<b>Expense</b>			
<b>Salaries &amp; Wages</b>			
Bishop's Keleunik			
Pension - DMW	0.00		
<b>Total Bishop's Keleunik</b>	<b>0.00</b>		
<b>Bishop</b>			
Discretionary Fund	0.00	1,200.00	-1,200.00
Life Insurance	0.00	1,000.00	-1,000.00
Pension - DMW	6,428.62	6,277.32	151.30
Salary	84,829.32	0.00	84,829.32
Social Security	6,489.45	0.00	6,489.45
Bishop - Other	0.00	84,829.32	-84,829.32
<b>Total Bishop</b>	<b>97,747.39</b>	<b>93,306.64</b>	<b>4,440.75</b>
<b>Chancellor</b>			
Pension - DMW	1,546.21	1,567.20	-20.99
Salary	27,303.48	27,303.48	0.00
Social Security	2,088.72	0.00	2,088.72
<b>Total Chancellor</b>	<b>30,938.41</b>	<b>28,870.68</b>	<b>2,067.73</b>
<b>Property Manager</b>			
Pension - DMW	1,400.00	1,440.00	-40.00
Salary	11,112.00	0.00	11,112.00
Social Security	0.00	0.00	0.00
Property Manager - Other	0.00	11,112.00	-11,112.00
<b>Total Property Manager</b>	<b>12,512.00</b>	<b>12,552.00</b>	<b>-40.00</b>

**Diocese of the Midwest - OCA**  
**Profit & Loss Budget vs. Actual**  
 January through December 2018

	Jan - Dec 18	Budget	\$ Over Budget
<b>Secretariat</b>			
Pension - DMW	3,840.05	3,835.32	4.73
Salary	58,218.00	58,110.12	107.88
Social Security	4,453.66	0.00	4,453.66
<b>Total Secretariat</b>	<b>66,511.71</b>	<b>61,945.44</b>	<b>4,566.27</b>
<b>Total Salaries &amp; Wages</b>	<b>207,709.51</b>	<b>196,674.76</b>	<b>11,034.75</b>
<b>Stipends</b>			
Programmer			
Stipend	0.00	0.00	0.00
<b>Total Programmer</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Archive Curator			
Stipend	0.00	0.00	0.00
<b>Total Archive Curator</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Communications Director			
Stipend	3,600.00	3,600.00	0.00
<b>Total Communications Director</b>	<b>3,600.00</b>	<b>3,600.00</b>	<b>0.00</b>
<b>Deans</b>			
Chicago			
Stipend	3,900.00	3,600.00	300.00
<b>Total Chicago</b>	<b>3,900.00</b>	<b>3,600.00</b>	<b>300.00</b>
Cleveland			
Stipend	3,600.00	3,600.00	0.00
<b>Total Cleveland</b>	<b>3,600.00</b>	<b>3,600.00</b>	<b>0.00</b>
Indianapolis			
Stipend	3,900.00	3,600.00	300.00
<b>Total Indianapolis</b>	<b>3,900.00</b>	<b>3,600.00</b>	<b>300.00</b>
Kansas City			
Stipend	3,600.00	3,600.00	0.00
<b>Total Kansas City</b>	<b>3,600.00</b>	<b>3,600.00</b>	<b>0.00</b>
Michigan			
Stipend	3,600.00	3,600.00	0.00
<b>Total Michigan</b>	<b>3,600.00</b>	<b>3,600.00</b>	<b>0.00</b>
Minneapolis			
Stipend	3,600.00	3,600.00	0.00
<b>Total Minneapolis</b>	<b>3,600.00</b>	<b>3,600.00</b>	<b>0.00</b>
<b>Total Deans</b>	<b>22,200.00</b>	<b>21,600.00</b>	<b>600.00</b>
Late Vocations Coordinator			
Stipend	12,300.00	12,000.00	300.00
<b>Total Late Vocations Coordinator</b>	<b>12,300.00</b>	<b>12,000.00</b>	<b>300.00</b>
Treasurer			
Stipend	3,600.00	3,600.00	0.00
<b>Total Treasurer</b>	<b>3,600.00</b>	<b>3,600.00</b>	<b>0.00</b>
<b>Total Stipends</b>	<b>41,700.00</b>	<b>40,800.00</b>	<b>900.00</b>

**Diocese of the Midwest - OCA**  
**Profit & Loss Budget vs. Actual**  
 January through December 2018

	Jan - Dec 18	Budget	\$ Over Budget
<b>Payroll Expenses</b>			
Taxes	0.00	13,023.48	-13,023.48
Workers' Comp	1,771.99	2,500.00	-728.01
<b>Total Payroll Expenses</b>	<b>1,771.99</b>	<b>15,523.48</b>	<b>-13,751.49</b>
<b>Health Insurance</b>			
Bishop	0.00	0.00	0.00
Secretariat	0.00	0.00	0.00
<b>Total Health Insurance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Professional Fees</b>			
Accounting	6,480.00	6,500.00	-20.00
Audit	0.00	0.00	0.00
Counseling	2,144.00		
Investment Fund Management Fees	4,238.41	5,000.00	-761.59
Legal	0.00	1,200.00	-1,200.00
Payroll Preparation	1,308.90	750.00	558.90
Website Support	0.00	3,620.00	-3,620.00
<b>Total Professional Fees</b>	<b>14,171.31</b>	<b>17,070.00</b>	<b>-2,898.69</b>
<b>Office Expense</b>			
Automobile Expense	101.28	7,000.00	-6,898.72
Background Checks	2,002.83	4,800.00	-2,797.17
Psychological Evaluations	0.00	-500.00	500.00
Psychological Evaluations	5,312.50	1,000.00	4,312.50
Dues & Subscriptions	1,314.73	700.00	614.73
Library & Periodicals	10.99	200.00	-189.01
Bank Service Charges	57.00	50.00	7.00
Debts Forgiven	2,835.52	0.00	2,835.52
Office Supplies	2,664.77	4,000.00	-1,335.23
Postage	1,039.82	1,000.00	39.82
Telephone	9,743.90	8,100.00	1,643.90
Internet Service Provider	3,782.07	3,000.00	782.07
<b>Total Office Expense</b>	<b>28,865.41</b>	<b>29,350.00</b>	<b>-484.59</b>
<b>Gifts</b>	<b>6,550.00</b>	<b>0.00</b>	<b>6,550.00</b>
<b>Travel</b>			
Auditors	3,598.91	2,000.00	1,598.91
Diocesan/Bishop's Council	20,358.47	16,000.00	4,358.47
Metropolitan Council	1,781.93	500.00	1,281.93
Chancellor	3,749.25	5,000.00	-1,250.75
Deans	0.00	1,200.00	-1,200.00
Deanery	400.00	0.00	400.00
Bishop	13,955.24	13,500.00	455.24
Bishop's Keleunik	1,228.61	2,400.00	-1,171.39
Late Vocations	0.00	1,000.00	-1,000.00
Secretariat	-554.10	500.00	-1,054.10
<b>Total Travel</b>	<b>44,518.31</b>	<b>42,100.00</b>	<b>2,418.31</b>
<b>Insurance</b>			
Auto	1,526.05	1,700.00	-173.95
Liability	1,583.90	1,800.00	-216.10
Property	21,317.85	23,210.00	-1,892.15
Life			
Bishop	0.00	1,000.00	-1,000.00
<b>Total Life</b>	<b>0.00</b>	<b>1,000.00</b>	<b>-1,000.00</b>
<b>Total Insurance</b>	<b>24,427.80</b>	<b>27,710.00</b>	<b>-3,282.20</b>



**Diocese of the Midwest - OCA**  
**Profit & Loss Budget vs. Actual**  
 January through December 2018

	Jan - Dec 18	Budget	\$ Over Budget
<b>Clergy and Parish Resource Exp</b>			
Hospitality	4,054.99	6,000.00	-1,945.01
Liturgical Supplies	160.00	173.00	-13.00
<b>Total Clergy and Parish Resource Exp</b>	<b>4,214.99</b>	<b>6,173.00</b>	<b>-1,958.01</b>
<b>OCA Expenses</b>			
AAC Fees	0.00	67,500.00	-67,500.00
OCA Tithe	398,168.37	401,723.52	-3,555.15
<b>Total OCA Expenses</b>	<b>398,168.37</b>	<b>469,223.52</b>	<b>-71,055.15</b>
<b>Diocesan Assembly Expense</b>			
Diocesan Assembly	16,043.72		
2017 Diocesan Assembly	0.00	0.00	0.00
<b>Total Diocesan Assembly Expense</b>	<b>16,043.72</b>	<b>0.00</b>	<b>16,043.72</b>
<b>Program Expense</b>			
Convocations	12,817.38	12,000.00	817.38
Seed Money for Family Website	3,000.00		
Alaska-Mexico Appeal	17,428.04		
Candles	718.77	0.00	718.77
Donation to Episcopal Assembly	1,493.00	1,000.00	493.00
Charity	0.00	1,500.00	-1,500.00
Late Vocations	16,509.00	7,000.00	9,509.00
Mission Development	6,250.02	0.00	6,250.02
Mission Grants	45,251.17	46,800.00	-1,548.83
Seminarian Scholarships			
Other Program	1,000.00		
Budgeted Portion	18,749.99	20,000.00	-1,250.01
Fundraisers Portion	12,061.00	12,000.00	61.00
Other Fundraiser Expense	0.00	2,000.00	-2,000.00
<b>Total Seminarian Scholarships</b>	<b>31,810.99</b>	<b>34,000.00</b>	<b>-2,189.01</b>
<b>Total Program Expense</b>	<b>135,278.37</b>	<b>102,300.00</b>	<b>32,978.37</b>
<b>Communications</b>			
Advertising	210.00	150.00	60.00
Printing & Reproduction	140.00	100.00	40.00
<b>Total Communications</b>	<b>350.00</b>	<b>250.00</b>	<b>100.00</b>
<b>Repairs and Maintenance</b>			
Maintenance Reserve	0.00	5,000.00	-5,000.00
Labor	12,341.46	3,576.91	8,764.55
Maintenance	0.00	2,079.99	-2,079.99
Repairs	1,080.00	15,000.00	-13,920.00
Supplies	4,163.43	3,000.00	1,163.43
<b>Total Repairs and Maintenance</b>	<b>17,584.89</b>	<b>28,656.90</b>	<b>-11,072.01</b>
<b>Service Contracts</b>	<b>3,913.65</b>	<b>5,400.00</b>	<b>-1,486.35</b>
<b>Utilities</b>			
Electric	8,378.78	8,000.00	378.78
Garbage	152.00	750.00	-598.00
Gas	10,318.86	10,000.00	318.86
Water & Sewer	761.20	900.00	-138.80
<b>Total Utilities</b>	<b>19,610.84</b>	<b>19,650.00</b>	<b>-39.16</b>

