

Orthodox Church in America

Annual Parish Compliance Report

To be submitted to the Ruling Hierarch by the Parish Priest at the end of each calendar year

Parish Priest: _____

Parish: _____

Ruling Hierarch: _____

Date: _____

This report documents the parish' compliance with the "Policies, Standards, and Procedures of the Orthodox Church in America on Sexual Misconduct" ("PSP"), as adopted by the Holy Synod of Bishop at the Fall 2013 Meeting.

1. Has the Parish Council documented adoption of the PSP and indicated so in the Parish Council minutes? (A Parish is required to do this only once. It is not necessary to formally adopt the PSPs every year, however, it is advisable that a review of the PSPs occur annually at the Parish Council meeting) [PSP 4.02b]

___ Yes ___ No Date of adoption _____

2. Are criminal history background checks being conducted and renewed every three years on all individuals as required in the "Guidelines on Background Checks" by the Holy Synod of Bishops (Revised March 2017)?

Priests	___	Yes	___	No	___	N/A
Deacons	___	Yes	___	No	___	N/A
Minor Clergy (Subdeacons & Readers)	___	Yes	___	No	___	N/A
Paid Church Employees (e.g. office secretaries, etc.)	___	Yes	___	No	___	N/A
Church School Teachers	___	Yes	___	No	___	N/A
Youth Workers	___	Yes	___	No	___	N/A
Parish Council/Choir Director/Altar Servers (adults/teens)*	___	Yes	___	No	___	N/A

3. Has the Parish implemented the OCA screening program (as found on oca.org/about/sexualmisconduct) of new applicants (and volunteers working less than 2 years) for positions that involve primarily unsupervised activity with children and adolescents (e.g. church school teachers, camp counselors, youth advisors, mentors)? [PSP 11.03]

a. Application for youth work	___	Yes	___	No	___	N/A
b. Interview of applicant	___	Yes	___	No	___	N/A
c. Reference checks	___	Yes	___	No	___	N/A
d. Criminal history background check	___	Yes	___	No	___	N/A
e. Driver history check (if applicable)	___	Yes	___	No	___	N/A
f. Is the documentation obtained kept in a secure location?	___	Yes	___	No	___	N/A

*Not required to undergo full background check; but must be checked on National Sex Offender Registry.

4. Have all youth volunteers (camp counselors, youth advisors, church school teachers, etc.) and clergy (priests and deacons) received training and education on the prevention of sexual abuse of children, once every three years (i.e. Child Safety Training, or other program approved by the Ruling Bishop)? [PSP 14.01]

Yes No N/A, explain why: _____

5. Is the Parish providing general supervision of youth by following the two-adult policy? [PSP 13.01]

Yes No N/A, explain why: _____

If no, please explain what alternative the Parish employs to avoid children being left alone with one adult. If the two adult policy is not applicable, please explain why.

6. Has the Parish adopted a youth transportation policy? [PSP 13.05] Yes No N/A

7. Have all YOUTH VOLUNTEERS and PARISH COUNCIL MEMBERS been given a copy of the abbreviated version of the PSPs? [PSP 14.02] Yes No

a. Have they certified in written form their commitment to comply with the PSP, such certification being kept in secured files? Yes No

If you answered “No” or “N/A” to any of the above questions, please explain why. Use the space below for any additional comments.

