

Orthodox Church in America

Annual Parish Compliance Report

To be submitted to the Ruling Hierarchy by the Parish Priest at the end of each calendar year

Parish Priest: _____

Parish: _____

Ruling Hierarchy: _____

Date: _____

This report documents the parish's compliance with the "Policies, Standards, and Procedures of the Orthodox Church in America on Sexual Misconduct" ("PSP"), as adopted by the Holy Synod of Bishops at the Fall 2013 Meeting.

1. Has the Parish Council documented adoption of the PSP and indicated so in the Parish Council minutes? (A Parish is required to do this only once. It is not necessary to formally adopt the PSPs every year, however, it is advisable that a review of the PSPs occur annually at the Parish Council meeting) [PSP 4.02b]

___ Yes ___ No Date of adoption _____

2. Are criminal history background checks being conducted and renewed every three years on all individuals as required in the "Guidelines on Background Checks" by the Holy Synod of Bishops (Revised March 2017)?

Priests	___ Yes ___ No ___ N/A
Deacons	___ Yes ___ No ___ N/A
Minor Clergy (Subdeacons & Readers)	___ Yes ___ No ___ N/A
Paid Church Employees (e.g. office secretaries, etc.)	___ Yes ___ No ___ N/A
Church School Teachers	___ Yes ___ No ___ N/A
Youth Workers	___ Yes ___ No ___ N/A
Altar Servers (adults)	___ Yes ___ No ___ N/A

3. Has the Parish implemented the OCA screening program (as found on oca.org/about/sexualmisconduct) of new applicants (and volunteers working less than 2 years) for positions that involve primarily unsupervised activity with children and adolescents (e.g. church school teachers, camp counselors, youth advisors, mentors)? [PSP 11.03]

a. Application for youth work	___ Yes ___ No ___ N/A
b. Interview of applicant	___ Yes ___ No ___ N/A
c. Reference checks	___ Yes ___ No ___ N/A
d. Criminal history background check	___ Yes ___ No ___ N/A
e. Driver history check (if applicable)	___ Yes ___ No ___ N/A
f. Is the documentation obtained kept in a secure location?	___ Yes ___ No ___ N/A

4. Have all youth volunteers (camp counselors, youth advisors, church school teachers, etc.) and clergy (priests and deacons) received training and education on the prevention of sexual abuse of children, once every three years (i.e. Child Safety Training, or other program approved by the Ruling Bishop)? [PSP 14.01]

___ Yes ___ No ___ N/A, explain why: _____

5. Is the Parish providing general supervision of youth by following the two-adult policy? [PSP 13.01]

___ Yes ___ No ___ N/A, explain why: _____

If no, please explain what alternative the Parish employs to avoid children being left alone with one adult. If the two adult policy is not applicable, please explain why.

6. Has the Parish adopted a youth transportation policy? [PSP 13.05] ___ Yes ___ No ___ N/A

7. Have all YOUTH VOLUNTEERS and PARISH COUNCIL MEMBERS been given a copy of the abbreviated version of the PSPs? [PSP 14.02] ___ Yes ___ No

a. Have they certified in written form their commitment to comply with the PSP, such certification being kept in secured files? ___ Yes ___ No

If you answered “No” or “N/A” to any of the above questions, please explain why. Use the space below for any additional comments.