**Diocese of the Midwest - OCA**  
**Profit & Loss Budget vs. Actual**  
 January through December 2018

	Jan - Dec 18	Budget	\$ Over Budget
Miscellaneous	2.96	500.00	-497.04
Diocesan Assembly 2013 Expense	-500.00		
SUSPENSE	0.00	0.00	0.00
Reimbursements	0.00	0.00	0.00
<b>Total Expense</b>	<b>964,382.12</b>	<b>1,001,381.66</b>	<b>-36,999.54</b>
<b>Net Ordinary Income</b>	<b>-11,722.60</b>	<b>-100,569.66</b>	<b>88,847.06</b>
<b>Other Income/Expense</b>			
Other Income			
Gain (Loss) on Sale of Assets			
Long-Term	4,474.08		
Short-Term	150.08		
<b>Total Gain (Loss) on Sale of Assets</b>	<b>4,624.16</b>		
Gain(Loss) on Trnsfer of Assets	-8,796.39		
Interest Income	289.01	0.00	289.01
Investment Income			
Fidelity	12.55	0.00	12.55
Smith Barney	20,548.28	0.00	20,548.28
<b>Total Investment Income</b>	<b>20,560.83</b>	<b>0.00</b>	<b>20,560.83</b>
<b>Total Other Income</b>	<b>16,677.61</b>	<b>0.00</b>	<b>16,677.61</b>
<b>Other Expense</b>			
Bishop's Discretionary Fund	525.00		
Taxes and Licenses	396.09	120.00	276.09
Fines & Penalties	67.89	0.00	67.89
Interest Expense	18,069.83	13,620.84	4,448.99
Other Expense			
St John Kochurov Feast Expense	0.00	0.00	0.00
Youth Programs	0.00	1,200.00	-1,200.00
Other Expense - Other	340.00		
<b>Total Other Expense</b>	<b>340.00</b>	<b>1,200.00</b>	<b>-860.00</b>
<b>Total Other Expense</b>	<b>19,398.81</b>	<b>14,940.84</b>	<b>4,457.97</b>
<b>Net Other Income</b>	<b>-2,721.20</b>	<b>-14,940.84</b>	<b>12,219.64</b>
<b>Net Income</b>	<b>-14,443.80</b>	<b>-115,510.50</b>	<b>101,066.70</b>





# **2019 DIOCESAN TREASURER'S REPORT**

## **ATTACHMENT “B”**

### **Summary Balance Sheet as of December 31<sup>st</sup>, 2018**



**Diocese of the Midwest - OCA**  
**Balance Sheet**  
As of December 31, 2018

	Dec 31, 18
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Bank of America Checking	56,763.40
MS 8772 Inv Advisory Fund	
MS Liquid Asset Fund	141,222.02
Stocks	165,457.31
Exch Tr & Closed End Funds	59,290.26
Mutual Funds	23,668.72
Total MS 8772 Inv Advisory Fund	389,638.31
MS 8774 Basic Sec Income Fund	
MS Liquid Asset Fund	18,441.13
Mutual Funds	236,090.19
Total MS 8774 Basic Sec Income Fund	254,531.32
Savings Bonds	
Series EE Bond X2887816EE	17,700.00
Series EE Bond X2887817EE	17,700.00
Series EE Bond X2887818EE	17,700.00
Total Savings Bonds	53,100.00
Total Checking/Savings	754,033.03
Accounts Receivable	
Accounts Receivable Parishes	133,936.74
Total Accounts Receivable	133,936.74
Other Current Assets	
Prepaid Expenses	16,012.32
Undeposited Funds	13,154.12
Total Other Current Assets	29,166.44
Total Current Assets	917,136.21
Fixed Assets	
Fixed Assets	
Computers	13,067.61
Equipment	7,827.99
Furniture & Fixtures	4,429.78
Vehicles	18,752.48
Total Fixed Assets	44,077.86
Total Fixed Assets	44,077.86
<b>TOTAL ASSETS</b>	<b>961,214.07</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	51,663.46
Total Accounts Payable	51,663.46
Other Current Liabilities	
Due to OCA Assessments	602,180.63
Pass Thru	2,201.00

**Diocese of the Midwest - OCA**  
**Balance Sheet**  
 As of December 31, 2018

	Dec 31, 18
<b>Payroll Liabilities</b>	
IN Withholding	808.88
Federal Taxes (941/944)	2,523.96
IL Withholding	318.54
OH Local Tax	915.24
OH Withholding	133.05
<b>Total Payroll Liabilities</b>	4,699.67
<b>Total Other Current Liabilities</b>	609,081.30
<b>Total Current Liabilities</b>	660,744.76
<b>Long Term Liabilities</b>	
Due to Mpls Deanery Missions	3,232.75
N/P Bank of America	176,243.35
<b>Total Long Term Liabilities</b>	179,476.10
<b>Total Liabilities</b>	840,220.86
<b>Equity</b>	
Unreal Gain (Loss) on SvgBonds	
Series EE Bond X2887816EE	7,700.00
Series EE Bond X2887817EE	7,700.00
Series EE Bond X2887818EE	7,700.00
<b>Total Unreal Gain (Loss) on SvgBonds</b>	23,100.00
Unreal Gain (Loss) on Invest	
MS 8772 Inv Adv (Port Fund)	
8772 LT Gain (Loss) on Invest	
8772 MutualFunds	-173.11
8772 Exc & Closed End Funds	34,717.62
8772 Stock	53,071.79
<b>Total 8772 LT Gain (Loss) on Invest</b>	87,616.30
8772 ST Gain (Loss) on Invest	
8772 Exc & Closed End Funds	-1,198.19
8772 Mutual funds	-468.64
8772 Stock	-3,491.18
<b>Total 8772 ST Gain (Loss) on Invest</b>	-5,158.01
<b>Total MS 8772 Inv Adv (Port Fund)</b>	82,458.29
MS 8774 Basic Sec (Inc Fund)	
8774 LT Gain (Loss) on Invest	
8774 Mutual Funds	12,702.66
<b>Total 8774 LT Gain (Loss) on Invest</b>	12,702.66
8774 ST Gain (Loss) on Invest	
8774 Mutual Funds	-582.99
<b>Total 8774 ST Gain (Loss) on Invest</b>	-582.99
<b>Total MS 8774 Basic Sec (Inc Fund)</b>	12,119.67
<b>Total Unreal Gain (Loss) on Invest</b>	94,577.96

**Diocese of the Midwest - OCA**  
**Balance Sheet**  
As of December 31, 2018

	Dec 31, 18
Temp. Restricted Net Assets	
Archbp Job Scholarship Mem Fd	12,177.76
Auto Reserve	20,303.69
General Operating Reserve	11,949.34
Legal Reserve	37,000.00
Maintenance Reserve	29,192.60
Mission Funds	-48,937.33
Seminarian Reserve	-5,548.98
Seminarian Scholarships	-70,900.00
Special Visit Reserve	6,000.00
Total Temp. Restricted Net Assets	-8,762.92
Unrestricted Net Assets	26,521.97
Net Income	-14,443.80
Total Equity	120,993.21
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>961,214.07</b>



# **2019 DIOCESAN TREASURER'S REPORT**

## **ATTACHMENT “C”**

### **2019 Profit and Loss Budget vs. Actual: January thru June 30<sup>th</sup>, 2019**





**Diocese of the Midwest - OCA**  
**Profit & Loss Budget vs. Actual**  
 January through June 2019

	Jan - Jun 19	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
Diocesan Assembly Income	0.00	0.00	0.00
Assessment Income	557,799.00	536,406.00	21,393.00
Convocation Income	12,860.00	12,000.00	860.00
CTS Reimbursement	535.86	534.96	0.90
Other Contributions	5,549.50		
<b>Outreach Income</b>			
Late Vocations	5,540.00	6,000.00	-460.00
<b>Total Outreach Income</b>	5,540.00	6,000.00	-460.00
<b>Temp Restricted Income</b>			
Mother Maria Paris Ministry	0.00	0.00	0.00
Scholarships			
Support our Seminarians Appeal	0.00	0.00	0.00
Scholarships - Other	0.00	999.96	-999.96
<b>Total Scholarships</b>	0.00	999.96	-999.96
<b>Total Temp Restricted Income</b>	0.00	999.96	-999.96
<b>Uncategorized Income</b>	0.00	249.96	-249.96
<b>Total Income</b>	582,284.36	556,190.88	26,093.48
<b>Gross Profit</b>	582,284.36	556,190.88	26,093.48
<b>Expense</b>			
Special Projects Fund	2,809.00		
<b>Salaries &amp; Wages</b>			
Bishop's Keleunik			
Social Security	918.00	918.00	0.00
Bishop's Keleunik - Salary	12,000.00	12,000.00	0.00
Pension - DMW	840.00	960.00	-120.00
<b>Total Bishop's Keleunik</b>	13,758.00	13,878.00	-120.00
<b>Administrator</b>			
Social Security	0.00	0.00	0.00
<b>Total Administrator</b>	0.00	0.00	0.00
<b>Bishop</b>			
Life Insurance	0.00	395.46	-395.46
Pension - DMW	3,904.68	3,904.68	0.00
Salary	36,808.50	36,808.50	0.00
Social Security	2,815.85	3,733.86	-918.01
<b>Total Bishop</b>	43,529.03	44,842.50	-1,313.47
<b>Chancellor</b>			
Pension - DMW	1,105.62	1,105.62	0.00
Salary	13,820.58	13,820.58	0.00
Social Security	1,057.28	1,057.26	0.02
<b>Total Chancellor</b>	15,983.48	15,983.46	0.02
<b>Property Manager</b>			
Pension - DMW	1,355.86	960.00	395.86
Salary	5,556.00	5,556.00	0.00
<b>Total Property Manager</b>	6,911.86	6,516.00	395.86

**Diocese of the Midwest - OCA**  
**Profit & Loss Budget vs. Actual**  
 January through June 2019

	Jan - Jun 19	Budget	\$ Over Budget
<b>Secretariat</b>			
Pension - DMW	1,766.94	1,766.94	0.00
Salary	27,661.32	22,086.66	5,574.66
Social Security	2,116.09	1,689.66	426.43
<b>Total Secretariat</b>	<u>31,544.35</u>	<u>25,543.26</u>	<u>6,001.09</u>
<b>Total Salaries &amp; Wages</b>	111,726.72	106,763.22	4,963.50
<b>Stipends</b>			
<b>Communications Director</b>			
Stipend	<u>1,800.00</u>	<u>1,800.00</u>	<u>0.00</u>
<b>Total Communications Director</b>	1,800.00	1,800.00	0.00
<b>Deans</b>			
Chicago			
Stipend	<u>1,800.00</u>	<u>1,800.00</u>	<u>0.00</u>
<b>Total Chicago</b>	1,800.00	1,800.00	0.00
Cleveland			
Stipend	<u>1,800.00</u>	<u>1,800.00</u>	<u>0.00</u>
<b>Total Cleveland</b>	1,800.00	1,800.00	0.00
Indianapolis			
Stipend	<u>1,800.00</u>	<u>1,800.00</u>	<u>0.00</u>
<b>Total Indianapolis</b>	1,800.00	1,800.00	0.00
Kansas City			
Stipend	<u>1,800.00</u>	<u>1,800.00</u>	<u>0.00</u>
<b>Total Kansas City</b>	1,800.00	1,800.00	0.00
Michigan			
Stipend	<u>1,800.00</u>	<u>1,800.00</u>	<u>0.00</u>
<b>Total Michigan</b>	1,800.00	1,800.00	0.00
Minneapolis			
Stipend	<u>1,800.00</u>	<u>1,800.00</u>	<u>0.00</u>
<b>Total Minneapolis</b>	1,800.00	1,800.00	0.00
<b>Total Deans</b>	10,800.00	10,800.00	0.00
<b>Late Vocations Coordinator</b>			
Stipend	<u>6,000.00</u>	<u>6,000.00</u>	<u>0.00</u>
<b>Total Late Vocations Coordinator</b>	6,000.00	6,000.00	0.00
<b>Treasurer</b>			
Stipend	<u>1,800.00</u>	<u>1,800.00</u>	<u>0.00</u>
<b>Total Treasurer</b>	1,800.00	1,800.00	0.00
<b>Total Stipends</b>	20,400.00	20,400.00	0.00
<b>Payroll Expenses</b>			
Workers' Comp	<u>1,649.00</u>	<u>999.96</u>	<u>649.04</u>
<b>Total Payroll Expenses</b>	1,649.00	999.96	649.04
<b>Health Insurance</b>			
Bishop	2,181.38	2,063.46	117.92
Secretariat	<u>3,267.00</u>	<u>6,534.00</u>	<u>-3,267.00</u>
<b>Total Health Insurance</b>	5,448.38	8,597.46	-3,149.08

**Diocese of the Midwest - OCA**  
**Profit & Loss Budget vs. Actual**  
 January through June 2019

	Jan - Jun 19	Budget	\$ Over Budget
<b>Professional Fees</b>			
Accounting	3,240.00	3,249.96	-9.96
Audit	0.00	2,000.00	-2,000.00
Counseling	1,264.00		
Investment Fund Management Fees	2,137.04	1,299.96	837.08
Legal	0.00	600.00	-600.00
Payroll Preparation	657.00	375.00	282.00
Website Support	0.00	810.00	-810.00
Professional Fees - Other	325.00		
<b>Total Professional Fees</b>	<b>7,623.04</b>	<b>8,334.92</b>	<b>-711.88</b>
<b>Office Expense</b>			
Automobile Expense	148.88	999.96	-851.08
Background Checks	6,604.60	3,750.00	2,854.60
Psychological Evaluations	0.00	0.00	0.00
Psychological Evaluations	2,325.00	2,550.00	-225.00
Dues & Subscriptions	714.93	600.00	114.93
Library & Periodicals	95.09	349.98	-254.89
Bank Service Charges	0.00	300.00	-300.00
Debts Forgiven	10,000.00		
Office Supplies	1,761.85	1,999.98	-238.13
Postage	224.33	499.98	-275.65
Telephone	4,642.29	3,999.96	642.33
Internet Service Provider	1,899.67	1,500.00	399.67
<b>Total Office Expense</b>	<b>28,416.64</b>	<b>16,549.86</b>	<b>11,866.78</b>
<b>Travel</b>			
Auditors	0.00	0.00	0.00
Diocesan/Bishop's Council	9,670.62	8,000.00	1,670.62
Metropolitan Council	295.06	499.98	-204.92
Chancellor	977.36	2,499.96	-1,522.60
Deans	0.00	600.00	-600.00
Deanery	596.61		
Bishop	8,511.04	6,750.00	1,761.04
Bishop's Kelelnik	272.78	2,499.96	-2,227.18
Late Vocations	635.96	249.96	386.00
Secretariat	119.61	0.00	119.61
<b>Total Travel</b>	<b>21,079.04</b>	<b>21,099.86</b>	<b>-20.82</b>
<b>Insurance</b>			
Auto	920.92	750.00	170.92
Liability	401.91	799.98	-398.07
Property	10,907.17	9,999.96	907.21
<b>Life</b>			
Bishop	0.00	395.46	-395.46
<b>Total Life</b>	<b>0.00</b>	<b>395.46</b>	<b>-395.46</b>
<b>Total Insurance</b>	<b>12,230.00</b>	<b>11,945.40</b>	<b>284.60</b>
<b>Clergy and Parish Resource Exp</b>			
Hospitality	2,119.01	3,000.00	-880.99
Liturgical Supplies	229.91	99.96	129.95
<b>Total Clergy and Parish Resource Exp</b>	<b>2,348.92</b>	<b>3,099.96</b>	<b>-751.04</b>
<b>OCA Expenses</b>			
OCA Tithe	240,454.48	236,018.64	4,435.84
<b>Total OCA Expenses</b>	<b>240,454.48</b>	<b>236,018.64</b>	<b>4,435.84</b>
<b>Diocesan Assembly Expense</b>			
Diocesan Assembly	0.00	10,000.00	-10,000.00
<b>Total Diocesan Assembly Expense</b>	<b>0.00</b>	<b>10,000.00</b>	<b>-10,000.00</b>

**Diocese of the Midwest - OCA**  
**Profit & Loss Budget vs. Actual**  
 January through June 2019

	Jan - Jun 19	Budget	\$ Over Budget
<b>Program Expense</b>			
Convocations	16,169.43	12,000.00	4,169.43
Mother Maria of Paris Ministry	0.00	0.00	0.00
Candles	0.00	750.00	-750.00
Donation to Episcopal Assembly	0.00	1,500.00	-1,500.00
Charity	0.00	750.00	-750.00
Late Vocations	8,300.00	6,000.00	2,300.00
Mission Development	4,999.98	2,499.96	2,500.02
Mission Grants	20,400.00	23,400.00	-3,000.00
Seminarian Scholarships			
Budgeted Portion	17,500.00	9,999.96	7,500.04
Fundraisers Portion	12,416.84	6,000.00	6,416.84
<b>Total Seminarian Scholarships</b>	<b>29,916.84</b>	<b>15,999.96</b>	<b>13,916.88</b>
<b>Total Program Expense</b>	<b>79,786.25</b>	<b>62,899.92</b>	<b>16,886.33</b>
<b>Communications</b>			
Advertising	210.00	75.00	135.00
Printing & Reproduction	0.00	49.98	-49.98
<b>Total Communications</b>	<b>210.00</b>	<b>124.98</b>	<b>85.02</b>
<b>Repairs and Maintenance</b>			
Maintenance Reserve	0.00	0.00	0.00
Labor	5,879.98	4,200.00	1,679.98
Maintenance	0.00	3,549.96	-3,549.96
Repairs	0.00	2,499.96	-2,499.96
Supplies	887.44	750.00	137.44
<b>Total Repairs and Maintenance</b>	<b>6,767.42</b>	<b>10,999.92</b>	<b>-4,232.50</b>
<b>Service Contracts</b>	<b>2,761.15</b>		
<b>Utilities</b>			
Electric	3,106.97	3,999.96	-892.99
Garbage	114.00	150.00	-36.00
Gas	6,797.41	4,999.98	1,797.43
Water & Sewer	449.36	450.00	-0.64
<b>Total Utilities</b>	<b>10,467.74</b>	<b>9,599.94</b>	<b>867.80</b>
<b>Miscellaneous</b>	<b>149.45</b>	<b>249.96</b>	<b>-100.51</b>
<b>SUSPENSE</b>	<b>0.00</b>		
<b>Uncategorized Expense</b>	<b>0.00</b>	<b>24,288.00</b>	<b>-24,288.00</b>
<b>Total Expense</b>	<b>554,327.23</b>	<b>551,972.00</b>	<b>2,355.23</b>
<b>Net Ordinary Income</b>	<b>27,957.13</b>	<b>4,218.88</b>	<b>23,738.25</b>
<b>Other Income/Expense</b>			
<b>Other Income</b>			
Gain (Loss) on Sale of Assets			
Long-Term	184.96		
Short-Term	-114.87		
<b>Total Gain (Loss) on Sale of Assets</b>	<b>70.09</b>		
Gain(Loss) on Trnsfer of Assets	6,490.22		
Interest Income	191.13		
Investment Income			
Smith Barney	4,988.37		
<b>Total Investment Income</b>	<b>4,988.37</b>		
<b>Total Other Income</b>	<b>11,739.81</b>		



8:52 PM  
09/26/19  
Accrual Basis

**Diocese of the Midwest - OCA**  
**Profit & Loss Budget vs. Actual**  
January through June 2019

	Jan - Jun 19	Budget	\$ Over Budget
Other Expense			
Bishop's Discretionary Fund	0.00	600.00	-600.00
Taxes and Licenses	106.06	75.00	31.06
Fines & Penalties	2.21		
Interest Expense	6,576.13	6,576.13	0.00
Other Expense			
Youth Programs	0.00	3,999.96	-3,999.96
Total Other Expense	0.00	3,999.96	-3,999.96
Total Other Expense	6,684.40	11,251.09	-4,566.69
Net Other Income	5,055.41	-11,251.09	16,306.50
Net Income	33,012.54	-7,032.21	40,044.75



# **2019 DIOCESAN TREASURER'S REPORT**

## **ATTACHMENT “D”**

### **Summary Balance Sheet as of June 30<sup>th</sup>, 2019**





**Diocese of the Midwest - OCA**  
**Balance Sheet**  
As of June 30, 2019

	Jun 30, 19
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Bank of America Checking	59,125.01
MS 8772 Inv Advisory Fund	
MS Liquid Asset Fund	140,993.96
Stocks	193,644.24
Exch Tr & Closed End Funds	67,716.85
Mutual Funds	27,190.25
Total MS 8772 Inv Advisory Fund	429,545.30
MS 8774 Basic Sec Income Fund	
MS Liquid Asset Fund	18,454.84
Mutual Funds	268,364.75
Total MS 8774 Basic Sec Income Fund	286,819.59
Savings Bonds	
Series EE Bond X2887816EE	18,052.00
Series EE Bond X2887817EE	18,052.00
Series EE Bond X2887818EE	18,052.00
Total Savings Bonds	54,156.00
Total Checking/Savings	829,645.90
Accounts Receivable	
Accounts Receivable Parishes	135,484.64
Total Accounts Receivable	135,484.64
Other Current Assets	
Prepaid Expenses	4,116.42
Undeposited Funds	46,255.88
Total Other Current Assets	50,372.30
Total Current Assets	1,015,502.84
Fixed Assets	
Fixed Assets	
Computers	14,016.61
Equipment	7,827.99
Furniture & Fixtures	4,429.78
Vehicles	18,752.48
Total Fixed Assets	45,026.86
Total Fixed Assets	45,026.86
<b>TOTAL ASSETS</b>	<b>1,060,529.70</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	50,196.88
Total Accounts Payable	50,196.88
Other Current Liabilities	
Due to OCA Assessments	602,180.63
Pass Thru	2,201.00

**Diocese of the Midwest - OCA**  
**Balance Sheet**  
As of June 30, 2019

	Jun 30, 19
Payroll Liabilities	
IN Withholding	1,196.42
Federal Taxes (941/944)	3,458.68
IL Withholding	540.69
OCA Pension Payable	-145.56
OH Local Tax	1,122.54
OH Withholding	128.85
<b>Total Payroll Liabilities</b>	<b>6,301.62</b>
<b>Total Other Current Liabilities</b>	<b>610,683.25</b>
<b>Total Current Liabilities</b>	<b>660,880.13</b>
Long Term Liabilities	
Due to Mpls Deanery Missions	3,232.75
N/P Bank of America	172,272.38
<b>Total Long Term Liabilities</b>	<b>175,505.13</b>
<b>Total Liabilities</b>	<b>836,385.26</b>
Equity	
Unreal Gain (Loss) on SvgBonds	
Series EE Bond X2887816EE	8,052.00
Series EE Bond X2887817EE	8,052.00
Series EE Bond X2887818EE	8,052.00
<b>Total Unreal Gain (Loss) on SvgBonds</b>	<b>24,156.00</b>
Unreal Gain (Loss) on Invest	
MS 8772 Inv Adv (Port Fund)	
8772 LT Gain (Loss) on Invest	
8772 MutualFunds	2,653.69
8772 Exc & Closed End Funds	43,468.02
8772 Stock	76,359.70
<b>Total 8772 LT Gain (Loss) on Invest</b>	<b>122,481.41</b>
8772 ST Gain (Loss) on Invest	
8772 Mutual funds	216.21
8772 Stock	-879.27
<b>Total 8772 ST Gain (Loss) on Invest</b>	<b>-663.06</b>
<b>Total MS 8772 Inv Adv (Port Fund)</b>	<b>121,818.35</b>
MS 8774 Basic Sec (Inc Fund)	
8774 LT Gain (Loss) on Invest	
8774 Mutual Funds	40,506.99
<b>Total 8774 LT Gain (Loss) on Invest</b>	<b>40,506.99</b>
8774 ST Gain (Loss) on Invest	
8774 Mutual Funds	1,335.31
<b>Total 8774 ST Gain (Loss) on Invest</b>	<b>1,335.31</b>
<b>Total MS 8774 Basic Sec (Inc Fund)</b>	<b>41,842.30</b>
<b>Total Unreal Gain (Loss) on Invest</b>	<b>163,660.65</b>

**Diocese of the Midwest - OCA**  
**Balance Sheet**  
As of June 30, 2019

	Jun 30, 19
Temp. Restricted Net Assets	
Archbp Job Scholarship Mem Fd	12,177.76
Auto Reserve	20,303.69
General Operating Reserve	11,949.34
Legal Reserve	37,000.00
Maintenance Reserve	29,192.60
Mission Funds	-48,937.33
Seminarian Reserve	-5,548.98
Seminarian Scholarships	-70,900.00
Special Visit Reserve	6,000.00
Total Temp. Restricted Net Assets	-8,762.92
Unrestricted Net Assets	12,078.17
Net Income	33,012.54
Total Equity	224,144.44
TOTAL LIABILITIES & EQUITY	1,060,529.70



# **2019 DIOCESAN TREASURER'S REPORT**

## **ATTACHMENTS “E” and “F”**

### **Attachment “E”**

**Diocesan Parish / Mission Development  
Fund Status as of August 31<sup>st</sup>, 2019  
Morgan Stanley**

### **Attachment “F”**

**Morgan Stanley Investment Accounts  
Status as of August 31<sup>st</sup>, 2019**





# **DIOCESAN PARISH / MISSION DEVELOPMENT FUND STATUS FOR 2019**

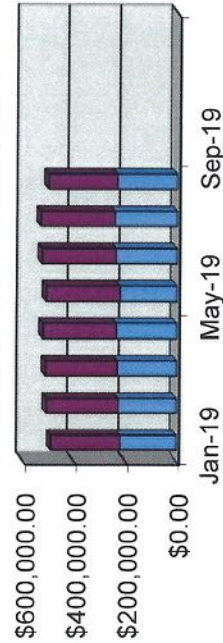
<b>Morgan Stanley/Smith Barney: Yearly Summary</b>			
	<b>Portfolio Fund</b>	<b>Income Fund</b>	<b>Total of Both Funds</b>
12/31/1999	\$76,901.68	\$36,314.89	\$113,216.57
12/31/2000	\$55,941.71	\$35,833.37	\$91,775.08
12/31/2001	\$48,666.52	\$39,127.56	\$87,794.08
12/31/2002	\$29,910.32	\$35,685.27	\$65,595.59
12/31/2003	\$40,302.91	\$46,454.48	\$86,757.39
12/31/2004	\$65,577.59	\$94,944.45	\$160,522.04
12/31/2005	\$73,368.45	\$106,883.52	\$180,251.97
12/31/2006	\$80,468.45	\$138,634.24	\$219,102.69
12/31/2007	\$122,947.79	\$170,513.99	\$293,461.78
12/31/2008	\$80,842.09	\$110,129.02	\$190,971.11
12/31/2009	\$108,519.41	\$147,874.94	\$256,394.35
12/31/2010	\$129,492.41	\$166,087.12	\$295,579.53
12/31/2011	\$129,973.68	\$159,986.27	\$289,959.95
12/31/2012	\$150,262.53	\$184,556.53	\$334,819.06
12/31/2013	\$194,762.29	\$218,837.99	\$413,600.28
12/31/2014	\$202,298.31	\$232,521.19	\$434,819.50
12/31/2015	\$203,932.30	\$224,293.69	\$428,225.99
12/31/2016	\$220,307.63	\$241,771.14	\$462,078.77
12/31/2017	\$224,772.14	\$280,620.39	\$505,392.53
12/31/2018	\$205,054.17	\$254,531.32	\$459,585.49

<b>Morgan Stanley/Smith Barney: Monthly Summary</b>			
	<b>Portfolio Fund 8772</b>	<b>Income Fund 8774</b>	<b>Total of Both Funds</b>
1/31/2019	\$220,521.01	\$269,079.52	\$489,600.53
2/28/2019	\$227,897.46	\$279,232.78	\$507,130.24
3/31/2019	\$232,090.60	\$279,232.78	\$511,323.38
4/30/2019	\$236,714.63	\$285,274.35	\$521,988.98
5/31/2019	\$222,866.57	\$286,819.59	\$509,686.16
6/30/2019	\$239,185.55	\$286,819.59	\$526,005.14
7/31/2019	\$243,577.49	\$287,819.59	\$531,397.08
8/31/2019	\$235,096.75	\$267,269.00	\$502,365.75
9/30/2019			
10/31/2019			
11/30/2019			
12/31/2019			

<b>Gain/Loss</b>	<b>\$30,042.58</b>	<b>\$12,737.68</b>	<b>\$42,780.26</b>
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<b>Transfer of Funds to Mission Projects Fund : \$25,997.54</b>
11/28/17: \$21,672.45 Transferred from Fund 8772 to new Morgan Stanley Fund: Mission Projects Fund No. 1477
11/28/17: \$4,325.06 Transferred from Fund 8774 to new Morgan Stanley Fund: Mission Projects Fund No. 1477
<b>Transfer of Funds to Mission Projects Fund: \$15,561.05</b>
12/29/2017: \$8,839.05 Transferred from Fund 8772 to new Morgan Stanley Fund: Mission Projects Fund No. 1477
1/3/18: \$6,722.00 Transferred from Fund 8774 to new Morgan Stanley Fund: Mission Projects Fund No. 1477.
<b>TOTAL TRANSFER OF FUNDS TO MISSION PROJECTS FUND : \$23,000</b>
8/23/2019: \$4,700 Transferred from Fund 8772 to new Morgan Stanley Fund: Mission Projects Fund No. 1477
8/23/19: \$18,300 Transferred from Fund 8774 to new Morgan Stanley Fund: Mission Projects Fund No. 1477.

**Diocesan Parish / Mission Development  
Fund Status: YEAR 2019**





# MORGAN STANLEY INVESTMENTS 2019

1 of 2

2019 Morgan Stanley Investment Accounts									
	9341 Maint. Reserve	9340 Special Visit Reserve Fund	1477 Mission Projects Fund Opened November 2017	5841 OCA Reserve Fund	5835 Auto Reserve Fund	5820 Bishop Job Mem Scholar Fund	5800 Legal Reserve Fund	5403 Gen. Operating Reserve Fund	TOTALS
12/31/2016	\$ 5,000.01	\$ 6,000.01		\$ 73,125.34	\$ 21,303.71	\$ 12,177.77	\$ 37,000.04	\$ 12,227.17	\$ 166,834.05
12/31/2017	\$ 39,053.88	\$ 5,825.91	\$ 34,837.12	\$ 53,103.88	\$ 21,306.99	\$ 12,208.24	\$ 37,254.23	\$ 12,229.33	\$ 215,819.58
12/31/2018	\$ 38,928.87	\$ 5,658.17	\$ 41,582.51	\$ 32,153.93	\$ 8,843.21	\$ 11,151.33	\$ 34,021.07	\$ 12,245.05	\$ 184,584.14
1/31/2019	\$ 38,753.87	\$ 5,483.17	\$ 41,582.51	\$ 32,153.93	\$ 8,843.21	\$ 11,645.16	\$ 35,696.67	\$ 12,245.05	\$ 186,403.57
2/28/2019	\$ 38,763.27	\$ 5,484.51	\$ 41,592.58	\$ 32,161.72	\$ 8,845.35	\$ 11,856.04	\$ 36,754.93	\$ 12,248.01	\$ 187,706.41
3/31/2019	\$ 38,768.21	\$ 5,485.21	\$ 41,597.87	\$ 32,165.82	\$ 8,846.48	\$ 12,184.83	\$ 36,939.70	\$ 12,249.57	\$ 188,237.69
4/30/2019	\$ 38,772.98	\$ 5,485.89	\$ 41,603.00	\$ 32,169.78	\$ 8,847.57	\$ 12,527.24	\$ 37,626.24	\$ 12,251.08	\$ 189,283.78
5/31/2019	\$ 38,777.92	\$ 5,486.59	\$ 41,608.29	\$ 32,173.78	\$ 8,848.69	\$ 11,998.82	\$ 35,650.54	\$ 12,252.64	\$ 186,797.27
6/30/2019	\$ 38,782.69	\$ 5,487.26	\$ 41,613.42	\$ 32,177.84	\$ 8,848.79	\$ 12,779.34	\$ 38,415.26	\$ 12,254.15	\$ 190,358.75
7/31/2019	\$ 38,787.63	\$ 5,487.96	\$ 41,618.72	\$ 32,181.94	\$ 8,850.92	\$ 12,822.79	\$ 38,702.46	\$ 12,255.71	\$ 190,708.13
8/31/2019	\$ 38,791.19	\$ 5,488.46	\$ 64,623.11	\$ 32,184.89	\$ 8,851.73	\$ 12,668.09	\$ 38,701.72	\$ 12,256.83	\$ 213,566.02
9/30/2019									
10/31/2019									
11/30/2019									
12/31/2019									
Gain/Loss	\$ (137.68)	\$ (169.71)	\$ 23,040.60	\$ 30.96	\$ 8.52	\$ 1,516.76	\$ 4,680.65	\$ 11.78	\$ 28,981.88

3/28/17: (\$39,048.84 amount) Fidelity Maintenance Reserve Fund closed out and remaining \$34,223.67 transferred to this Morgan Stanley
3/7/17: (\$53,127.02 amount) \$20,000 withdrawn from the OCA Reserve Fund and Deposited into the Bank of America Checking MM Account to cover
5/11/17: (\$100,003.40) withdrawn from this Morgan Stanley Account for the Minneapolis Deanery and closed out at the direction of Bishop Paul and the Mpls Dean. Funds were transferred into the Bank of America Account on 5/12/17 for Distribution to the Minneapolis Deanery. The Diocese was only holding these funds in escrow for the Minneapolis Deanery until they decided what they wanted to do with the funds.
7/18/17: The remaining Balance of \$0.27 in Mn Deanery Fund was transferred to Acc. 5403 Gen Operating Fund for final Closeout
11/28/2017: \$21,672.45 transferred from the Diocesan parish / Mission Development Fund 128772 into New Mission Projects Fund (\$25,997.54 Total)
11/28/2017: \$ 4,325.06 transferred from the Diocesan parish / Mission Development Fund 128774 into New Mission Projects Fund (\$25,997.54 Total)
12/29/2017: \$8,839.05 transferred from the Diocesan parish / Mission Development Fund 128772 into Mission Projects Fund (\$15,561.05 Total)
1/3/2018: \$6,722.00 transferred from the Diocesan parish / Mission Development Fund 128774 into Mission Projects Fund (\$15,561.05 Total)
1/3/2018: \$17,469.06 transferred out of Auto Reserve Fund to BOA to pay for new Ford Focus for Bishop Paul
6/4/2018: \$21,000 transferred out of OCA Reserve Fund to BOA to pay to cover checking account shortfall
12/17/2018: \$5,000 transferred out of Bank of America Account and deposited into Auto Reserve Fund per 2018 Budget

## ATTACHMENT F



**MORGAN STANLEY INVESTMENTS 2019**

2 of 2

8/23/2019:	\$ 4,700 transferred from the Diocesan parish / Mission Development Portfolio Fund 128772 into New Mission Projects Fund (\$23,00 Total)
8/23/2019:	\$18,300 transferred from the Diocesan Parish / Mission Development Income Fund 128774 into New Mission Projects Fund (\$23,000 Total)

**ATTACHMENT F**



# **2019 DIOCESAN TREASURER'S REPORT**

## **ATTACHMENT “G1”**

### **Proposed budget for 2020**

### **Move to Archangel Rectory, Burbank, IL**

**&**

### **Executive Summary**

**To be presented to the Diocesan Council  
for Approval at the meeting before the  
Diocesan Assembly prior to presenting it  
to the Diocesan Assembly for Approval**



**Diocese of the Midwest - OCA**  
**2020 Proposed Budget at Burbank Property**

**Ordinary Income / Expenses**

**Income**

<b>Tithing of 13% from Parishes minus relief Granted to Parishes</b>	<b>\$ 1,099,421.00</b>
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**Program Income**

Late Vocations	\$ 12,000.00	(Pass Through)	
Seminars & Meetings (Convocation)	\$ 12,000.00	(Pass Through)	
Support our Seminarians Appeal (SOS)	\$ 12,000.00	(Pass Through)	
Scholarship (Other Contributions)	\$ 2,000.00	(Pass Through)	
Mother Maria of Paris Ministry Charity	\$ 10,000.00	(Pass Through)	
<b>Total Program Income</b>	<b>\$ 48,000.00</b>	<b>\$ 48,000.00</b>	<b>\$ 48,000.00</b>

**Additional Income**

Psych Evaluations (50% Reimb from parishes)	\$ 2,500.00		
Background checks (50% Reimb from parishes)	\$ 5,250.00		
Uncategorized Income	\$ 500.00		
Diocesan Assembly Income	\$ 10,000.00	(Pass Through)	
<b>Total Additional Income</b>	<b>\$ 18,250.00</b>	<b>\$ 18,250.00</b>	<b>\$ 18,250.00</b>

<b>Total Income</b>	<b>\$ 1,165,671.00</b>
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**Expense**

<b>OCA Tithing (42% of \$1,099,421)</b>	<b>\$ 461,756.82</b>
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**Program Expense**

Charity	\$ 1,500.00		
Donation to Episcopal Assembly	\$ 1,500.00		
Late Vocations	\$ 12,000.00	(Pass Through)	
Mission/Parish Development Grants	\$ 46,800.00		
Mother Maria of Paris Ministry Charity	\$ 10,000.00	(Pass Through)	

**Scholarships**

Budgeted Portion	\$ 20,000.00		
Fundraisers Portion (SOS)	\$ 12,000.00	(Pass Through)	
Scholarships - Other	\$ 2,000.00	(Pass Through)	
<b>Total Scholarships</b>	<b>\$ 34,000.00</b>	<b>\$ 34,000.00</b>	

Diocesan Assembly Expense	\$ 10,000.00	\$ 10,000.00	(Pass Through)
Seminars & Meetings (Convocation)	\$ 12,000.00	\$ 12,000.00	(Pass Through)

<b>Total Program Expense</b>	<b>\$ 127,800.00</b>		<b>\$ 127,800.00</b>
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**Auto and Travel**

Auditors	\$ 2,500.00		
Automobile Expense	\$ 2,000.00		
Automobile Reserve Fund	\$ 5,000.00		
Bishop	\$ 13,500.00		
Bishop's Kellenik	\$ 5,000.00		
Chancellor	\$ 5,000.00		
Deans	\$ 1,200.00		
Diocesan / Bishop's Council	\$ 24,000.00		
Late Vocations	\$ 500.00		
Metropolitan Council	\$ 1,000.00		
Secretariat	\$ 800.00		

<b>Total Diocesan Auto and Travel</b>	<b>\$ 60,500.00</b>		<b>\$ 60,500.00</b>
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# Diocese of the Midwest - OCA

## 2020 Proposed Budget at Burbank Property

### Building and Grounds: BURBANK

#### Repairs and Maintenance

Rent	\$	12,000.00	
Moving Expenses	\$	3,000.00	
Cleaning	\$	3,600.00	
House/Property Improvements	\$	30,000.00	
Interest Expenses (Loan)	\$	12,442.75	
Maintenance Reserve Fund	\$	5,000.00	
Service Contracts (Security)	\$	1,500.00	
Supplies	\$	1,500.00	
<b>Total Repairs and Maintenance</b>	\$	69,042.75	\$ 69,042.75

#### Utilities

Electric	\$	2,000.00	
Garbage	\$	480.00	
Gas	\$	2,000.00	
Water & Sewer	\$	1,000.00	
<b>Total Utilities</b>	\$	5,480.00	\$ 5,480.00

### Total Building and Grounds

\$ 74,522.75

\$ 74,522.75

### Diocesan Staff Salaries and Benefits

#### Bishop

Salary:	\$	73,716.00	2019 Baseline Salary: (Baseline of 2018 Median Household Income for Chicago as prescribed by Dio. Clergy Comp Guidelines)
1.45% CPI Increase	\$	1,068.88	
<b>New base salary</b>	\$	<b>74,784.88</b>	
Health Insurance (Med/Den + 3%)	\$	4,251.00	Medicare Paid Direct to Provider
Housing Allowance	\$	24,000.00	(Rent, Utilities, Ins, Cleaning, Supplies)
Pension (8% Diocese)	\$	7,902.79	8% x (\$74,784.88 Salary + \$24k Housing)
Social Security (Diocese Portion)	\$	7,557.04	7.65% x (\$74,784.88 Salary + \$24k Housing)
Equity Allowance (10% Housing Allowance)	\$	2,400.00	Create a separate Account for Deposit in Bishop's Name: Per Dio. Clergy Comp
<b>Life Insurance</b>	\$	<b>3,108.00</b>	<b>Bishop's Personal Life Ins. Policy</b>
Rent (Payroll Deduction)	\$	(24,000.00)	
<b>Total Bishop</b>	\$	100,003.72	\$ 100,003.72

**Value of Bishop's Salary Package**      \$ 124,003.72      (Total for Bishop Including Housing Allowance)

#### Chancellor

Salary	\$	26,993.27	2019 Baseline Salary \$26,993.27: [Based on 2018 W2 Salary of \$23,308.68 + \$1,619.60 (6% Pension) + \$2,064.99 (7.65% FICA)]
1.45% CPI Increase	\$	391.40	
<b>New base salary</b>	\$	<b>27,384.67</b>	
Pension (8% Diocese)	\$	2,190.77	(\$26,993.27 x 8%)
Social Security (7.65%)	\$	2,094.93	(\$26,993.27 x .0765%)
<b>Total Chancellor</b>	\$	31,670.37	\$ 31,670.37

#### Secretary/Bookkeeper

Salary	\$	43,138.00	2019 Baseline Salary = \$39,952.39 (Salary) + \$3,185.61 (approx 6% Pension on \$56k)
1.45% CPI Increase	\$	625.50	
<b>New base salary</b>	\$	<b>43,763.50</b>	
Pension (8% Diocese)	\$	3,501.08	8% x \$44,173.31, New Base Salary
Social Security (7.65%)	\$	3,347.91	7.65% x \$44,173.31, New Base Salary
Health Insurance + 5%	\$	13,722.00	(\$1,144/mo)
<b>Total Secretariat</b>	\$	64,334.49	\$ 64,334.49



**Diocese of the Midwest - OCA**  
**2020 Proposed Budget at Burbank Property**

<b>Bishop's Kelenik/Office Aide</b>			
Salary	\$ 24,000.00	Based on \$15/hr spent on job	
1.45% CPI Increase	\$ 348.00		
Pension (8%): 8% x \$24k	\$ 1,920.00	8% x (\$24,000 Salary)	
Social Security (7.65% x \$24k)	\$ 1,836.00	7.65% x (\$24,000 Salary)	
<b>Total Bishop Kelenik/Office Aide</b>	<b>\$ 28,104.00</b>	<b>\$ 28,104.00</b>	
<b>Deans</b>			
Chicago	\$ 3,600.00		
Cleveland	\$ 3,600.00		
Indianapolis	\$ 3,600.00		
Kansas City	\$ 3,600.00		
Michigan	\$ 3,600.00		
Minneapolis	\$ 3,600.00		
<b>Total Deans</b>	<b>\$ 21,600.00</b>	<b>\$ 21,600.00</b>	
<b>Support Staff</b>			
Communications Director Stipend	\$ 3,600.00		
Late Vocations Stipend	\$ 12,000.00		
Treasurer Stipend	\$ 3,600.00		
<b>Total Support Staff</b>	<b>\$ 19,200.00</b>	<b>\$ 19,200.00</b>	
<b>Diocesan Staff Salaries and Benfits</b>		<b>\$ 264,912.58</b>	<b>\$ 264,912.58</b>
<b>Insurance</b>			
Auto	\$ 1,900.00		
Bishop's Life Ins. (Diocesan Policy)	\$ 3,108.00		
Liability	\$ 2,100.00		
Renters/Content Insurance	\$ 1,000.00		
Property	\$ 1,500.00		
Workers Comp	\$ 1,000.00		
<b>Total Insurance</b>	<b>\$ 10,608.00</b>	<b>\$ 10,608.00</b>	<b>\$ 10,608.00</b>
<b>Office Expenses</b>			
Advertising	\$ 150.00		
Bank Service Charges	\$ 600.00		
Copier Lease (TTSG)	\$ 1,500.00		
Dues & Subscriptions (WebEx/Angies List)	\$ 1,200.00		
Hospitality	\$ 6,000.00		
Internet Service Provider	\$ 3,000.00		
Library & Periodicals	\$ 700.00		
Miscellaneous Expenses	\$ 500.00		
Office Supplies	\$ 3,000.00		
Pitney Bowes	\$ 1,500.00		
Postage	\$ 1,000.00		
Printing & Reproduction	\$ 100.00		
Telephone	\$ 8,000.00		
<b>Total Office Expenses</b>	<b>\$ 19,250.00</b>	<b>\$ 19,250.00</b>	<b>\$ 19,250.00</b>

**Diocese of the Midwest - OCA**  
**2020 Proposed Budget at Burbank Property**

**Professional Fees**

Accounting	\$	6,500.00	
Audit (External)	\$	2,000.00	
Background Checks	\$	10,500.00	(Estimate of 15 @ \$700 ea.)
Compliance Website Yearly	\$	420.00	
Maintenance Fee			
Counseling	\$	2,500.00	
Family/Youth Ministry	\$	8,000.00	
Family Website Hosting Costs (\$100/mo)	\$	1,200.00	
Investment Fund Management Fees	\$	2,600.00	
Legal	\$	1,200.00	
Parish Health Facilitator	\$	5,000.00	
Psychological Evaluations	\$	5,000.00	(Estimate of 5 @ \$1,000 ea)
Payroll Preparation	\$	750.00	

<b>Total Professional Fees</b>	<b>\$</b>	<b>45,670.00</b>	<b>\$ 45,670.00</b>	<b>\$ 45,670.00</b>
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**Additional Expenses:**

Bishop Discretionary Fund	\$	1,200.00
Candles	\$	1,500.00
Liturgical Supplies	\$	200.00
Special Projects Fund	\$	40,000.00
Additional amount to Paydown Loan	\$	57,600.85
Taxes and Licenses	\$	150.00

<b>Total Additional Expenses</b>	<b>\$</b>	<b>100,650.85</b>	<b>\$ 100,650.85</b>	<b>\$ 100,650.85</b>
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<b>Total Expense</b>	<b>\$</b>	<b>1,165,671.00</b>
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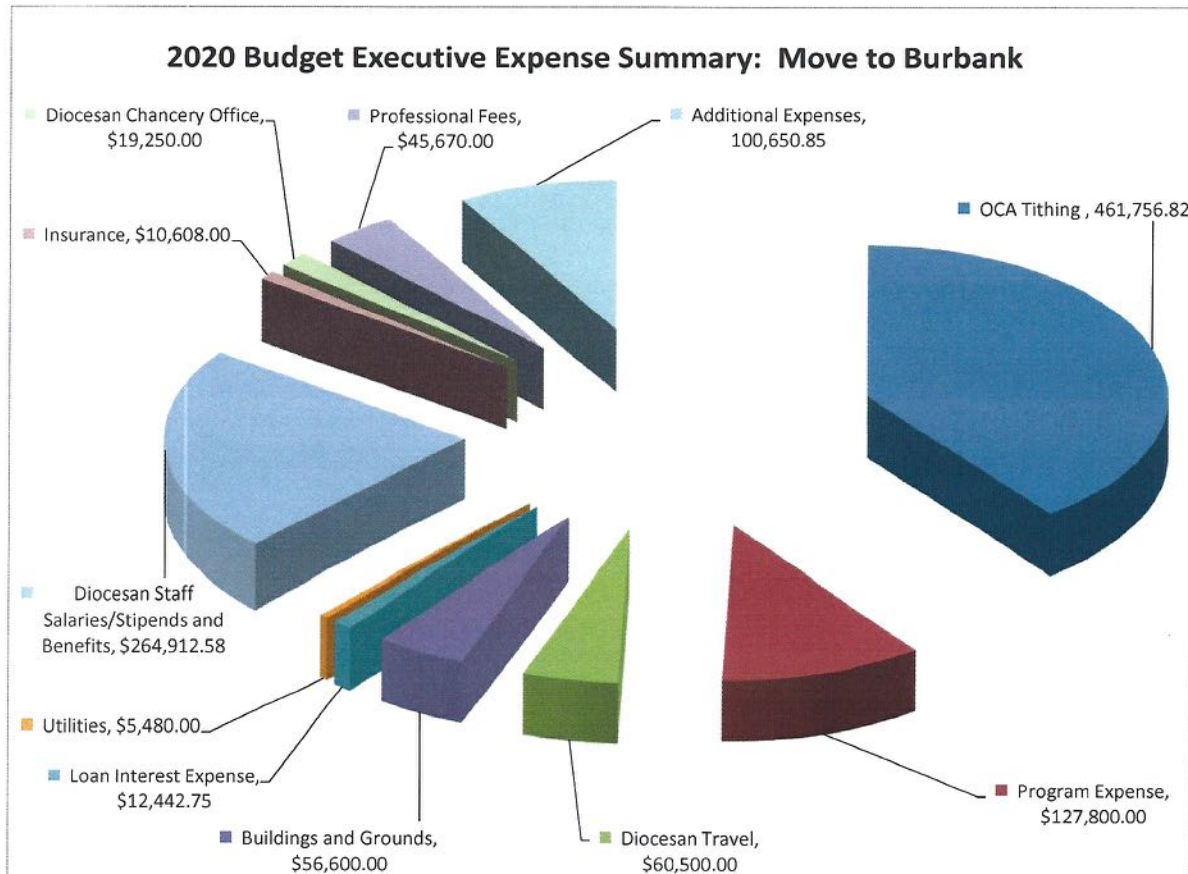
<b>Total Income (Page 1)</b>	<b>\$</b>	<b>1,165,671.00</b>
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<b>Balanced Budget</b>	<b>\$</b>	<b>0.00</b>
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## 2020 Budget Executive Summary: Move to Burbank

Total Income Based on 13% Tithing from Parishes (Minus relief granted to Parishes), Program Income and Additional Income. Total Income = \$1,165,671		
OCA Tithing	461,756.82	42% of Tithing Income minus relief granted to parishes \$1,099,421
Program Expense	\$127,800.00	Missions, Late Vocations, Charity, Seminarian Scholarships
Diocesan Travel	\$60,500.00	Bishop, Bishop's Kellenik, Chancellor, Secretary, Deans, Diocesan/Bishop's/ Metropolitan Council
Buildings and Grounds	\$56,600.00	Rent, Moving Expenses, House/Property Improvements, Maint Reserve Fund, Supplies
Loan Interest Expense	\$12,442.75	Interest on Diocesan Loan from Bank of America
Utilities	\$5,480.00	Electric, Garbage, Gas, Water
Diocesan Staff Salaries/Stipends and Benefits	\$264,912.58	Bishop, Bishop's Kellenik, Chancellor, Secretary, Deans, Communication Director, Late Vocations and Treasurer
Insurance	\$10,608.00	Auto, Bishop's Life Ins., Liability, Renters/Content Insurance, Property and Workers Compensation
Diocesan Chancery Office	\$19,250.00	Advertising, Baxnk, Copier Lease, Dues & Subscriptions, Hosiptality, Internet, Office Supplies, Pitney Bowes, Postage, Postage, Printing, Telephone
Professional Fees	\$45,670.00	Accounting, Audit, Background Checks, Compliance Website, Counseling, Family/Youth Ministry, Investment Fund Management
Additional Expenses	100,650.85	Bishop Discretionary Fund, Candles/Liturgical Supplies, Special Projects Fund, Loan Paydown, Taxes/Fees
<b>TOTAL EXPENSES</b>	<b>\$1,165,671.00</b>	Balances with Income





# **2019 DIOCESAN TREASURER'S REPORT**

## **ATTACHMENT “G2”**

### **Proposed budget for 2020**

### **Remain at the La Salle Street Property**

**&**

### **Executive Summary**

**To be presented to the Diocesan Council  
for Approval at the meeting before the  
Diocesan Assembly prior to presenting it  
to the Diocesan Assembly for Approval**





**Diocese of the Midwest - OCA**  
**2020 Proposed Budget Remaining at La Salle Street**

**Ordinary Income / Expenses**

**Income**

<b>Tithing of 13% from Parishes Minus Relief Granted to Parishes</b>	<b>\$ 1,099,421.00</b>
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**Program Income**

Late Vocations	\$ 12,000.00	(Pass Through)	
Seminars & Meetings (Convocation)	\$ 12,000.00	(Pass Through)	
Support our Seminarians Appeal (SOS)	\$ 12,000.00	(Pass Through)	
Scholarship (Other Contributions)	\$ 2,000.00	(Pass Through)	
Mother Maria of Paris Ministry Charity	\$ 10,000.00	(Pass Through)	
<b>Total Program Income</b>	<b>\$ 48,000.00</b>	<b>\$ 48,000.00</b>	<b>\$ 48,000.00</b>

**Additional Income**

CTS Reimbursement for Copier	\$ 1,070.00		
Psych Evaluations (50% Reimb from parishes)	\$ 2,500.00		
Background checks (50% Reimb from parishes)	\$ 5,250.00		
Uncategorized Income	\$ 500.00		
Diocesan Assembly Income	\$ 10,000.00	(Pass Through)	
<b>Total Additional Income</b>	<b>\$ 19,320.00</b>	<b>\$ 19,320.00</b>	<b>\$ 19,320.00</b>

<b>Total Income</b>	<b>\$ 1,166,741.00</b>
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**Expense**

<b>OCA Tithing (42% of \$1,099,421.00)</b>	<b>\$ 461,756.82</b>
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**Program Expense**

Charity	\$ 1,500.00	
Donation to Episcopal Assembly	\$ 1,500.00	
Late Vocations	\$ 12,000.00	(Pass Through)
Mission/Parish Development Grants	\$ 46,800.00	
Mother Maria of Paris Ministry Charity	\$ 10,000.00	(Pass Through)

**Scholarships**

Budgeted Portion	\$ 20,000.00	
Fundraisers Portion (SOS)	\$ 12,000.00	(Pass Through)
Scholarships - Other	\$ 2,000.00	(Pass Through)
<b>Total Scholarships</b>	<b>\$ 34,000.00</b>	<b>\$ 34,000.00</b>

Diocesan Assembly Expense	\$ 10,000.00	\$ 10,000.00	(Pass Through)
Seminars & Meetings (Convocation)	\$ 12,000.00	\$ 12,000.00	(Pass Through)

<b>Total Program Expense</b>	<b>\$ 127,800.00</b>	<b>\$ 127,800.00</b>
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**Auto and Travel**

Auditors	\$ 2,500.00	
Automobile Expense	\$ 2,000.00	
Automobile Reserve Fund	\$ 5,000.00	
Bishop	\$ 13,500.00	
Bishop's Kellenik	\$ 5,000.00	
Chancellor	\$ 5,000.00	
Deans	\$ 1,200.00	
Diocesan / Bishop's Council	\$ 24,000.00	
Late Vocations	\$ 500.00	
Metropolitan Council	\$ 1,000.00	
Secretariat	\$ 800.00	

<b>Total Diocesan Auto and Travel</b>	<b>\$ 60,500.00</b>	<b>\$ 60,500.00</b>
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**Diocese of the Midwest - OCA**  
**2020 Proposed Budget Remaining at La Salle Street**

**Building and Grounds**

**Repairs and Maintenance**

Cleaning	\$ 8,400.00	
Interest Expenses (Loan)	\$ 12,442.75	
Maintenance/Repairs	\$ 5,000.00	
Maintenance Reserve Fund	\$ 5,000.00	
Service Contracts	\$ 7,100.00	(Johnson Controls Security \$6k, Orkin \$1.1k)
Supplies	\$ 1,500.00	

**Total Repairs and Maintenance** \$ 39,442.75 **\$ 39,442.75**

**Utilities**

Electric	\$ 8,000.00
Garbage	\$ 300.00
Gas	\$ 10,000.00
Water & Sewer	\$ 900.00

**Total Utilities** \$ 19,200.00 **\$ 19,200.00**

**Total Building and Grounds**

**\$ 58,642.75**

**\$ 58,642.75**

**Diocesan Staff Salaries and Benefits**

**Bishop**

Salary:	\$ 73,716.00	2019 Baseline Salary: (Baseline of 2018 Median Household Income for Chicago as
1.45% CPI Increase	\$ 1,068.88	

**New base salary** **\$ 74,784.88**

Health Insurance (Med/Den + 3%)	\$ 4,251.00	Medicare Paid Direct to Provider
Housing Allowance	\$ 24,000.00	
Pension (8% Diocese)	\$ 7,902.79	8% x (\$74,784.88 Salary + \$24k Housing)
Social Security (Diocese Portion)	\$ 7,557.04	7.65% x (\$74,784.88 Salary + \$24k Housing)
Equity Allowance (10% Housing Allowance)	\$ 2,400.00	Create a separate Account for Deposit in Bishop's Name: Per Dio. Clergy Comp
Life Insurance	\$ 3,108.00	Bishop's Personal Life Ins. Policy
Rent (Payroll Deduction)	\$ (24,000.00)	

**Total Bishop** \$ 100,003.72 **\$ 100,003.72**

**Value of Bishop's Salary Package** **\$ 124,003.72** (Total for Bishop Including Housing Allowance)

**Chancellor**

Salary	\$ 26,993.27	2019 Baseline Salary \$26,993.27: (Based on 2018 W2 Salary of \$23,308.68 + \$1,619.60 (6% Pension) + \$2,064.99 (7.65% FICA))
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1.45% CPI Increase \$ 391.40

**New base salary** **\$ 27,384.67**

Pension (8% Diocese)	\$ 2,190.77	(\$26,993.27 x 8%)
Social Security (7.65%)	\$ 2,094.93	(\$26,993.27 x .0765%)

**Total Chancellor** \$ 31,670.37 **\$ 31,670.37**

**Secretary/Bookkeeper**

Salary	\$ 43,138.00	2018 Baseline Salary = \$39,952.39 (Salary) + \$3,185.61 (approx 6% Pension on \$56k)
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1.45% CPI Increase \$ 625.50

**New base salary** **\$ 43,763.50**

Pension (8% Diocese)	\$ 3,501.08	8% x \$44,173.31, New Base Salary
Social Security (7.65%)	\$ 3,347.91	7.65% x \$44,173.31, New Base Salary
Health Insurance + 5%	\$ 13,722.00	(\$1,144/mo)

**Total Secretariat** \$ 64,334.49 **\$ 64,334.49**

**Diocese of the Midwest - OCA**  
**2020 Proposed Budget Remaining at La Salle Street**

**Property Manager**

Salary	\$ 11,112.00	\$11,112 = \$6,000 Salary + 15.3% FICA (\$6k Salary + \$18K Housing) + 6% Pension (\$6k Salary + \$18K Housing)
Housing Allowance	\$ 18,000.00	
Pension (8%): 8% x \$24k	\$ 1,920.00	8% x (\$6,000 Salary + \$18,000 Housing)
Rent (Payroll Deduction)	\$ (18,000.00)	Housing Allowance is subtracted out
<b>Total Property Manager</b>	<b>\$ 13,032.00</b>	<b>\$ 13,032.00</b>

**Bishop's Kelenik/Office Aide**

Salary	\$ 24,000.00	Based on \$15/hr spent on job
1.45% CPI Increase	\$ 348.00	
Pension (8%): 8% x \$24k	\$ 1,920.00	8% x (\$24,000 Salary)
Social Security (7.65% x \$24k)	\$ 1,836.00	7.65% x (\$24,000 Salary)
<b>Total Bishop Kelenik/Office Aide</b>	<b>\$ 28,104.00</b>	<b>\$ 28,104.00</b>

**Deans**

Chicago	\$ 3,600.00	
Cleveland	\$ 3,600.00	
Indianapolis	\$ 3,600.00	
Kansas City	\$ 3,600.00	
Michigan	\$ 3,600.00	
Minneapolis	\$ 3,600.00	
<b>Total Deans</b>	<b>\$ 21,600.00</b>	<b>\$ 21,600.00</b>

**Support Staff**

Communications Director Stipend	\$ 3,600.00	
Late Vocations Stipend	\$ 12,000.00	
Treasurer	\$ 3,600.00	
<b>Total Support Staff</b>	<b>\$ 19,200.00</b>	<b>\$ 19,200.00</b>

**Diocesan Staff Salaries and Benfits**

\$ 277,944.58

**\$ 277,944.58**

**Insurance**

Auto	\$ 2,200.00	
Bishop's Life Ins. (Diocesan Policy)	\$ 3,108.00	
Liability	\$ 2,200.00	
Property	\$ 20,100.00	
Workers Comp	\$ 1,800.00	
<b>Total Insurance</b>	<b>\$ 29,408.00</b>	<b>\$ 29,408.00</b>

**\$ 29,408.00**

**Office Expenses**

Advertising	\$ 150.00	
Bank Service Charges	\$ 600.00	
Copier Lease (TTSG)	\$ 1,500.00	
Dues & Subscriptions (WebEx/Angies List)	\$ 1,200.00	
Hospitality	\$ 6,000.00	
Internet Service Provider	\$ 3,000.00	
Library & Periodicals	\$ 700.00	
Miscellaneous Expenses	\$ 500.00	
Office Supplies	\$ 3,000.00	
Pitney Bowes	\$ 1,500.00	
Postage	\$ 1,000.00	
Printing & Reproduction	\$ 100.00	
Telephone	\$ 8,000.00	
<b>Total Office Expenses</b>	<b>\$ 19,250.00</b>	<b>\$ 19,250.00</b>

**\$ 19,250.00**

**Diocese of the Midwest - OCA**  
**2020 Proposed Budget Remaining at La Salle Street**

**Professional Fees**

Accounting	\$	6,500.00	
Audit (External)	\$	2,000.00	
Background Checks	\$	10,500.00	(Estimate of 15 @ \$700 ea)
Compliance Website Yearly	\$	420.00	
Maintenance Fee			
Counseling	\$	2,500.00	
Family/Youth Ministry	\$	8,000.00	
Family Website Hosting Costs (\$100/mo)	\$	1,200.00	
Investment Fund Management Fees	\$	2,600.00	
Legal	\$	1,200.00	
Parish Health Facilitator	\$	5,000.00	
Psychological Evaluations	\$	5,000.00	(Estimate of 5 @ \$1,000 ea)
Payroll Preparation	\$	750.00	

<b>Total Professional Fees</b>	<b>\$</b>	<b>45,670.00</b>	<b>\$</b>	<b>45,670.00</b>	<b>\$</b>	<b>45,670.00</b>
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**Additional Expenses**

Bishop Discretionary Fund	\$	1,200.00
Candles	\$	1,500.00
Liturgical Supplies	\$	200.00
Special Projects Fund	\$	40,000.00
Additional amount to Paydown Loan	\$	42,718.85
Taxes and Licenses	\$	150.00

<b>Total Additional Expenses</b>	<b>\$</b>	<b>85,768.85</b>	<b>\$</b>	<b>85,768.85</b>	<b>\$</b>	<b>85,768.85</b>
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<b>Total Expense</b>	<b>\$</b>	<b>1,166,741.00</b>
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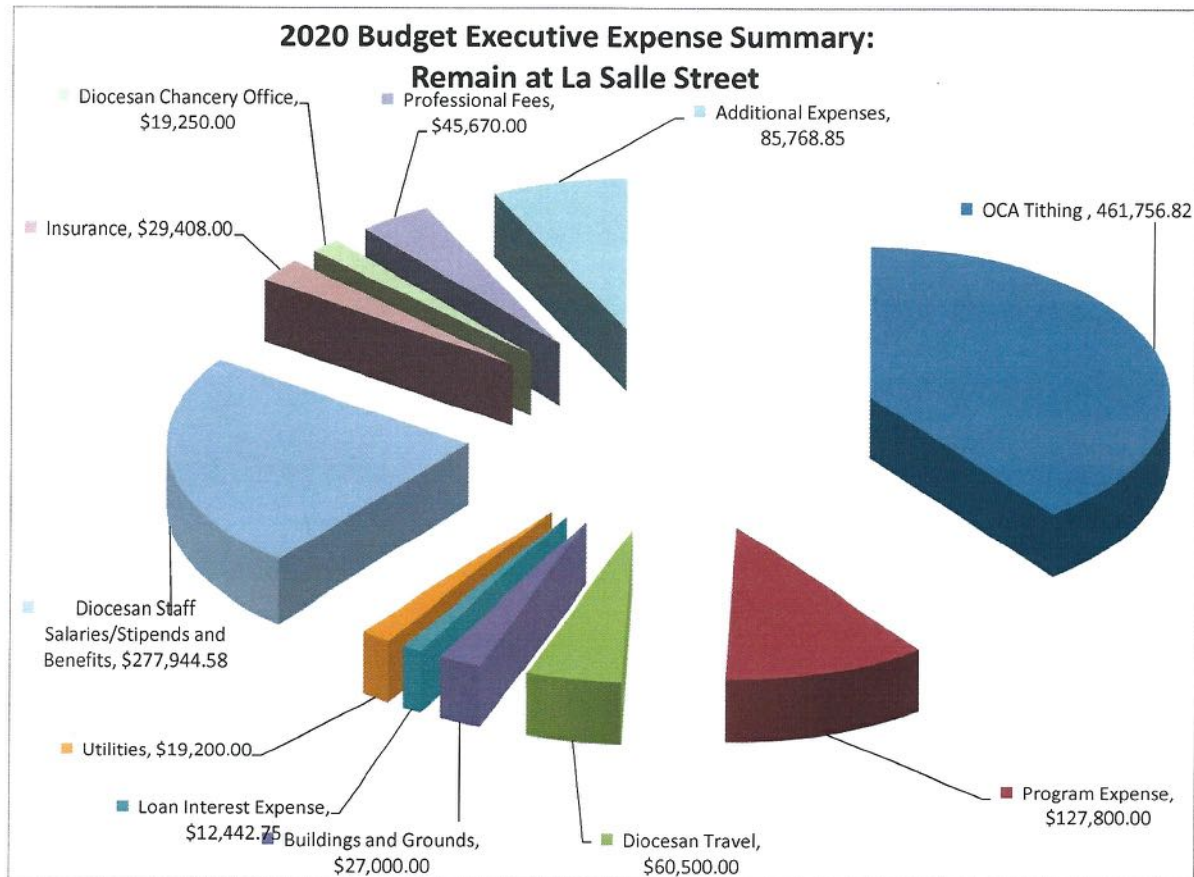
<b>Total Income (Page 1)</b>	<b>\$</b>	<b>1,166,741.00</b>
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<b>Balanced Budget</b>	<b>\$</b>	<b>0.00</b>
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## 2020 Budget Executive Summary: Remain at La Salle Street

Total Income Based on 13% Tithing from Parishes (Minus relief granted to Parishes), Program Income and Additional Income. Total Income = \$1,166,741.00		
OCA Tithing	461,756.82	42% of Tithing Income minus relief granted to parishes \$1,099,421
Program Expense	\$127,800.00	Missions, Late Vocations, Charity, Seminarian Scholarships
Diocesan Travel	\$60,500.00	Bishop, Bishop's Kellenik, Chancellor, Secretary, Deans, Diocesan/Bishop's/ Metropolitan Council
Buildings and Grounds	\$27,000.00	Cleaning, Maintenance/Repairs, Maint Reserve Fund, Service Contracts, Supplies
Loan Interest Expense	\$12,442.75	Interest on Diocesan Loan from Bank of America
Utilities	\$19,200.00	Electric, Garbage, Gas, Water
Diocesan Staff Salaries/Stipends and Benefits	\$277,944.58	Bishop, Bishop's Kellenik, Chancellor, Secretary, Property Manager, Deans, Communication Director, Late Vocations and
Insurance	\$29,408.00	Auto, Bishop's Life Ins., Liability, Property and Workers Compensation
Diocesan Chancery Office	\$19,250.00	Advertising, Baxnk, Copier Lease, Dues & Subscriptions, Hospitality, Internet, Office Supplies, Pitney Bowes, Postage, Postage, Printing, Telephone
Professional Fees	\$45,670.00	Accounting, Audit, Background Checks, Compliance Website, Counseling, Family/Youth Ministry, Investment Fund Management
Additional Expenses	85,768.85	Bishop Discretionary Fund, Candles/Liturgical Supplies, Special Projects Fund, Loan Paydown, Taxes/Fees
<b>TOTAL EXPENSES</b>	<b>\$1,166,741.00</b>	Balances with Income





## Diocese of the Midwest -

### Audit findings: August 26-27, 2019

The Diocesan Auditors performed a routine audit of the Operating Account, Checking Account, Credit Card Activity, Investment Accounts and Payroll Records of the Diocese of the Midwest for the periods of July - December 2018 and January - June 2019. The audit was conducted as a select review of financial activity and presentation for the months of September and October 2018, and March and April 2019, by verifying check stubs, receipts and reports. This audit is not governed by accepted auditing standards.

### Effect of 2018 Recommendations:

**Resolved as of 12/31/18:** The Auditors recommend that a procedure be established to follow-up on checks remaining uncashed after 120 days.

**Recurring:** The entries on the Balance Sheet for Investments and Savings Bonds should be confirmed and updated as of the next monthly closing.

### 2019 Findings and Recommendations are as follows:

#### Checking Account:

Verified Checking Account balances to Balance Sheets for each period audited. Account balances were confirmed and reconciliation was reviewed. The following items were noted:

Unable to locate proof of payment (check stubs):

Sept 2018:

#14797	Bouteneff	\$ 250.00
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March 2019:

#15009	OCA Pension	\$1,138.87
#15010	OCA Pension	\$ 515.36

October 2018:

- No issues noted

April 2019:

- No issues noted

As of June 2019, the following checks remain uncashed (see previous recommendation):

#14893	Oakwood Coun.	12/13/2018	\$ 350.00
#15046	OCA Pension	04/04/2019	\$ 339.64
#15053	Bookkeeping & Acct	04/09/2016	\$ 120.00

## Credit Card Statements:

All statements reviewed were found to be complete. Receipts were present and accounted for.

Sept & Oct 2018 and March & April 2019:

- No Issues noted

It is noted that two of the credit card statements we looked at from Bank of America had late fees assessed. More attention needs to be placed on paying all bills by the statement due date.

## Payroll:

Payroll was reviewed for the 12-month period of January to December of 2018. W2 documents were in order.

1099-Misc forms were compared to the Profit & Loss Statement. Due to the accrual system of accounting, it is difficult to confirm all forms.

Note that the accrual basis for accounting purposes results in stipends issued on December 31, 2017, which are the January 1, 2018 payments and should be reported on the Profit & Loss Statement for 2018, however, the 2018 Profit & Loss Statement does not reflect the transition of these expenses to that report. Nor does the 2018 Profit & Loss Statement match the 1099s issued. It is suggested that a Journal Entry for the expenses be created to adjust the 2018 Profit & Loss Statement.

## Investment Accounts:

- Compared Investment Account Statements to Balance Sheets for each period audited
- Balances were checked on the original statements from the bank/brokerage firms and totals were compared to reports submitted by the Treasurer and they matched. However, the figures supplied by the accountant on the balance sheets did not match the brokerage firm's statements nor the treasurers' worksheets. We have found this to be a recurring problem.

## U. S. Savings Bonds:

We verified three bonds with a face value of \$10,000.00 each. Purchase date of October, 1992. Original purchase cost was \$5,000 each; total: \$15,000.

- Compared Savings Bond Values ascertained from [www.treasurydirect.com](http://www.treasurydirect.com) to Balance Sheets for each period audited.
- Value, as of December 31, 2018, \$17,700 each for a total of \$53,100. The 12/2018 Balance Sheet does not reflect an accurate value.
- Value, as of June 30, 2019, \$18,052 each for a total of \$54,156. The 06/2019 Balance Sheet does not reflect an accurate value.
- Accrual of interest occurs at six-month intervals – April and October

## Recommendations:

- The entries on the Balance Sheet for Investments and Savings Bonds should be confirmed and updated as of the next monthly closing.
- Information required for the audit from the accounting firm and requested in advance was not provided in a timely manner and required information was unavailable at the start of the audit. It is recommended that the documents be deposited in Dropbox by July 31<sup>st</sup> each year
- W2's were not able to be reconciled to the P & L provided. More detailed information is required. A salary summary and the 1099 vendor summary were not provided to us for the whole year by the accountant.

## Action Items:

Rob Koncel, Diocese of the Midwest Treasurer, will contact Innercircle LLC and provide information and instructions regarding investment fund reporting.

We would like to thank Philip Sokolov, Rob Koncel and Greg Hostelley, Innercircle, LLC for their cooperation and assistance during the audit.

Respectfully submitted,  
Diocesan Auditors

Samuel F. Jacob  
Frank Tkacz  
Judith Wienclaw



# DIOCESAN PROPERTY RESOLUTION

*The Diocesan Council moves and seconds that the Annual Diocesan Assembly enter into agreement as presented in the accompanying Memorandum of Understanding between the Diocese of the Midwest and Christ the Savior Parish of Chicago.*





## **MOTION REGARDING THE DIOCESAN PROPERTY LOCATED AT 927 – 933 N LASALLE STREET**

The purpose of this document is to provide the historical context for the Diocesan Council's motion to transfer the Diocesan property located at 927 – 933 N LaSalle Street, Chicago, IL 60610 to the Diocesan parish of Christ the Savior, Chicago, IL.

In the late 1990s, the Catholic Apostolic Church of Chicago offered the LaSalle Street property as a gift to the Diocese. After much debate, and with the blessing of Bishop Job, the Diocesan Assembly directed the Diocese to accept the gift. The Diocese acquired the LaSalle Street property via quitclaim deed for zero consideration in January 1997.

At the time the Diocese acquired it, the LaSalle Street property required extensive renovations to render it fit for purpose. The Diocese used the proceeds from the sale of the old Diocesan Center in Oak Park, IL to fund the needed renovations; however, the proceeds from that sale did not cover all the necessary renovations. A few years later, the Diocese secured a mortgage—using the property as collateral—to make further renovations to the property, including a new roof for the church building, new windows for the residence, and roof repairs for the residence. The Diocese is still paying-off that mortgage.

Today, the Diocese uses the LaSalle Street property in two ways. First, the Diocese uses the property as its Diocesan Center; the Diocese uses two offices in the church building for Diocesan Center business. Second, the Diocese uses one of the apartments in the residence building as the official residence of the Diocesan Bishop.

In addition to serving as the new Diocesan Center, Bishop Job envisioned the LaSalle Street property serving as a home for a vibrant, Orthodox parish ministering to Orthodox Christians in downtown Chicago. To this end, Bishop Job blessed the creation of the Christ the Savior mission. Over time, Christ the Savior has realized Bishop Job's vision. The continued success of the parish means that it now uses most of the available space on the property for parish needs and parish ministries.

As Christ the Savior has matured and grown, it has assumed increasing financial responsibility for maintaining the buildings on the LaSalle Street property. In the last two years, a consensus has formed in the parish that it is ready to explore the possibility of taking full ownership of the LaSalle Street property. At the same time, a consensus formed in the Diocesan Council that transferring the LaSalle Street property to Christ the Savior would benefit the Diocese. Discussions between the relevant parties have resulted in the proposal before you today.

On January 1, 2020, Christ the Savior will assume full financial responsibility for the LaSalle Street property. This Diocese will realize gross savings of around \$70,000 per year. At the same time, the Diocesan Center will move to St. Archangel Michael parish in Burbank, IL. The Diocesan Center will occupy the vacant rectory attached to the St. Archangel Michael parish. The cost of the new Diocesan Center will be a fraction of the cost associated with the LaSalle Street property.

The net savings realized by the Diocese from the LaSalle Street property transfer will be applied to the existing LaSalle Street mortgage—in addition to the regular monthly payments—in an effort to retire the mortgage as quickly as possible. The Diocese expects to retire the mortgage within three to five years. Upon paying-off the mortgage, the Diocese will transfer lawful title to the LaSalle Street property to Christ the Savior.

Should Christ the Savior need to sell the LaSalle Street property after receiving lawful title, the Diocese will receive a portion of the proceeds of that sale. The portion of the proceeds to which the Diocese is entitled reflects the amount of money the Diocese invested in the LaSalle Street property since 1997.

## **MEMORANDUM OF UNDERSTANDING**

### **I. PARTIES:**

This Memorandum of Understanding (“MOU”) is made between the Diocese of the Midwest, Orthodox Church in America (“DOM”) and Christ the Savior Orthodox Church (“CTS”) (collectively “the Parties”) on October 8, 2019.

### **II. PURPOSE OF THIS DOCUMENT:**

The purpose of this document is to create a mutually-agreed upon framework for transferring lawful title and interest in the Diocesan property located at 927-933 North LaSalle Street, Chicago, IL 60610 (“the Property”) from the Diocese to CTS, with the Diocese retaining a future interest in any monies realized from the sale of the Property by CTS. This transfer shall be referred to as the “Transfer”.

### **III. OBLIGATIONS OF THE PARTIES**

The Parties acknowledge that no contractual relationship is created between them by this MOU; however, the Parties agree to work together in good faith to complete the Transfer. This includes ensuring there is 1) united, visible, and responsive leadership for the Transfer and 2) demonstrable financial, administrative, and managerial commitment to the Transfer.

### **IV. TIME FRAME TO COMPLETE THE TRANSFER**

The Parties agree that they will work together to try to achieve the Transfer within 5 years of this MOU being signed.

### **V. MUTUAL UNDERSTANDING**

- A. The Parties understand that both the DOM and CTS want the Transfer to succeed and be completed on time.
- B. The Parties understand that DOM and CTS will work together to establish the costs associated with the Property, excluding costs pertaining to the work of the DOM. Schedule A to this MOU contains a complete, itemized list of these costs.
- C. The Parties understand that CTS will assume full financial responsibility for costs itemized on Schedule A to this MOU on January 1, 2020.
- D. The Parties understand that the DOM will use any monies saved through CTS’ assumption of financial responsibility for the costs itemized on Schedule A to pay down the DOM’s mortgage on the Transfer.
- E. The Parties understand that after 5 years or upon retirement of the mortgage, whichever happens sooner, the DOM will transfer lawful title and interest in the Property to CTS, while retaining a future interest in any monies realized from the sale of the Property by CTS.

- F. The Parties understand the DOM's retained future interest in the property to be as follows. Should CTS sell either the 927 N. LaSalle parcel, the 933 N. LaSalle parcel, or the Property in its entirety, the DOM is entitled to a maximum of \$1.5 million ("Proceeds Amount"). The Proceeds Amount shall be adjusted for inflation where inflation will be capped at 1.5% per year, from the proceeds of the sale. Inflation shall be calculated based on the purchasing power of U.S. dollars on January 1, 2020. CTS is entitled to the remainder of the proceeds of the sale of the Property.
- G. The Parties understand that the agreements contained in this MOU must be ratified by the DOM Diocesan Assembly and blessed by the Diocesan Bishop before this MOU may be signed.
- H. The Parties understand that this MOU will be effective upon the signature of both Parties.
- I. The Parties understand that the Diocesan Bishop or his representative shall resolve any disputes arising from the Transfer.

## **VI. APPLICABLE LAW**

To the extent applicable, this MOU shall be construed in accordance with the laws of the State of Illinois.

## **VIII. EFFECTIVE DATE**

This agreement shall be effective as of the first date written above.

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Bishop PAUL – Bishop of the Diocese of the Midwest  
Diocese of the Midwest, Orthodox Church in America

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[insert name, title]

Christ the Savior Orthodox Church